

Blackpool Council

22 March 2016

To: Councillors Mrs Callow JP, D Coleman, G Coleman, Galley, Hunter, Matthews, Roberts, Rowson and L Williams

The above members are requested to attend the:

TOURISM, ECONOMY AND RESOURCES SCRUTINY COMMITTEE

Thursday, 31 March 2016 at 6.00 pm
in Committee Room A, Town Hall, Blackpool

A G E N D A

1 DECLARATIONS OF INTEREST

Members are asked to declare any interests in the items under consideration and in doing so state:

- (1) the type of interest concerned; and
- (2) the nature of the interest concerned

If any member requires advice on declarations of interests, they are advised to contact the Head of Democratic Governance in advance of the meeting.

2 MINUTES OF THE LAST MEETING HELD ON 21 JANUARY 2016 (Pages 1 - 8)

To agree the minutes of the last meeting held on 21 January 2016 as a true and correct record.

3 PUBLIC SPEAKING (Pages 9 - 12)

To consider any applications from members of the public to speak at the meeting.

4 EXECUTIVE AND CABINET MEMBER DECISIONS (Pages 13 - 22)

To consider the Executive and Cabinet Member Decisions within the portfolios of the Leader of the Council and Deputy Leader of the Council, taken since the last meeting of the Committee.

5 FORWARD PLAN (Pages 23 - 28)

To consider the content of the Council's Forward Plan, April 2016 – July 2016, relating to the portfolios of the Leader of the Council and Deputy Leader of the Council.

6 FINANCIAL PERFORMANCE MONITORING AS AT MONTH 10 2015/2016 (Pages 29 - 80)

To consider the level of spending against the Council's Revenue and Capital budgets for the first 10 months to 31 January 2016.

7 ROAD ASSET MANAGEMENT STRATEGY (Pages 81 - 94)

To consider the Road Asset Management Strategy.

8 FLOOD RISK MANAGEMENT (Pages 95 - 110)

To provide a basis for the Committee to consider the delivery of the Council's statutory duties in respect of flood risk management.

9 BATHING WATER MANAGEMENT (Pages 111 - 122)

To provide a basis for the Committee to consider the delivery of the Council's Statutory and other duties in respect of bathing water management.

10 SCRUTINY WORKPLAN (Pages 123 - 132)

To consider the Workplan and to monitor the implementation of Committee recommendations, together with any suggestions that Members may wish to make for scrutiny review topics.

11 DATE OF NEXT MEETING

To note the date and time of the next meeting as Thursday, 19 May 2016, commencing at 6pm.

Venue information:

First floor meeting room (lift available), accessible toilets (ground floor), no-smoking building.

Other information:

For queries regarding this agenda please contact Chris Kelly, Senior Democratic Governance Adviser, Tel: 01253 477164, e-mail chris.kelly@blackpool.gov.uk

Copies of agendas and minutes of Council and committee meetings are available on the Council's website at www.blackpool.gov.uk.

Agenda Item 2

MINUTES OF TOURISM, ECONOMY AND RESOURCES SCRUTINY COMMITTEE MEETING - THURSDAY, 21 JANUARY 2016

Present:

Councillor Hunter (in the Chair)

Councillors

Mrs Callow JP
G Coleman

Galley
Roberts

Rowson
Ryan

L Williams

In Attendance:

Councillor Gillian Campbell, Deputy Leader of the Council
Councillor Fred Jackson, Cabinet Member for Municipal Assets

Steve Thompson, Director of Resources
Alan Cavill, Director of Place
Paolo Pertica, Head of Visitors Services
Ruth Henshaw, Engagement and Intelligence Officer
Chris Kelly, Senior Democratic Governance Adviser (Scrutiny)

Councillor Peter Callow
Councillor Vikki Singleton

1 DECLARATIONS OF INTEREST

Councillor G Coleman declared a personal interest with regard to item 5, 'Forward Plan' and item 7 'Financial Performance Monitoring As at Month 8 2015/2016', the nature of the interest being that he was a Private Hire Licence holder.

2 MINUTES OF THE LAST MEETING HELD ON 19 NOVEMBER 2016

The Committee agreed that the minutes of the Tourism, Economy and Resources Scrutiny Committee meeting held on 19 November 2015, be signed by the Chairman as a correct record.

3 PUBLIC SPEAKING

The Committee noted that there were no applications to speak by members of the public on this occasion.

4 EXECUTIVE AND CABINET MEMBER DECISIONS

The Committee considered the Executive and Cabinet Member decisions within the portfolios of the Leader of the Council and Deputy Leader of the Council, taken since the last meeting of the Committee.

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With regards to decision number PH61/2015, 'Disposal of Historic Newspapers in Coastal House Basement', Members queried whether volunteers could be used to help sort and remove the collection of historic newspapers in the Coastal House basement. In response Councillor Campbell, Deputy Leader of the Council, advised that there was a Collections Manager, whom interested volunteers could contact. She also advised that the Blackpool Gazette had alternative copies of the newspapers.

The Committee also raised questions in relation to decision number PH67/2015 'Bridge Maintenance Works' and whether the maintenance planned could be coordinated with Network Rail's plans to electrify the rail line. Mr Cavill, Director of Place advised that there were a number of issues to be considered regarding any potential coordination of work. He explained that whilst it may be preferable to minimise disruption through both planned maintenance works being undertaken at the same time, a potential drawback could be in the disruption to routes into Blackpool for tourists occurring at the same time. Mr Cavill also informed Members that to date, Network Rail had not been able to comment upon when it would commence the electrification work.

The Committee agreed to note the Executive and Cabinet Member Decisions.

5 FORWARD PLAN

The Committee considered the items contained within the Forward Plan, February 2016 – May 2016, relating to the portfolios of the Leader of the Council and Deputy Leader of the Council.

Members raised questions and requested further details regarding decision reference 1/2016 'Acquisition of Property on Talbot Road.' In response, Councillor Jackson advised that the property was currently occupied by Wilkinson's. He added that there were proposals for Wilkinson's to move to a premises on Tower Street, as the existing location of the business was within the next phase of the Talbot Gateway Development.

The Committee also raised questions in relation to decision reference 31/2015 'To consider and approve adoption of the Council's Treasury Management and Investment Strategies for the financial year 1 April 2016 to 31 March 2017'. Mr Thompson, Director of Resources, advised that the Treasury Management Strategy was currently being drafted and would be considered by the Executive in February. He added that he expected to remain low and that borrowing would be predicated on that basis. Mr Thompson also explained, upon further questioning from Members, that the Council had very few Lender Option Borrower Option loans, but that the termination date of those loans was set as part of the terms of the particular loan. He noted the first loan of that type would be fully repaid soon.

The Committee agreed to note the Forward Plan items.

6 COUNCIL PLAN PERFORMANCE REPORT Q2 2015/2016

Mrs Henshaw, Corporate Development Officer, presented a performance report to the

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Committee relating to the Leader's portfolio (Organisational Resilience) and the Deputy Leader's portfolio (Priority 1 - Tourism, Economic Growth and Jobs). The report captured data up to Quarter Two (September 2015) of the 2015/16 cycle. The report also tracked performance where possible back to 2013/14 to allow Members to monitor performance over time.

Mrs Henshaw reported that performance at Quarter Two showed that two indicators demonstrated improved performance for Organisational Resilience and six indicators showed improved performance for Priority One. Members' attention was drawn to the Exception sheets that detailed the performance of those indicators showing cause for concern within the current year.

The Committee raised questions regarding the indicator 'Percentage of transactions / contacts dealt with at the first point of contact in Customer First'. Mrs Henshaw advised that the figures for the indicator included face to face contacts only. Members considered that it would be useful to be provided with the performance of the indicator in relation to telephone contacts.

Members queried details relating to the residents survey and Mrs Henshaw advised that the survey, which was created by the Research and Intelligence team and used a standard methodology, aimed to establish the general satisfaction in Council services amongst residents. The Committee discussed the potential methods for surveying residents' opinion, with Members expressing concerns regarding the potential for anxiety to be raised amongst some residents fearing possible telephone scams. Councillor Campbell noted that she understood the concerns but reassured the Committee that when residents were contacted, they were asked whether they were happy to be contacted by telephone and that no personal details or financial information was requested.

The methodology for the Visitor Satisfaction Survey was also discussed by the Committee and Mr Cavill advised that the survey was only conducted face to face with visitors in the resort at exit points to various attractions, such as Blackpool Tower and the Winter Gardens.

Upon further questioning from Members, Mrs Henshaw advised that there was no consistent approach to setting targets, which were mainly done at service level. It was considered that targets should be reviewed by the Committee in preparation for the 2016/17 calendar year. Mrs Henshaw also advised that benchmarking data against other local authorities was not available for all indicators but the Committee could consider requesting that benchmarking data was included in future reporting where possible.

The Committee agreed to establish a Scrutiny Panel to review target setting for 2016/2017 and to consider the content of future performance reports.

Background papers: None

7 FINANCIAL PERFORMANCE MONITORING AS AT MONTH 8 2015/2016

Mr Thompson, Director of Resources, presented the Financial Performance Monitoring

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Report as at month 8. The Committee was advised that the report set out the summary revenue budget position for the Council and its individual directorates for month 8, the period April 2015 – November 2015, together with an outlook for the remainder of the year. He explained that the report also included an assessment of progress to date against the Council's latest capital programme, incorporated the Council's balance sheet, it indicated the level of cash flow and contained information relating to income and debt collection.

Mr Thompson advised that there had been a deterioration in the overall financial position compared to month 5, when the Committee had last considered financial performance reports. However, he explained that the deterioration disguised a myriad of budgetary movements, with many directorates demonstrating an improved performance. Mr Thompson also reported that the figures for Month 9 did show some improvements and he considered that the position regarding the working balances should be much improved by the end of the financial year.

The Committee was advised that the largest overspend was in relation to Children's Services, of which a significant factor was due to the placements of a high number of looked after children in the borough. It was reported that whilst the number of placements had stabilised between 440 and 460 for over 12 months, the increasing overspend was due to an increase in the cost of placements for children with complex needs.

Members were advised that an overspend of £300k on capital schemes was anticipated as a result of the additional holding time of the Syndicate building and the delays in demolition due to unforeseen obstacles.

Mr Thompson provided Members with details of the Business Rates and Council Tax collection rates. Members were advised that the Council Tax collection rate was currently lower than it had been last year, but that the Business Rates collection rate had improved compared to the same point in 2014/2015. The Committee considered that it would be critical to ensure high Business Rates collection rates in light of potential future plans for local authorities to retain business rates in full.

Responding to questions from Members, Mr Thompson explained the implications in the event of the forecast position becoming the actual outturn, which would currently contravene the Financial Procedure Rules set out in the Constitution. He explained to Members that the very last resort would be for him to issue a s114 Notice to Full Council in order to suspend all contracts. He explained however, that the budgetary position would have to deteriorate substantially before that course of action was considered and reassured Members that the distance from contravening the Financial Procedure Rules was marginal at £220k and that, in the context of £40.6m of Earmarked Revenue Reserves and with four months of the financial year remaining, there should still be sufficient time to redress the position.

Members raised questions relating to the earmarked reserves, noting they had decreased since the Month 5 position. Mr Thompson advised that the reduction had been due to

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pension strains and redundancy costs. He advised that the earmarked reserves were being used for their intended purpose, to cushion the impact of costs over the medium term.

Upon questioning from Members relating to the offer of a long term, four year funding settlement from Government, Mr Thompson advised that he would consider a financially certain position preferable to the financially uncertain position that would be created in the event of not accepting the long term settlement.

The Committee also discussed a potential rise in Council Tax that was now being encouraged by the Government. Mr Thompson advised that a Council Tax increase alone would not provide such significant increase in revenue in order to substantially alleviate budgetary pressures. Members commented that should there be a Council Tax increase, there would be a strong requirement to demonstrate the services that were provided and how taxpayers' money was being used.

Members raised questions relating to the £856k Private Finance Initiative Grant no longer being available and potentially being subject to Judicial Review with the risk being covered against the specific Waste PFI reserve. Mr Thompson explained that the advice was now to not go to Judicial Review and to revise plans with Lancashire County Council over the delivery of the service. Members were also reminded that it had been necessary to terminate the contract with the private sector firm as it had not been delivering upon the terms of the contract.

Members also noted that the report indicated a budgetary pressure of £96k in Leisure Services due to the early closure of the Gateway Gym. Mr Thompson advised that the cost of the closure to the gym could be considered as being more of an investment, as it had enabled the public sector to demonstrate to the private sector that a town centre gym was viable. He advised that the private sector had made a better offer than what the Gateway gym had been able to achieve and there would now be provision for a gym opening 24 hours a day that would help to increase footfall in the area.

Members also raised questions in relation to Concessionary Fares forecasting a pressure of £663k due to increased bus patronage, whilst considering that it was positive that public transport was being used. Mr Thompson advised that Blackpool had the highest take-up of concessionary fare Now cards across Lancashire and Cumbria. He noted that a number of local authorities were lobbying the Government in order to relax some of the requirements for concessionary fares that impacted heavily on local authority budgets.

Members questioned what the cumulative impact of budget cuts had been to Blackpool since 2011/2012. Mr Thompson advised that he did not currently have the figure available, but that it could be calculated and the Committee could subsequently be informed.

The Committee agreed to receive information on the calculated cumulative impact of budget cuts to Blackpool since 2011/2012 to be distributed amongst Members outside of the meeting.

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8 COMMUNITY SAFETY PERFORMANCE REPORT APRIL TO NOVEMBER 2015

Mr Pertica, Head of Visitor Services, presented a report that detailed performance within the Community Safety Partnership's priorities between April 2015 and November 2016. The report also set out the new Partnership priorities for the 2016/2019 period.

The Committee questioned how the Partnership provided direction to the various agencies that were able to take action, once the Partnership's priorities had been identified. Mr Pertica advised that most agencies with the ability to deal with priority issues were represented on the Partnership, such as the local authority and the Police, and they were able to arrange their resources accordingly to deal with the priorities identified by the Partnership.

Members raised a number of questions regarding anti-social behaviour by young people, noting the prolific cohort of young people targeting parks, the Town Centre and the Promenade as mentioned in the report. Mr Pertica advised that the Partnership always looked to support preventative measures in order to prevent crimes and noted the support the Partnership had provided for Blackpool Kicks and the work undertaken with Youth Services to help direct young people into constructive activities. However, he advised the particular cohort demonstrated extreme anti-social behaviour and Councillor Campbell added that she believed all of the involved young people and their parents had since been issued with a Community Protection Order.

Upon questioning from Members, Mr Pertica advised of the various rehabilitation services provided and supported by the Partnership, noting that the Lancashire and Cumbria Community Rehabilitation Company, which had previously been part of the Probation Service, was a Partnership Member. Mr Pertica also informed the Committee of the work undertaken by Jobs, Friends and Houses, which was a social enterprise helping ex-offenders into work and housing.

The Committee questioned whether any organisation involved with the Partnership did not contribute appropriately. Mr Pertica advised that there was a strong tradition of partnership working in Blackpool and over recent years there had been less funding and resources available, which had strengthened the requirement for the various agencies to cooperate. He provided an example of the Lost Children's Centre on the Promenade and how its effectiveness could be demonstrated by the Partnership.

The Committee noted the schemes that had been introduced by the Partnership to try to reduce assaults, such as the Night Safe Haven Bus and the 'Alcohol Changes You' beer mat campaign. Members noted that feedback on the schemes had been positive, but questioned whether their success could be demonstrated in light of the increase in the number of assaults. Mr Pertica advised that whilst the overall number of assaults had increased, serious assaults had reduced by 26.4% and that there had been changes to how crimes had been recorded, which had resulted in crime statistics demonstrating an increase. Mr Pertica noted that this had been a national trend. Mr Pertica also discussed the beer mat campaign and explained that licence holders had not initially been

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enthusiastic about the scheme, but had since become in favour of it as, anecdotally, there had been an improvement in behaviour in their licensed premises.

The Committee requested that the next report provided information on disability hate crime and the measures being taken by the Partnership to tackle it.

The Committee also discussed and raised questions in relation to sexual offences, of which there had been an increasing number over the last three years. In response, Mr Pertica advised that the increase in crimes of this nature was a national trend and it was largely thought to be attributed to a greater willingness in victims to come forward and report crimes. He explained that the 'Jimmy Saville' effect had resulted in a vast number of 'non-recent' crimes being reported. He also noted that there had been improvements in the recording of rapes and sexual offences.

Mr Pertica advised that the Partnership continued to support the Aquamarine working group which worked with partners to tackle sexual offences by looking at educational opportunities and awareness raising. The Committee was advised that a substantial percentage of the reported crimes of this nature were being committed by young people and that those offenders often did not know their activity was illegal. He reported that the Aquamarine working group was currently considering implementing the 'We Can Stop It' campaign, which aimed to raise awareness and provide information for young men about consent and perceptions of rape.

The Committee agreed to request that information on disability hate crime and the measures being taken by the Partnership to tackle it, be included within the next Community Safety Partnership report.

Background papers: None.

9 LICENSED HORSE DRAWN HACKNEY CARRIAGES SCRUTINY REVIEW FINAL REPORT

Councillor Hunter, Chairman for the Licensed Horse Drawn Hackney Carriages Scrutiny Review presented the final report of the Panel to the Committee.

The Committee agreed to approve and forward the final report to the Executive.

Background papers: None.

10 SCRUTINY WORKPLAN

Mr Kelly presented the Tourism, Resources and Economy Scrutiny Committee Workplan for the remainder of the Municipal Year. It was noted that this was a flexible, working document. Members could submit items for consideration by the Committee at any time through the Chairman.

Councillor Galley, as Chairman of the Audit Committee, reported to the Committee that through the work of the Audit Committee, potential items for the Tourism, Economy and

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Resources Scrutiny Committee's consideration had been identified. He advised that the

Audit Committee recommended the Tourism, Economy and Resources Scrutiny Committee considered a report on the Highways Asset Management Strategy and a report on the impact of Channel Shift and the performance of Customer Services.

The Committee noted that the Monitoring Committee Recommendations table had been included that enabled Members to monitor how their recommendations had been implemented.

The Committee agreed:

- 1) To approve the Workplan
- 2) To approve the recommended items for consideration from the Audit Committee and for those items to be incorporated into the Workplan.
- 3) To note the Monitoring Committee Recommendations table.

Background papers: None.

11 DATE OF NEXT MEETING

The Committee agreed to note the date of the next meeting as Thursday, 31 March 2016, at 6.00 p.m.

The Committee also noted the date and time of the Budget Consultation meeting with Non-Domestic Ratepayers and Trade Union Representatives as Friday, 12 February 2016, commencing at 9.30 a.m.

Chairman

(The meeting ended at 7.30 pm)

Any queries regarding these minutes, please contact:
Chris Kelly, Senior Democratic Governance Adviser
Tel: 01253 477164
E-mail: chris.kelly@blackpool.gov.uk

Report to:	TOURISM, ECONOMY AND RESOURCES SCRUTINY COMMITTEE
Relevant Officer:	Sharon Davis, Scrutiny Manager.
Date of Meeting	31 March 2016

PUBLIC SPEAKING

1.0 Purpose of the report:

1.1 The Committee to consider any applications from members of the public to speak at the meeting.

2.0 Recommendation(s):

2.1 To consider and respond to representations made to the Committee by members of the public.

3.0 Reasons for recommendation(s):

3.1 To encourage public involvement in the scrutiny process.

3.2a Is the recommendation contrary to a plan or strategy adopted or approved by the Council? No

3.2b Is the recommendation in accordance with the Council's approved budget? N/A

3.3 Other alternative options to be considered:

None.

4.0 Council Priority:

4.1 N/A

5.0 Background Information

5.1 At the meeting of full Council on 29 June 2011, a formal scheme was agreed in relation to public speaking at Council meetings. Listed below are the criteria in relation to meetings of the Scrutiny Committee.

5.2 **General**

- 5.2.1 Subject as follows, members of the public may make representations at ordinary meetings of the Council, the Planning Committee and Scrutiny Committees.

With regard to Council, Scrutiny Committee meetings not more than five people may speak at any one meeting and no persons may speak for longer than five minutes. These meetings can also consider petitions submitted in accordance with the Council's approved scheme, but will not receive representations, petitions or questions during the period between the calling of and the holding of any election or referendum.

5.3 **Request to Participate at a Scrutiny Committee Meeting**

- 5.3.1 A person wishing to make representations or otherwise wish to speak at the Scrutiny Committee must submit such a request in writing to the Head of Democratic Services, for consideration.

The deadline for applications will be 5pm on the day prior to the dispatch of the agenda for the meeting at which their representations, requests or questions will be received. (The Chairman in exceptional circumstances may allow a speaker to speak on a specific agenda item for a Scrutiny Committee, no later than noon, one working day prior to the meeting).

Those submitting representations, requests or questions will be given a response at the meeting from the Chairman of the Committee, or other person acting as Chairman for the meeting.

5.4 **Reason for Refusing a Request to Participate at a Scrutiny Committee Meeting**

- 5.4.1
- 1) if it is illegal, defamatory, scurrilous, frivolous or offensive;
 - 2) if it is factually inaccurate;
 - 3) if the issues to be raised would be considered 'exempt' information under the Council's Access to Information Procedure rules;
 - 4) if it refers to legal proceedings in which the Council is involved or is in contemplation;
 - 5) if it relates directly to the provision of a service to an individual where the use of the Council's complaints procedure would be relevant; and
 - 6) if the deputation has a financial or commercial interest in the issue.

Does the information submitted include any exempt information?

No

List of Appendices:

None.

6.0 Legal considerations:

6.1 None.

7.0 Human Resources considerations:

7.1 None.

8.0 Equalities considerations:

8.1 To ensure that the opportunity to speak at Scrutiny Committee meetings is open to all members of the public.

9.0 Financial considerations:

9.1 None.

10.0 Risk management considerations:

10.1 None.

11.0 Ethical considerations:

11.1 None.

12.0 Internal/ External Consultation undertaken:

12.1 None.

13.0 Background papers:

13.1 None.

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Report to:	TOURISM, RESOURCES AND ECONOMY SCRUTINY COMMITTEE
Relevant Officer:	Sharon Davis, Scrutiny Manager.
Date of Meeting	31 March 2016

EXECUTIVE AND CABINET MEMBER DECISIONS

1.0 Purpose of the report:

1.1 The Committee to consider the Executive and Cabinet Member decisions within the portfolios of the Leader of the Council and Deputy Leader of the Council, taken since the last meeting of the Committee.

2.0 Recommendation(s):

2.1 Members will have the opportunity to question the Leader of the Council or the relevant Cabinet Member in relation to the decisions taken.

3.0 Reasons for recommendation(s):

3.1 To ensure that the opportunity is given for all Executive and Cabinet Member decisions to be scrutinised and held to account.

3.2a Is the recommendation contrary to a plan or strategy adopted or approved by the Council? No

3.2b Is the recommendation in accordance with the Council's approved budget? N/A

3.3 Other alternative options to be considered:

None.

4.0 Council Priority:

4.1 N/A

5.0 Background Information

5.1 Attached at the appendix to this report is a summary of the decisions taken, which have been circulated to Members previously.

5.2 This report is presented to ensure Members are provided with a timely update on the decisions taken by the Executive and Cabinet Members. It provides a process where the Committee can raise questions and a response be provided.

5.3 Members are encouraged to seek updates on decisions and will have the opportunity to raise any issues.

5.4 Witnesses/representatives

5.4.1 The following Cabinet Members are responsible for the decisions taken in this report and have been invited to attend the meeting:

- Councillor Blackburn
- Councillor Campbell
- Councillor Jackson
- Councillor Wright

Does the information submitted include any exempt information?

No

List of Appendices:

Appendix 4 (a) Summary of Executive and Cabinet Member decisions taken.

6.0 Legal considerations:

6.1 None.

7.0 Human Resources considerations:

7.1 None.

8.0 Equalities considerations:

8.1 None.

9.0 Financial considerations:

9.1 None.

10.0 Risk management considerations:

10.1 None.

11.0 Ethical considerations:

11.1 None.

12.0 Internal/ External Consultation undertaken:

12.1 None.

13.0 Background papers:

13.1 None.

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APPENDIX 4a

DECISION / OUTCOME	DESCRIPTION	NUMBER	DATE	CABINET MEMBER
<p><u>BLACKPOOL LOCAL PLAN PART 1: CORE STRATEGY – ADOPTION</u> That Executive recommended to Council: (i) To accept the Inspector’s findings and his recommendations and adopt the Blackpool Local Plan Part 1: Core Strategy with the Main Modifications recommended by the Inspector and with the additional (minor) modifications to the Core Strategy. (ii) To authorise the Chief Executive to undertake the necessary steps for the adoption process to be completed. (iii) To authorise the Director of Place to make any final modifications to improve readability and the final presentation of the document, and to correct any factual matters or typographical errors.</p>	<p>To appraise members of the findings of the Inspector’s Report on the Blackpool Core Strategy including the Inspector’s recommended Main Modifications to the Core Strategy which are needed to make the document sound and an appropriate basis for the planning of the Borough</p> <p>To appraise members of the Additional (minor) Modifications to the Core Strategy and to seek Executive agreement to recommend to Council to adopt the Blackpool Local Plan Part 1: Core Strategy including the Modifications referred to above.</p>	EX/1/2016	18/1/2016	Cllr Campbell
<p><u>WORKFORCE STRATEGY 2016-2020</u> The Executive agreed to recommend Council to approve the Workforce Strategy 2016 – 2020.</p>	To consider the Workforce Strategy 2016 – 2020.	EX2/2016	18/1/2016	Cllr Blackburn
<p><u>COMMISSIONING AND PROCUREMENT STRATEGY 2016-2019</u> The Executive agreed to approve the Council's Commissioning and Procurement Strategy for the period 2016-2019.</p>	To consider the Council's Commissioning and Procurement Strategy for the period 2016-2019.	EX4/2016	18/1/2016	Cllr Wright
<p><u>REVIEW OF BLACKPOOL LIBRARIES OPENING HOURS</u> The Deputy Leader of the Council agreed: 1. That the proposed changes to opening hours for the eight Blackpool libraries are accepted. This will reduce opening hours across all eight libraries from 307 weekly hours to a total of 266.5 weekly hours, creating a saving of £84,945, which has already been factored in to next year’s budget savings. 2. That the changes are implemented from 1 April 2016.</p>	To inform the Cabinet Member of the outcome of the public consultation on the review of library opening hours and to consider the review of opening hours in Blackpool Libraries.	PH4/2016	22/01/2016	Cllr Campbell

<p><u>PURCHASE OF PROPERTY- 180 - 182 PROMENADE</u> The Cabinet Member agreed: 1. To purchase the property at 180-182 Promenade at the cost of £203,480 inclusive of all fees and VAT. 2. To grant a lease to the new Community Interest Company set up by LeftCoast at the rate of £10,000 per year.</p>	<p>To consider the proposed purchase of a property at 180-182 Promenade and the subsequent lease to a new Community Interest Company.</p>	<p>PH5/2016</p>	<p>25/01/2016</p>	<p>Cllr Jackson</p>
<p><u>NATIONAL NON-DOMESTIC RATE RETURN 1 FOR 2016/2017</u> The Leader of the Council agreed to formally approve the National Non-Domestic Rate Return 1 for 2016/17.</p>	<p>The Council as a Billing Authority is required under the Local Government Finance Act 1988 to complete a National Non-Domestic Rate Return 1 each year. This provides an authority's calculation of its non-domestic rate income for the following financial year and the sums due to Central Government and relevant precepting authorities. This information for 2016/17 must be notified to the Secretary of State and to relevant preceptors by 31st January 2016.</p>	<p>PH7/2016</p>	<p>27/01/2016</p>	<p>Cllr Blackburn</p>
<p><u>PURCHASE OF PRESBYTERY AT CHRIST THE KING CHURCH</u> The Cabinet Member agreed to acquire the presbytery and car park at Christ the King Church for £140,000.</p>	<p>To consider a proposal to acquire the presbytery and car park at Christ the King Church.</p>	<p>PH11/2016</p>	<p>9/2/2016</p>	<p>Cllr Jackson</p>
<p><u>FEES AND CHARGES – DEMOCRATIC GOVERNANCE</u> The Leader of the Council agreed: 1. To approve a fee of £20 for electoral certificates of residency for the financial year 2016/2017. 2. To note the statutory fee for sale of the electoral register.</p>	<p>To consider and approve the fees and charges for Democratic Governance for the financial year 2016/2017.</p>	<p>PH12/2016</p>	<p>10/2/2016</p>	<p>Cllr Blackburn</p>

<p><u>RESOURCES FEES AND CHARGES 2016/17</u> The Leader of the Council agreed:</p> <ol style="list-style-type: none"> 1. To approve the fees and charges for Legal Services with effect from 1 April 2016 to 31 March 2017. 2. To approve the fees and charges for Blue Badges with effect from 1 April 2016 to 31 March 2017, a nil increase. 3. To approve the fees and charges for Estates and Valuations with effect from 1 April 2016 to 31 March 2017. 4. To agree that the fees charged can be reduced from these rates on the published Officer decision of the Director for Resources, following consultation with the Leader of the Council. 	<p>To consider fees and charges proposals for 2016/17.</p>	<p>PH13/2016</p>	<p>10/2/2016</p>	<p>Cllr Blackburn</p>
<p><u>LICENSING SERVICE- FEES AND CHARGES</u> The Deputy of the Leader of the Council agreed:</p> <ol style="list-style-type: none"> 1. To approve the attached fees and charges for the Licensing Service for 2016/2017 with effect from 1 April 2016 to 31 March 2017. 2. To agree that the fees charged can be reduced from these rates on the published Officer decision of the Director of Governance and Regulatory Services, following consultation with the Deputy Leader of the Council (Tourism, Economic Growth and Jobs). 	<p>To consider the proposed fees and charges for the Licensing Service for 2016/2017.</p>	<p>PH16/2016</p>	<p>22/2/2016</p>	<p>Cllr Campbell</p>
<p><u>PUBLIC PROTECTION FEES AND CHARGES 2016/17</u> The Deputy of the Leader of the Council agreed:</p> <ol style="list-style-type: none"> 1. To agree to the Community and Environmental Services proposed fees and charges for Public Protection for 2016/17, with effect from 1 April 2016 to 31 March 2017. 2. To agree that the fees charged can be reduced from these rates on the published Officer decision of the Director of Community and Environmental Services, following consultation with the Deputy Leader of the Council (Tourism, Economic Growth and Jobs). 	<p>The proposed Community and Environmental Services fees and charges for Public Protection for 2016/17.</p>	<p>PH17/2016</p>	<p>22/2/16</p>	<p>Cllr Campbell</p>

<p><u>RIDEABILITY FEES AND CHARGES 2016/17</u> The Deputy Leader of the Council agreed to agree the proposed fees and charges for Travel and Road Safety section, relating to the Rideability service, with effect from 1st April 2016 to 31st March 2017.</p>	<p>The proposed fees and charges for the Travel and Road Safety section, relating to the Rideability service for 2016/17.</p>	<p>PH18/2016</p>	<p>22/2/2016</p>	<p>Cllr Campbell</p>
<p><u>CAR PARKING FEES AND CHARGES 2016/2017</u> The Cabinet Member agreed: 1. To agree the schedule of on and off street parking tariffs for each parking area, subject to consultation, with effect from the 1 April 2016 to the 31 March 2017. 2. To agree the schedule of the business and residential permit rates, subject to consultation, with effect from the 1 April 2016 to the 31 March 2017. 3. To agree that the fees charged can be reduced from these rates, for specific events or fixed periods of time, on the published officer decision of the Director for Place, following consultation with the relevant Cabinet Member.</p>	<p>To agree the Fees and charges which apply to on and off street parking, residential and business permits for the forthcoming financial year 2016/2017.</p>	<p>PH19/2016</p>	<p>23/2/2016</p>	<p>Cllr Wright</p>
<p><u>HIGHWAYS AND TRAFFIC MANAGEMENT SERVICES FEES AND CHARGES 2016/17</u> The Cabinet Member agreed: 1. To agree to the proposed fees and charges for Highways and Traffic Management for 2016/17, with effect from the 1 April 2016 to the 31 March 2017. 2. To agree that the fees charged can be reduced from these rates on the published Officer decision of the Director of Community and Environmental Services, following consultation with the Cabinet Member for Municipal Assets.</p>	<p>The proposed Community and Environmental Services fees and charges for Highways and Traffic Management for 2016/17.</p>	<p>PH20/2016</p>	<p>23/2/2016</p>	<p>Cllr Jackson</p>

<p><u>AMENDMENT TO THE REVIEW OF BLACKPOOL LIBRARIES OPENING HOURS</u></p> <p>The Deputy Leader of the Council agreed to amend the opening hours of Boundary Library with effect from the 1st April 2016 to: Monday 9.30-12.30 and 1.30-5pm; Tuesday closed; Wednesday, Thursday and Friday 1-5pm; Saturday 1-4pm.</p>	<p>Following consultation, to make a further amendment to the agreed new opening hours at Boundary Library from April 2016.</p>	<p>PH22/2016</p>	<p>7/3/2016</p>	<p>Cllr Campbell</p>
<p><u>PUBLIC SPACE PROTECTION ORDER – DOG EXCLUSION</u></p> <p>The Deputy Leader of the Council agreed:</p> <ol style="list-style-type: none"> 1. To authorise consultation on the proposed 'The Borough of Blackpool (Promenade) Public Spaces Protection Order 2016' for a period of 28 days from the 14th March 2016. 2. To delegate confirmation of the proposed 'The Borough of Blackpool (Promenade) Public Spaces Protection Order 2016' to the Director of Community and Environmental Services, on publication of an officer decision, where no relevant representations are received. 	<p>To consider a proposal to consult on an extension of the Public Space Protection Order restricting dogs from the beach in Blackpool for the areas outlined.</p>	<p>PH23/2016</p>	<p>7/3/2016</p>	<p>Cllr Campbell</p>
<p><u>COMMUNITY SAFETY PLAN 2016/2019</u></p> <p>The Executive agreed to recommend to Council to approve the Community Safety Plan 2016 – 2019.</p>	<p>To consider the Community Safety Plan which articulates the priorities to be addressed by the Community Safety Partnership with regards to crime and anti-social behaviour.</p>	<p>EX16/2016</p>	<p>7/3/2016</p>	<p>Cllr Campbell</p>
<p><u>POLICY FRAMEWORK REVIEW</u></p> <p>The Executive agreed:</p> <ol style="list-style-type: none"> 1. To recommend to Council to approve the Council Policy Framework in light of the new Council Plan priorities. 2. To approve the Executive Policy Framework and to recommend Council to note the creation of this document. 3. To note the strategies due to expire and agree that future iterations of these are approved by the Executive. 	<p>To present the final version of the Council Policy Framework and Executive Policy Framework. The report set out:</p> <ul style="list-style-type: none"> •An updated Policy Framework to reflect the organisation's new Council Plan priorities; •A clear golden thread with strategies aligned to the new priorities; •A list of strategies which are due to expire by March 2016. 	<p>EX17/2016</p>	<p>7/3/2016</p>	<p>Cllr Blackburn</p>

<p><u>PUBLIC SPACE PROTECTION ORDER FOR PARKS AND GREEN SPACES</u> The Executive agreed to approve the Public Space Protection Order for Parks and Green Spaces.</p>	<p>To agree to implement a Public Space Protection Order (PSPO) covering the Parks and green spaces. This new Order prohibits certain behaviours and creates criminal offences for persons who choose not to comply with the Order.</p>	<p>EX18/2016</p>	<p>7/3/2016</p>	<p>Cllr Campbell</p>
<p><u>HACKNEY CARRIAGE AND PRIVATE HIRE LICENSING POLICY</u> The Executive agreed: 1. To note the consultation responses. 2. To agree the proposed policy.</p>	<p>Further to the consultation undertaken to consider the recommendation of the Licensing Committee regarding the proposed Hackney Carriage and Private Hire Licensing Policy.</p>	<p>EX19/2016</p>	<p>7/3/2016</p>	<p>Cllr Campbell</p>
<p><u>VEHICLE REPLACEMENT FOR STREET CLEANSING AND ILLUMINATIONS</u> The Executive agreed: 1. To approve the replacement purchase of six new compact mechanical sweeping vehicles for the Street Cleansing Services funded through Prudential Borrowing. 2. To approve the purchase and three cherry pickers for the Illuminations Services funded through Prudential Borrowing.</p>	<p>To consider the replacement purchase of six new compact mechanical sweeping vehicles in order to support the delivery of the Street Cleansing service and three new cherry pickers to support the delivery of the Illuminations Service.</p>	<p>EX20/2016</p>	<p>7/3/2016</p>	<p>Cllr Blackburn</p>

Report to:	TOURISM, RESOURCES AND ECONOMY SCRUTINY COMMITTEE
Relevant Officer:	Sharon Davis, Scrutiny Manager.
Date of Meeting	31 March 2016

FORWARD PLAN

1.0 Purpose of the report:

- 1.1 The Committee to consider the content of the Council's Forward Plan, April 2016 – July 2016, relating to the portfolios of the Leader of the Council and Deputy Leader of the Council.

2.0 Recommendation(s):

- 2.1 Members will have the opportunity to question the Leader of the Council and / or the relevant Cabinet Member in relation to items contained within the Forward Plan within the portfolios of the Leader of the Council and Deputy Leader of the Council.
- 2.2 Members will have the opportunity to consider whether any of the items should be subjected to pre-decision scrutiny. In so doing, account should be taken of any requests or observations made by the relevant Cabinet Member.

3.0 Reasons for recommendation(s):

- 3.1 To enable the opportunity for pre-decision scrutiny of the Forward Plan items.

3.2a Is the recommendation contrary to a plan or strategy adopted or approved by the Council? No

3.2b Is the recommendation in accordance with the Council's approved budget? N/A

- 3.3 Other alternative options to be considered:

None.

4.0 Council Priority:

- 4.1 N/A

5.0 Background Information

5.1 The Forward Plan is prepared by the Leader of the Council to cover a period of four months and has effect from the first working day of any month. It is updated on a monthly basis and subsequent plans cover a period beginning with the first working day of the second month covered in the preceding plan.

5.2 The Forward Plan contains matters which the Leader has reason to believe will be subject of a key decision to be taken either by the Executive, a Committee of the Executive, individual Cabinet Members, or Officers.

5.3 Attached at Appendix 5 (a) is a list of items contained in the current Forward Plan. Further details appertaining to each item is contained in the Forward Plan, which has been forwarded to all members separately.

5.6 Witnesses/representatives

5.6.1 The following Cabinet Members are responsible for the Forward Plan items in this report and have been invited to attend the meeting:

- Councillor Blackburn
- Councillor G. Campbell
- Councillor Jackson

Does the information submitted include any exempt information?

No

List of Appendices:

Appendix 5 (a) – Summary of items contained within Forward Plan
April 2016 – July 2016,

6.0 Legal considerations:

6.1 None.

7.0 Human Resources considerations:

7.1 None.

8.0 Equalities considerations:

8.1 None.

9.0 Financial considerations:

9.1 None.

10.0 Risk management considerations:

10.1 None.

11.0 Ethical considerations:

11.1 None.

12.0 Internal/ External Consultation undertaken:

12.1 None.

13.0 Background papers:

13.1 None.

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EXECUTIVE FORWARD PLAN - SUMMARY OF KEY DECISIONS**(APRIL 2016 to JULY 2016)***** Denotes New Item**

Page Nº	Anticipated Date of Decision	Matter for Decision	Decision Reference	Decision Taker	Relevant Cabinet Member
1	April 2016	To approve the Built Heritage Strategy	23/2014	Executive	Cllr Campbell
3	April 2016	The introduction of a new selective and additional licensing scheme for the Central area of Blackpool.	22/2015	Executive	Cllr Campbell
4	June 2016	Social housing lettings - New Partnership Agreement with housing associations and neighbouring authorities to continue to deliver the My Home Choice Fylde Coast system, and updated policies for letting social housing	25/2015	Executive	Cllr Campbell
5	April 2016	Acquisition of property on Talbot Road	1/2016	Executive	Cllr Jackson
6	April 2016	Road Asset Management Strategy	2/2016	Executive	Cllr Jackson
7	May 2016	To consider and approve the Provisional Capital Outturn for the year ended 31 st March 2016.	3/2016	Executive	Cllr Blackburn
8	May 2016	To consider and approve the Provisional Revenue Outturn for the year ended 31st March 2016 compared with approved budget.	4/2016	Executive	Cllr Blackburn
9	May 2016	To consider and approve the Treasury Management report for the year ended 31 March 2016.	5/2016	Executive	Cllr Blackburn

Page No	Anticipated Date of Decision	Matter for Decision	Decision Reference	Decision Taker	Relevant Cabinet Member
11	July 2016	Tramway Extension	*8/2016	Council	Cllr Campbell

Report to:	TOURISM, RESOURCES AND ECONOMY SCRUTINY COMMITTEE
Relevant Officer:	Steve Thompson, Director of Resources
Date of Meeting	31 March 2016

FINANCIAL PERFORMANCE MONITORING AS AT MONTH 10 2015/2016

1.0 Purpose of the report:

- 1.1 To consider the level of spending against the Council's Revenue and Capital budgets for the first ten months to 31 January 2016.

2.0 Recommendation(s):

- 2.1 To consider the report, the recommendations made by the Executive at its meeting on the 7 March 2016 and to identify any further issues for scrutiny as appropriate.

3.0 Reasons for recommendation(s):

- 3.1 To ensure financial performance against the Council's Revenue and Capital Budget is kept under review by members.

3.2a Is the recommendation contrary to a plan or strategy adopted or approved by the Council? No

3.2b Is the recommendation in accordance with the Council's approved budget? Yes

- 3.3 Other alternative options to be considered:

Not applicable.

4.0 Council Priority:

- 4.1 The relevant Council Priority is 'The economy: Maximising growth and opportunity across Blackpool.'

5.0 Background Information

5.1 This report is the standard monthly financial performance monitoring report, which sets out the summary revenue budget position for the Council and its individual directorates for month 10, the period April 2015 – January 2016, together with an outlook for the remainder of the year. The report is complemented with an assessment of progress to date against the Council’s latest capital programme.

5.2 The report was considered by the Executive at its meeting of 7 March 2016. Committee Members are advised that the Executive was recommended:

1. To note the report
2. To require the respective Directors and Director of Resources to continue to closely monitor and manage financial and operational performances, specifically Children’s Services, Strategic Leisure Assets and Public Health.

Does the information submitted include any exempt information?

No

List of Appendices:

Report

Appendix 1- Revenue Summary

Appendix 2- Schedule of Service forecast overspendings

Appendix 3a- Chief Executive

Appendix 3b- Deputy Chief Executive

Appendix 3c- Governance and Regulatory Services

Appendix 3d- Ward Budgets

Appendix 3e- Resources

Appendix 3f- Places

Appendix 3g- Strategic Leisure Assets

Appendix 3h- Community and Environmental Services

Appendix 3i- Adult Services

Appendix 3j- Children’s Services

Appendix 3k- Public Health

Appendix 3l- Budgets Outside the Cash Limit

Appendix 4- Capital Monitoring

Appendix 5- Cash Flow Summary

Appendix 6- General Fund Balance Sheet Summary

6.0 Legal considerations:

6.1 None.

7.0 Human Resources considerations:

7.1 None

8.0 Equalities considerations:

8.1 An Equalities Impact Assessment was produced as a part of the budget setting process and remains relevant.

9.0 Financial considerations:

9.1 See reports and appendices to this report.

10.0 Risk management considerations:

10.1 Impact of financial performance on Council balances.

11.0 Ethical considerations:

11.1 None

12.0 Internal/ External Consultation undertaken:

12.1 None

13.0 Background papers:

13.1 None

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BLACKPOOL COUNCIL
REPORT
of the
DIRECTOR OF RESOURCES
to the
EXECUTIVE
7TH MARCH 2016

FINANCIAL PERFORMANCE MONITORING AS AT MONTH 10 2015/16

1. Introduction

- 1.1 This report is the standard monthly financial performance monitoring report, which sets out the summary revenue budget position for the Council and its individual directorates for the first 10 months of 2015/16, i.e. the period to 31st January 2016, together with an outlook for the remainder of the year. The report is complemented with an assessment of performance to date of balances and reserves, income collection, the Council's latest Capital Programme plus statements relating to Cash Flow Summary and Balance Sheet Summary.

2. Report Format

- 2.1 Separate reports have been prepared for each of the Council's core areas of responsibility:
- Appendix 3a - Chief Executive
 - Appendix 3b - Deputy Chief Executive
 - Appendix 3c - Governance and Regulatory Services
 - Appendix 3c/d - Ward Budgets
 - Appendix 3e - Resources
 - Appendix 3f - Places
 - Appendix 3g - Strategic Leisure Assets
 - Appendix 3h - Community and Environmental Services
 - Appendix 3i - Adult Services
 - Appendix 3j - Children's Services
 - Appendix 3k - Public Health
 - Appendix 3l - Budgets Outside the Cash Limit

These incorporate summary financial statements which continue to be prepared on a full accruals basis and focus on the forecast revenue outturns for 2015/16. There is an accompanying narrative to explain any areas of significant variance from budget and to highlight any areas of potential pressure along with action plans agreed with service managers to address them.

2.2 The combined effect of the directorates' financial performances is aggregated in a summary financial statement at Appendix 1 which mirrors the Council's Revenue Budget Book. This summary allows proactive month-on-month monitoring of the Council's forecast working balances to be undertaken to ensure appropriate and prudent levels are maintained. Appendix 2 highlights on a 12-month rolling basis those services which trip the designated overspending reporting threshold.

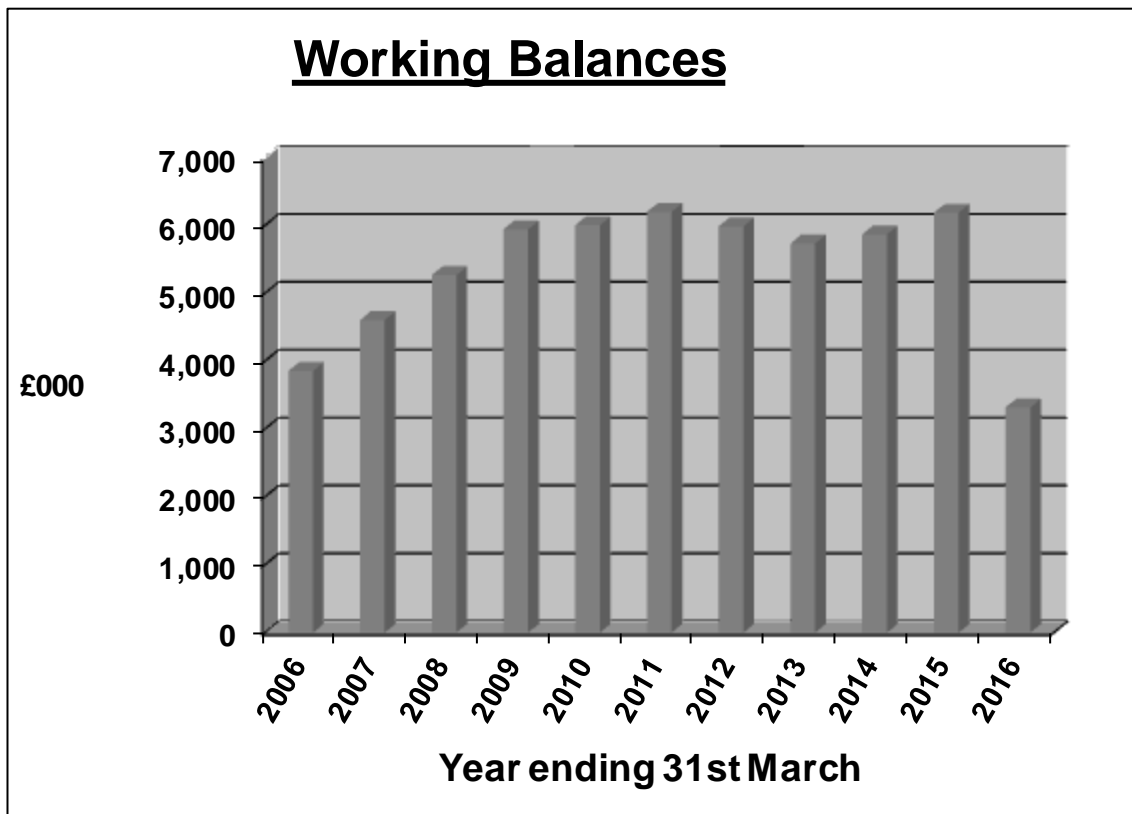
3. Directorates' Budget Performance

3.1 The impacts of directorates' revenue budget performance and progress in achieving planned savings fall upon the Council's working balances. The main areas accounting for the month 10 forecast overspend of £2,868k for 2015/16 are summarised below:-

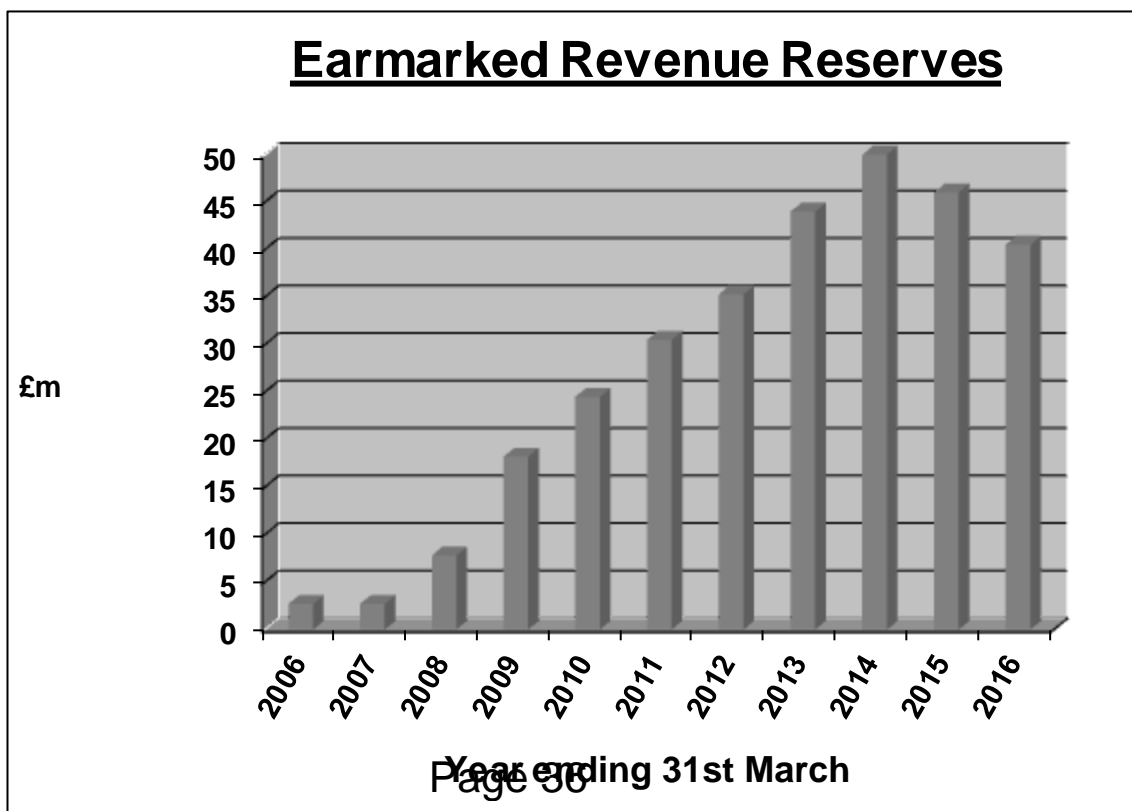
Directorate	Service	Forecast Variance £000
Children's Services	An overspend of £2,986k is forecast. Children's Social Care is forecast to overspend by £1,622k, particularly because of the high cost of Looked After Children (LAC). Whilst numbers have stabilised at around 450 for over 12 months, the overspend is due to placement mix. There is an imbalance between the reduced Education Services Grant and the commitments against it showing a £1,087k pressure which is due to both historical and in-year academy conversions. There are overspends in Local Services Support Grant of £104k, Children's Safeguarding of £145k and Lifelong Learning and Schools of £97k mitigated by savings of £69k in Early Help for Children and Families.	2,986
Public Health	An overspend of £1,207k is forecast due to the in-year reduction of grant from the Department of Health. Following on from the Department of Health public consultation on the in-year cut to the Public Health grant, this has resulted in a 6.2% cut for all Local Authorities, reducing the grant by £1.207m from £19.497m to £18.29m.	1,207
Resources	Property Services is forecasting a £553k overspend based on the current pace of property rationalisation and pressure from rental income within the Central Business District. Other pressures within the directorate are mainly due to staffing costs, but these have been mitigated by savings of £84k in Procurement and Projects and £54k in Revenues, Benefits and Transactional Services.	494
Adult Services	Adult Commissioning Placements and Care and Support are forecasting an overspend of £465k. This in-year shortfall is as a result of the delay to the review programme for commissioning. Adult Safeguarding is forecasting an overspend of £163k as a result of additional legal and staffing costs not covered by New Burdens funding. These pressures are partly offset by savings of £271k in the Commissioning and Contracts Team and £149k in Adult Social Care.	201

Places	The Directorate has a pressure of £107k. Print Services is forecasting an overspend of £110k due to an income target that needs to be reviewed as part of a wider service review.	107
Community and Environmental Services	Waste Management has a pressure of £26k due to a decrease in income from recycling waste arising from a downturn in the recycle market. The £856k PFI Grant is no longer available and is being considered along with Lancashire County Council in the review of the operation of the recycling plants with the risk being covered against the specific Waste PFI reserve. There are pressures of £52k in Leisure due to overall income pressures partly offset by the early closure of the Gateway Gym. Additionally, there are pressures in Transport of £60k due to the movement of the Shelters budget from Travel and Road Safety, Building Cleaning of £40k due to staffing costs and Travel and Road Safety of £30k due to an overspend on public transport contracts. These are partially mitigated by various other savings and pressures across the remaining services.	42
Governance and Regulatory Services	An underspend of £20k is forecast. An overspend of £73k in Registration and Bereavement Services is due to the levels of demand in the Coroners and Mortuary Service. This is offset by an underspend of £93k in the Democratic Governance service arising from staff savings and reduced expenditure on special events and area forums.	(20)
Deputy Chief Executive's Directorate	The Human Resources, Communication and Engagement divisions are forecasting an underspend of £27k due to staff vacancies.	(27)
Budgets Outside the Cash Limit	Concessionary Fares are forecasting a pressure of £572k due to increased bus patronage. Parking Services is £290k down on its income target. Treasury Management has a £1,231k favourable position due to the ongoing temporary windfall from the short-term interest rates payable to finance recent capital expenditure and a lower interest charge on the Local Government Reorganisation debt. The New Homes Bonus underspend of £142k is due to the Council's pro-rata share of the unused national funding from the 2014/15 New Homes Bonus, based on the Start-Up Funding Allocation. The cost to the Council of supporting the Subsidiary Companies is forecasting an underspend of £106k due to the reducing balance payback of prudentially borrowed schemes.	(614)
Strategic Leisure Assets, Contingencies / Reserves	An underspend of £1,508k is forecast. Public Health is forecasting an overspend of £1,207k and an equivalent amount is currently offset within contingencies with a further saving of £300k previously identified. Strategic Leisure Assets is forecasting a £1,473k position which has increased since month 9 due to a decrease in expected Winter Gardens profits. In accordance with the original decision for this programme by the Executive on 7th February 2011, the projected overspend on Strategic Leisure Assets will be carried forward and transferred to Earmarked Reserves	(1,508)
Total		2,868

3.2 The graph below shows the impact on the level of Council working balances in-year together with the last 10 years' year-end balances for comparison:



3.3 Whilst the Council maintains working balances to address any in-year volatilities, it also maintains a number of Earmarked Revenue Reserves for such longer-term commitments as future Private Finance Initiative payments and uncertainties within the new Localised Business Rate system. In order to present a complete picture of the Council's strong financial standing an equivalent graph to the above is shown below:



4. Directorate Budget Savings Performance

- 4.1 As at 31st January 2016 72% of the 2015/16 savings target has already been delivered. The full-year forecast predicts that 89% (89% last month) will be achieved by the year-end, which takes into account anticipated pressures and savings.

5. Collection Rates

5.1 Council Tax

At the end of month 10 the collection rate for Council Tax was 85.3%. This compares to 86.8% at the same point in 2014/15.

In the light of the reductions in discount and the introduction of the Local Council Tax Reduction Scheme, the target collection rate is 98% over a 5-year collection period.

5.2 Council Tax Reduction Scheme (CTRS)

The Council Tax Reduction Scheme was introduced on 1st April 2013. The scheme ensures that support to pensioners continues at existing levels. Working-age claimants are means tested to establish entitlement and a percentage reduction (currently 27.11%) is applied at the end of the assessment to establish the level of support provided.

At the end of month 10 the collection rate for those who have to pay Council Tax Reduction Scheme, either for the first time or in addition to a proportion of their Council Tax, is 57.6%. This compares to 60.3% at the same point in 2014/15 and is the principal cause of the overall collection rate deteriorating.

The likely impact for 2015/16 is that the underlying rate of collection of Council Tax Reduction Scheme will be lower than 2014/15 due to accumulated arrears and limits on the amount that can be recovered from Attachment of Benefits.

5.3 Business Rates

Prior to 1st April 2013 Business Rate income was collected by billing authorities on behalf of central government and then redistributed among all local authorities and police authorities as part of Formula Grant. From 1st April 2013 the income relating to Blackpool is shared between central government (50%), the Council (49%) and the Fire Authority (1%). Consequential adjustments were made to the Formula Grant equivalent.

At the end of month 10 the collection rate for Business Rates was an encouraging 85.7%. This compares to 84.3% at the same point in 2014/15.

From April 2014 Business Rate payers have been entitled to elect to pay by 12 monthly instalments instead of over 10 months. This has allowed businesses more time to pay.

The audited Business Rate cumulative deficit as at 31st March 2015 is £11.3m. The Council's share of this is £5.54m (49%) and provision has been made for this.

6. Capital Monitoring Performance

- 6.1 All active capital schemes have been included within Appendix 4. The purpose is to present the overall position of capital spend. The schemes are shown individually where total scheme budget is greater than £500k and grouped as “other schemes” otherwise. As in previous financial years the emphasis regarding capital monitoring will be on scheme variance rather than in-year progress since many schemes cross financial years such as the major housing developments. Therefore, some degree of flexibility for the management of slippage is necessary in order to balance the overall capital programme each year to the funding allocations available.
- 6.2 As at month 10 an overall nil variance on capital schemes is anticipated. The anticipated overspend of £300k on capital schemes reported at month 9 has been met via the top slicing of the 2016/17 capital programme.

7. Summary Cash Flow Statement

- 7.1 As part of the reporting format for this financial year a summary cash flow statement is included at Appendix 5. This provides a comparison of the actual cash receipts and payments compared to forecast for 2015/16.
- 7.2 During the first 10 months of the year, the Council’s net cashflow has resulted in fluctuations in short-term net investment/borrowing balances. However, overall temporary borrowing has reduced since 31st March 2015 due to the early receipt of grant income. The Council uses temporary borrowing to finance prudentially funded capital expenditure. While temporary investment rates and temporary borrowing rates are low the treasury team will delay taking any new long-term borrowing to fund planned capital expenditure. The interest charged by Lancashire County Council on the Local Government Reorganisation Debt is lower than anticipated. As a result the delay in taking new long-term borrowing and the lower interest charge from Lancashire County Council mean that a favourable credit variance is once again forecast for 2015/16.

8. Summary Balance Sheet

- 8.1 In order to provide a complete picture of the Council’s financial performance, Appendix 6 provides a snapshot of the General Fund balance sheet as at the end of month 10. The key areas of focus are any significant movements in debtors, cash and cash equivalents, bank overdraft and creditors, as these impact upon the Council’s performance in the critical areas of debt recovery, treasury management and Public Sector Payment Policy.
- 8.2 Over the 10-month period there has been an increase in Property, Plant and Equipment of £22.0m and an increase in cash and cash equivalents of £7.8m, which in the main reflects the timing of the receipt of capital grants and the phasing of the capital programme.

9. Conclusion and Recommendations

9.1 There has been a deterioration in the position compared to month 9 by £205k, and the Council is predicting a significant deterioration in its financial standing in comparison with Budget. Working balances are estimated to fall by £2,868k against the budgeted position over the year. This fall is in the context of the audited working balances at the start of the year of £6,188k, an erosion of 46.3%.

9.2 If this forecast position became the actual outturn, then in accordance with the Council's Financial Procedure Rules within its Constitution, the forecast revenue outturn 2015/16 within this report contravenes neither of the two specific conditions that excess spending does not:

1. exceed 1% (i.e. £4.4m) of the authority's total gross revenue expenditure;
or
2. have the effect of reducing the authority's Working Balances below 50% of their normal target level (i.e. £3.0m).

In the context of £40.5m of Earmarked Revenue Reserves and with 2 months of the financial year remaining there should still be sufficient time to redress the position and service and financial plans are underway to do so.

9.3 In response to the financial position, the Director of Resources is holding regular meetings with individual Directors to discuss the robustness and integrity of current year budget forecasts and the plans in place to deliver an in-year breakeven position.

9.4 The Executive is asked:

- i) to note the report; and
- ii) to require the respective Directors and Director of Resources to continue to closely monitor and manage financial and operational performances, specifically Children's Services, Strategic Leisure Assets and Public Health.

Steve Thompson
Director of Resources

18th February 2016

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Blackpool Council

Revenue summary - budget, actual and forecast:

BLACKPOOL COUNCIL							
FORECAST GENERAL FUND POSITION AS AT 31 MARCH 2016							
SUMMARY							
APP.	GENERAL FUND NET REQUIREMENTS	BUDGET	EXPENDITURE			VARIANCE	2014/15 (UNDER)/OVER SPEND B/FWD £000
		ADJUSTED CASH LIMITED BUDGET £000	EXPENDITURE APR - JAN £000	PROJECTED SPEND £000	FORECAST OUTTURN £000	F/CAST FULL YEAR VAR. (UNDER)/ OVER £000	
3(a)	CHIEF EXECUTIVE	553	392	161	553	-	-
3(b)	DEPUTY CHIEF EXECUTIVE'S DIRECTORATE	1,427	655	745	1,400	(27)	-
3(c)	GOVERNANCE & REGULATORY SERVICES	1,756	1,507	229	1,736	(20)	-
3(c/d)	WARD BUDGETS	507	195	312	507	-	(237)
3(e)	RESOURCES	2,733	1,906	1,321	3,227	494	-
3(f)	PLACES	6,998	2,923	4,182	7,105	107	-
3(g)	STRATEGIC LEISURE ASSETS	1,289	3,161	(399)	2,762	1,473	-
3(h)	COMMUNITY & ENVIRONMENTAL SERVICES	44,047	32,418	11,671	44,089	42	-
3(i)	ADULT SERVICES	43,554	34,501	9,254	43,755	201	-
3(j)	CHILDREN'S SERVICES	36,397	27,510	11,873	39,383	2,986	-
3(k)	PUBLIC HEALTH	-	(3,947)	5,154	1,207	1,207	-
3(l)	BUDGETS OUTSIDE THE CASH LIMIT	16,998	12,225	4,159	16,384	(614)	-
	CAPITAL CHARGES	(26,669)	(22,224)	(4,445)	(26,669)	-	-
	NET COST OF SERVICES:	129,590	91,222	44,217	135,439	5,849	(237)
	CONTRIBUTIONS:						
	- TO / (FROM) RESERVES	(3,000)	(3,000)	(1,473)	(4,473)	(1,473)	
	- 2014/15 SERVICE UNDERSPENDS	(237)	-	(237)	(237)	-	
	- REVENUE CONSEQUENCES OF CAPITAL	150	-	150	150	-	
	CONTINGENCIES	1,505	-	(3)	(3)	(1,508)	
	NW REGIONAL FLOOD DEFENCE LEVY	65	-	65	65	-	
	CONTRIBUTIONS, etc.	(1,517)	(3,000)	(1,498)	(4,498)	(2,981)	
	TOTAL NET EXPENDITURE TO BE MET FROM PUBLIC FUNDS	128,073	88,222	42,719	130,941	2,868	
	ADDED TO/(TAKEN FROM) BALANCES	-	-	(2,868)	(2,868)	(2,868)	
	NET REQUIREMENT AFTER WORKING BALANCES	128,073	88,222	39,851	128,073	-	
GENERAL BALANCES AS AT 1st APRIL 2015 PER AUDITED STATEMENT OF ACCOUNTS 2014/15							6,188
In-year (reduction in) / addition to General Fund Working Balances							(2,868)
ESTIMATED UNEARMARKED WORKING BALANCES AS AT 31st MARCH 2016							3,320

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Blackpool Council

Schedule of Service forecast annual overspendings over the last 12 months

Directorate	Service	Audit Committee Report	Feb 2015 £000	Mar 2015 £000	Apr 2015 £000	May 2015 £000	June 2015 £000	July 2015 £000	Aug 2015 £000	Sept 2015 £000	Oct 2015 £000	Nov 2015 £000	Dec 2015 £000	Jan 2016 £000
CHILDREN'S SERVICES	CHILDREN'S SOCIAL CARE	18/04/13	1,855	1,855			517	569	755	1,078	1,130	1,309	1,335	1,622
STRATEGIC LEISURE ASSETS	STRATEGIC LEISURE ASSETS						928	928	959	1,078	1,246	1,246	1,306	1,473
CHILDREN'S SERVICES	EDUCATION SERVICES GRANT		755	755			1,085	1,085	1,085	1,085	1,085	1,086	1,087	1,087
RESOURCES	PROPERTY SERVICES (Incl. INVESTMENT PORTFOLIO)		217	217			753	749	661	717	682	668	547	553
ADULT SERVICES	CARE & SUPPORT						388	381		435	410	395	401	552
PUBLIC HEALTH	CHILDREN (0-19) - NCMP MANDATED										451	479	479	479
PUBLIC HEALTH	SEXUAL HEALTH SERVICES - MANDATED										378	378	378	378
PUBLIC HEALTH	SUBSTANCE MISUSE (DRUGS AND ALCOHOL)										350	350	350	350
ADULT SERVICES	ADULT SAFEGUARDING							115	126	119	119	140	146	163
CHILDREN'S SERVICES	CHILDRENS SAFEGUARDING						103	99	98	110	116	117	155	145
PLACES	VISITOR SERVICES													101
CHILDREN'S SERVICES	LOCAL SERVICES SUPPORT GRANT						104	104	104	104	104	104	104	104
CHILDREN'S SERVICES	LIFELONG LEARNING & SCHOOLS										75	128	133	91
ADULT SERVICES	ADULT COMMISSIONING PLACEMENTS		1,032	1,032			767	629	634	209				-
COMMUNITY & ENVIRONMENTAL SERVICES	TRAVEL AND ROAD SAFETY		294	294			144	155	149	161	167			-
COMMUNITY & ENVIRONMENTAL SERVICES	HIGHWAYS		373	373										-
COMMUNITY & ENVIRONMENTAL SERVICES	LEISURE FACILITIES & SPORT DEVELOPMENT									148	148	96		-
GOVERNANCE & REGULATORY SERVICES	REGISTRATION AND BEREAVEMENT SERVICES													-
COMMUNITY & ENVIRONMENTAL SERVICES	TRANSPORT											81		-
	Sub Total		4,526	4,526	-	-	4,789	4,814	4,571	5,319	6,514	6,582	6,480	7,113
	Transfer to Earmarked Reserves (note 3)		-	-	-	-	(928)	(928)	(959)	(1,078)	(1,246)	(1,246)	(1,306)	(1,473)
	Other General Fund (under) / overspends		(2,941)	(2,941)	-	-	(395)	(414)	(445)	(679)	(2,012)	(1,928)	(2,511)	(2,772)
	Total		1,585	1,585	-	-	3,466	3,472	3,167	3,562	3,256	3,408	2,663	2,868

Notes:

1. The Executive of 11th February 2004 approved a process whereby services which trip a ceiling for overspending against budget of £75,000 or 1.5% of net budget where the controllable budget exceeds £5m are required to be highlighted within this monthly budgetary control report. They are required to develop and submit a recovery plan over a period not exceeding 3 years which is to be approved by the respective Portfolio Holder. The services tripping this threshold are listed above together with their respective financial performance over a 12-month rolling basis for comparison of progress being made.

2. The Strategic Leisure Assets overspend reflects the in-year position.

3. In accordance with the original decision for this programme by the Executive on 7th February 2011, the projected overspend on Strategic Leisure Assets will be carried forward and transferred to Earmarked Reserves.

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Blackpool Council - Chief Executive

Revenue summary - budget, actual and forecast:

FUNCTIONS OF THE SERVICE	BUDGET	EXPENDITURE			VARIANCE	2014/15 (UNDER)/OVER SPEND B/FWD £000
	2015/16					
	ADJUSTED CASH LIMITED BUDGET £000	EXPENDITURE APR - JAN £000	PROJECTED SPEND £000	FORECAST OUTTURN £000	F/CAST FULL YEAR VAR. (UNDER) / OVER £000	
CHIEF EXECUTIVE						
NET EXPENDITURE						
CHIEF EXECUTIVE	553	392	161	553	-	-
TOTALS	553	392	161	553	-	-

Commentary on the key issues:

Directorate Summary

The Revenue summary (above) lists the outturn projection for the service against its respective, currently approved, revenue budget. Forecast outturns are based upon actual financial performance for the first 10 months of 2015/16 together with predictions of performance, anticipated pressures and efficiencies in the remainder of the financial year.

The Directorate is forecasting a breakeven position for 2015/16.

Budget Holder – Mr N Jack, Chief Executive

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Blackpool Council – Deputy Chief Executive’s Directorate

Revenue summary - budget, actual and forecast:

FUNCTIONS OF THE SERVICE	BUDGET	EXPENDITURE			VARIANCE	2014/15 (UNDER)/OVER SPEND B/FWD £000
	2015/16					
	ADJUSTED CASH LIMITED BUDGET £000	EXPENDITURE APR - JAN £000	PROJECTED SPEND £000	FORECAST OUTTURN £000	F/CAST FULL YEAR VAR. (UNDER) / OVER £000	
DEPUTY CHIEF EXECUTIVE'S DIRECTORATE						
NET EXPENDITURE						
HUMAN RESOURCES, COMMUNICATION & ENGAGEMENT	(92)	(298)	179	(119)	(27)	-
BUSINESS SUPPORT & RESOURCES	1,328	1,370	(42)	1,328	-	-
ICT	191	(417)	608	191	-	-
TOTALS	1,427	655	745	1,400	(27)	-

Commentary on the key issues:

Directorate Summary – basis

The Revenue summary (above) lists the outturn projection for each individual service within the Deputy Chief Executive’s Directorate against their respective, currently approved, revenue budget. The forecast outturn is based upon actual financial performance for the first 10 months of 2015/16 together with predictions of performance, anticipated pressures and efficiencies in the remainder of the financial year, all of which have been agreed with the Head of Service.

Human Resources, Communication and Engagement

The Human Resources, Communication and Engagement divisions are forecasting an underspend of £27k for the year due to vacancy savings across various teams, partly offset by a reduction in Service Level Agreement (SLA) income across HR and payroll services. The service is forecast to meet its savings requirement in 2015/16.

Business Support and Resources

The Business Support and Resources division is forecasting a breakeven position for the year. The service is forecast to meet its savings requirement in 2015/16.

Information and Communication Technology

The Information and Communication Technology division is forecasting a breakeven position for the year. The service is forecast to meet its savings requirement in 2015/16.

Budget Holder – Mrs C McKeogh, Deputy Chief Executive – Deputy Chief Executive’s Directorate

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Blackpool Council – Governance and Regulatory Services

Revenue summary - budget, actual and forecast:

FUNCTIONS OF THE SERVICE	BUDGET	EXPENDITURE			VARIANCE	2014/15 (UNDER)/OVER SPEND B/FWD £000
	2015/16					
	ADJUSTED CASH LIMITED BUDGET £000	EXPENDITURE APR - JAN £000	PROJECTED SPEND £000	FORECAST OUTTURN £000	F/CAST FULL YEAR VAR. (UNDER) / OVER £000	
GOVERNANCE & REGULATORY SERVICES						
NET EXPENDITURE						
DEMOCRATIC GOVERNANCE	2,482	2,044	345	2,389	(93)	-
LICENSING	(376)	(346)	(30)	(376)	-	-
REGISTRATION AND BEREAVEMENT SERVICES	(350)	(191)	(86)	(277)	73	-
GOVERNANCE & REGULATORY SERVICES	1,756	1,507	229	1,736	(20)	-
WARDS	507	195	312	507	-	(237)
TOTALS	2,263	1,702	541	2,243	(20)	(237)

Commentary on the key issues:

Directorate Summary - basis

- The Revenue summary (above) lists the outturn projection for each individual service within Governance and Regulatory Services against their respective, currently approved, revenue budget. The adjusted budget for 2015/16 includes the 2014/15 underspend carried forward. Forecast outturns are based upon actual financial performance for the first 10 months of 2015/16 together with predictions of performance, anticipated pressures and efficiencies in the remainder of the financial year, all of which have been agreed with the head of service.

Governance and Regulatory Services

- The Democratic Governance service is forecasting an underspend of £93k for 2015/16 due to in-year staffing savings, and reduced expenditure on special events and area forums.
- The Licensing Service is forecasting a break even position for 2015/16. An anticipated shortfall against income targets is offset by vacancy savings and savings on Supplies and Services budgets.
- Following remedial works at Carleton Crematorium in 2014, the three cremators are now fully operational and it is anticipated that income targets in 2015/16, whilst challenging, will be achieved. However, some pressures are forecast in the Coroners and Mortuary service due to the levels of demand and this is leading to a forecast overspend across the Registration and Bereavement service of £73k for 2015/16.
- Ward budgets are expected to break even in 2015/16.

Budget Holder - Mr M Towers, Director of Governance and Regulatory Services.

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**Blackpool Council
Ward Budgets
2015/2016
Month 10**

Wards

Ward	Councillors	Total No. of Requisitions Submitted	No. of Requisitions Approved	No. Awaiting Approval	Total No. of Requisitions Completed	Total 2015-16 Budget	Budget Committed to <u>Approved</u> Schemes	Remaining 2015-16 Budget
Anchorsholme Ward BC1001	Cllr. Galley Cllr. Williams	4	4	0	4	£17,216.71	£4,189.00	£13,027.71
Bispham Ward BC1002	Cllr. Clapham Cllr. C Maycock	0	0	0	0	£15,000.00	£9,886.06	£5,113.94
Bloomfield Ward BC1003	Cllr. Cain	8	8	0	8	£30,538.68	£28,841.14	£1,697.54
Brunswick Ward BC1004	Cllr. Blackburn Cllr. G Coleman	0	0	0	0	£15,982.55	£2,000.00	£13,982.55
Claremont Ward BC1005	Cllr. I Taylor Cllr. L Williams	5	5	0	5	£40,428.95	£36,034.81	£4,394.14
Clifton Ward BC1006	Cllr. Hutton Cllr. L Taylor	3	3	0	3	£16,484.39	£5,320.00	£11,164.39
Greenlands Ward BC1007	Cllr. Ryan Cllr. Wright	8	8	0	8	£20,148.24	£7,129.43	£13,018.81
Hawes Side Ward BC1008	Cllr. D Coleman Cllr. Critchley	0	0	0	0	£15,000.00	£200.00	£14,800.00
Highfield Ward BC1009	Cllr. Mrs Henderson MBE Cllr. Hunter	5	5	0	5	£36,939.18	£26,025.41	£10,913.77
Ingthorpe Ward BC1010	Cllr. Cross Cllr. Rowson	6	6	0	6	£37,266.09	£22,266.00	£15,000.09
Layton Ward BC1011	Cllr. Mrs Benson Cllr. M Mitchell	4	4	0	4	£18,302.70	£14,217.70	£4,085.00
Marton Ward BC1012	Cllr. Singleton Cllr. Elmes	4	4	0	4	£27,848.07	£12,876.78	£14,971.29
Norbreck Ward BC1013	Cllr. Callow Cllr. Mrs Callow	3	3	0	3	£36,346.50	£30,768.84	£5,577.66
Park Ward BC1014	Cllr. Campbell Cllr. Kirkland	1	1	0	1	£19,389.79	£6,646.11	£12,743.68
Squires Gate Ward BC1015	Cllr. Cox Cllr. Humphreys	1	1	0	1	£15,178.91	£3,270.00	£11,908.91
Stanley Ward BC1016	Cllr. Roberts Cllr. Stansfield	7	7	0	7	£30,690.00	£17,454.00	£13,236.00
Talbot Ward BC1017	Cllr. I Coleman Cllr. Smith	10	10	0	10	£32,592.78	£18,035.00	£14,557.78
Tyldesley Ward BC1018	Cllr. Collett Cllr. Matthews	3	3	0	3	£22,655.22	£8,483.56	£14,171.66
Victoria Ward BC1019	Cllr. Jackson Cllr. Owen	4	4	0	4	£27,301.05	£17,714.39	£9,586.66
Warbreck Ward BC1020	Cllr. Brown Cllr. Scott	4	4	0	4	£21,337.87	£17,173.80	£4,164.07
Waterloo Ward BC1021	Cllr. O'Hara Cllr. Robertson BEM	5	5	0	5	£29,293.52	£24,913.52	£4,380.00

Ward Totals	85	85	0	85	£525,941.20	£313,445.55	£212,495.65
Unallocated Budget	-	-	-	-	£26,478.60	£0.00	£26,478.60
Income Budget	-	-	-	-	-£45,000.00	£0.00	-£45,000.00
Area Ward Totals	85	85	0	85	£507,419.80	£313,445.55	£193,974.25

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Blackpool Council - Resources

Revenue summary - budget, actual and forecast:

FUNCTIONS OF THE SERVICE	BUDGET	EXPENDITURE			VARIANCE	2014/15 (UNDER)/OVER SPEND £000
	2015/16					
	ADJUSTED CASH LIMITED BUDGET £000	EXPENDITURE APR - JAN £000	PROJECTED SPEND £000	FORECAST OUTTURN £000	F/CAST FULL YEAR VAR. (UNDER) / OVER £000	
RESOURCES						
NET EXPENDITURE						
PROCUREMENT & PROJECTS	26	(142)	84	(58)	(84)	-
REVENUES, BENEFITS & TRANSACTIONAL SERVICES	252	(582)	780	198	(54)	-
CORPORATE LEGAL SERVICES	(447)	(454)	29	(425)	22	-
CUSTOMER FIRST	(37)	(67)	40	(27)	10	-
ACCOUNTANCY	(56)	141	(153)	(12)	44	-
RISK SERVICES	73	(43)	119	76	3	-
PROPERTY SERVICES (Incl. INVESTMENT PORTFOLIO)	2,922	3,053	422	3,475	553	-
TOTALS	2,733	1,906	1,321	3,227	494	-

Commentary on the key issues:

Directorate Summary - basis

- The Revenue summary (above) lists the outturn projection for each individual service within Resources against their respective, currently approved, revenue budget. Forecast outturns are based upon actual financial performance for the first 10 months of 2015/16 together with predictions of performance, anticipated pressures and efficiencies in the remainder of the financial year, all of which have been agreed with each head of service.

Procurement and Projects

- The favourable variance of £84k is due to an over achievement against current and prior years Priority Led Budgeting targets in respect of staff savings and additional income.

Revenues, Benefits and Transactional Services

- The service is forecast to meet its savings requirement in 2015/16. Additional income has been received from the Department for Work and Pensions (DWP) and Department for Communities and Local Government (DCLG) for welfare reform, Universal Credit and the Council Tax Reduction Scheme (CTRS). This income is to provide the funding to assist Councils in their statutory duty to administer and process extra Housing Benefit/Council Tax Benefit (HB/CTB) workload during the economic downturn, implementation of welfare reforms and implementation of the Council Tax Reduction Scheme.

This funding will be used in part for software changes, process changes, additional staff and equipment due to the increased caseload. The head of service is managing this extra workload by using existing employees and overtime with some filling of posts on a temporary basis.

- The Local Discretionary Support Scheme is forecast to break even in-year.

Corporate Legal Services

- Corporate Legal Services is forecasting a £22k overspend for 2015/16 as a result of staffing and printing cost pressures, additional income is being targeted which may partially offset these costs.

Customer First

- Customer First is forecasting a £10k pressure in 2015/16. The majority of this pressure falls within the staffing budget due to the need to keep as many staff as possible answering the phones and the extra duties involved in staffing the reception at Bickerstaffe House.

Accountancy

- Accountancy is forecasting a £44k pressure mainly due to a one-off staffing cost.

Property Services (incl. Investment Portfolio)

- Property Services is forecasting an overspend of £553k. This projection is based on the current pace of property rationalisation. There is also a forecast pressure from rental income within the Central Business District, however, negotiations are being progressed with interested parties.

Summary of the revenue forecast

After 10 months of the financial year, Resources is forecasting a £494k overspend. The Directorate continues to operate on the basis of not filling staff vacancies other than in exceptional circumstances.

Budget Holder - Mr S Thompson, Director of Resources.

Blackpool Council – Places

Revenue summary - budget, actual and forecast:

FUNCTIONS OF THE SERVICE	BUDGET	EXPENDITURE			VARIANCE	2014/15 (UNDER)/OVER SPEND B/FWD £000
	2015/16					
	ADJUSTED CASH LIMITED BUDGET £000	EXPENDITURE APR - JAN £000	PROJECTED SPEND £000	FORECAST OUTTURN £000	F/CAST FULL YEAR VAR. (UNDER) / OVER £000	
PLACES						
NET EXPENDITURE						
CULTURAL SERVICES	1,782	871	911	1,782	-	-
ECONOMIC DEVELOPMENT	645	(883)	1,528	645	-	-
HOUSING, PLANNING & TRANSPORT	297	(38)	332	294	(3)	-
VISITOR SERVICES	4,274	2,973	1,411	4,384	110	-
TOTALS	6,998	2,923	4,182	7,105	107	-

Commentary on the key issues:

Directorate Summary

- The Revenue summary (above) lists the outturn projection for each individual service within the Places Directorate against their respective, currently approved, revenue budget. The forecast outturn of £107k overspend is based upon actual financial performance for the first 10 months of 2015/16 together with predictions of performance, anticipated pressures and efficiencies in the remainder of the financial year, all of which have been agreed with each head of service.

Housing, Planning and Transport

- A small saving is now expected in this area.

Visitor Services

- This service is expecting a £110k overspend by the year-end due to an income target in Print Services that needs to be reviewed as part of a wider review of how the service is used corporately. This has increased from month 9 due to a revision of the income expectation.

Budget Holder – Mr A Cavill, Director of Place

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Blackpool Council – Strategic Leisure Assets

Revenue summary - budget, actual and forecast:

FUNCTIONS OF THE SERVICE	BUDGET	EXPENDITURE			VARIANCE	2014/15 (UNDER)/OVER SPEND B/FWD £000
	2015/16					
	ADJUSTED CASH LIMITED BUDGET £000	EXPENDITURE APR -JAN £000	PROJECTED SPEND £000	FORECAST OUTTURN £000	F/CAST FULL YEAR VAR. (UNDER) / OVER £000	
STRATEGIC LEISURE ASSETS						
NET EXPENDITURE						
STRATEGIC LEISURE ASSETS	1,289	3,161	(399)	2,762	1,473	-
TOTALS	1,289	3,161	(399)	2,762	1,473	-

Commentary on the key issues:

Directorate Summary - basis

- The Revenue summary (above) lists the outturn projection for the Service against its respective, currently approved, revenue budget. The forecast outturn is based upon actual financial performance for the first 10 months of 2015/16 together with predictions of performance, anticipated pressures and efficiencies in the remainder of the financial year, all of which have been agreed with the Head of Service.

Key Issues

The Leisure Asset portfolio financial position is £1,473k which has increased since month 9. This is due to a decrease in expected Winter Gardens profits.

In accordance with the original decision for this programme by the Executive on 7th February 2011, the projected overspend on Strategic Leisure Assets will be carried forward and transferred to Earmarked Reserves.

Budget Holder – Mr A Cavill, Director of Place

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Blackpool Council – Community and Environmental Services

Revenue summary - budget, actual and forecast:

FUNCTIONS OF THE SERVICE	BUDGET	EXPENDITURE			VARIANCE	2014/15 (UNDER)/OVER SPEND B/FWD £000
	2015/16					
	ADJUSTED CASH LIMITED BUDGET £000	EXPENDITURE APR - JAN £000	PROJECTED SPEND £000	FORECAST OUTTURN £000	F/CAST FULL YEAR VAR. (UNDER) / OVER £000	
COMMUNITY & ENVIRONMENTAL SERVICES						
NET EXPENDITURE						
BUILDING CLEANING	(116)	277	(353)	(76)	40	
CONVENIENCES	926	776	153	929	3	
HIGHWAYS	14,119	11,987	2,124	14,111	(8)	
TRANSPORT	457	(329)	846	517	60	
STREET LIGHT PFI & COASTAL PARTNERSHIP	4,572	3,348	1,226	4,574	2	
ENFORCEMENT AND QUALITY STANDARDS	95	(635)	728	93	(2)	
CVMU	(6)	61	(67)	(6)	-	
INTEGRATED TRANSPORT SERVICES	167	(402)	569	167	-	
TRAVEL AND ROAD SAFETY	271	243	58	301	30	
WASTE MANAGEMENT	15,313	10,989	4,350	15,339	26	
STREET CLEANSING AND LEAF	2,989	2,019	942	2,961	(28)	
PARKS	1,742	1,116	616	1,732	(10)	
CATERING SERVICES	331	(251)	501	250	(81)	
LEISURE FACILITIES & SPORT DEVELOPMENT	1,964	1,869	147	2,016	52	
BUSINESS SERVICES	1,223	1,350	(169)	1,181	(42)	
TOTALS	44,047	32,418	11,671	44,089	42	-

Commentary on the key issues:

Community and Environmental Services - Directorate Summary

The Revenue summary (above) lists the outturn projection for each individual service within Community and Environmental Services against their respective, currently approved, revenue budget. Forecast outturns are based upon actual financial performance for the first 10 months of 2015/16 together with predictions of performance, anticipated pressures and efficiencies in the remainder of the financial year, all of which have been agreed with each head of service.

Waste Management has a net pressure of £26k which is due to pressures at the Household Waste Recycling Centre (HWRC) because of a decrease in the level of income forecast from recycling waste which is due to a downturn in the recycle markets. The £856k PFI Grant is no longer available and is being considered along with Lancashire County Council in the review of the operation of the recycling plants, with the risk being covered against the specific Waste PFI reserve.

Transport has a pressure of £60k due to the Shelters. Travel and Road Safety has a pressure of £30k due to an overspend on public transport contracts.

The pressure on Leisure is £52k due to overall income pressures partly offset by the early closure of the Gateway Gym.

Building Cleaning is showing a pressure of £40k due to increased staffing costs. The service is looking to make efficiencies and will review income levels as part of the 2016/17 Service Level Agreement (SLA).

Catering has an under spend of £81k due to efficiencies on staffing and provisions.

Other services have savings and pressures that net off to a total saving of £85k. This includes efficiencies in Business Services of £42k.

Conclusion – Community and Environmental Services financial position

As at the end of month 10 the Community and Environmental Services Directorate is forecasting an overall overspend of £42k for the financial year to March 2016 as detailed above. The pressure due to the loss of the Waste PFI grant has been offset against reserves.

Budget Holder - Mr J Blackledge, Director of Community and Environmental Services

Blackpool Council - Adult Services

Revenue summary - budget, actual and forecast:

FUNCTIONS OF THE SERVICE	BUDGET	EXPENDITURE			VARIANCE	2014/15 (UNDER)/OVER SPEND B/FWD £000
	2015/16					
	ADJUSTED CASH LIMITED BUDGET £000	EXPENDITURE APR - JAN £000	PROJECTED SPEND £000	FORECAST OUTTURN £000	F/CAST FULL YEAR VAR. (UNDER) / OVER £000	
ADULT SERVICES						
NET EXPENDITURE						
ADULT SOCIAL CARE	4,112	5,421	(1,458)	3,963	(149)	-
CARE & SUPPORT	6,656	7,624	(416)	7,208	552	-
COMMISSIONING & CONTRACTS TEAM	1,402	892	239	1,131	(271)	-
ADULT COMMISSIONING PLACEMENTS	29,422	19,988	9,347	29,335	(87)	-
ADULT SAFEGUARDING	421	159	425	584	163	-
BUSINESS SUPPORT & RESOURCES	1,541	417	1,117	1,534	(7)	-
TOTALS	43,554	34,501	9,254	43,755	201	-

Commentary on the key issues:

Directorate Summary – basis

- The Revenue summary (above) lists the latest outturn projection for each individual service within the Adult Services Directorate against their respective, currently approved, revenue budget. The forecast outturn is based upon actual financial performance for the first 10 months of 2015/16 together with predictions of performance, anticipated pressures and efficiencies in the remainder of the financial year, all of which have been agreed with each head of service.

Adult Commissioning Placements (Social Care Packages) and Care and Support

- Whilst there still remains an issue with a historical Priority Led Budgeting (PLB) commissioning placements savings target, one-off funding has again been identified to offset this in this financial year. Significant progress has also been made against the challenging £4.7m 2015/16 PLB savings target, which will see the full amount realised in 2016/17. Inevitably, there is forecast to be a shortfall in-year as a result of the delay to the review programme for commissioning.
- It should be noted that the forecast outturn within the Adults Commissioning Placements Division is based on trend analysis using invoiced amounts drawn from the financial ledger. Frameworki is currently being implemented and will incorporate financial data in phase 2 of the development which should provide improved forecasting in the future.

Adult Safeguarding

- Following Deprivation of Liberty (DoLs) case law this Division is forecasting a £163k overspend as a result of additional legal and staffing costs not covered by New Burdens Funding.

Summary of the Adult Services financial position

As at the end of January 2016 the Adult Services Directorate is forecasting an overall overspend of £201k for the financial year to March 2016.

Budget Holder – K Smith, Director of Adult Services

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Blackpool Council – Children’s Services

Revenue summary - budget, actual and forecast:

FUNCTIONS OF THE SERVICE	BUDGET	EXPENDITURE			VARIANCE	2014/15 (UNDER)/OVER SPEND B/FWD £000
	2015/16					
	ADJUSTED CASH LIMITED BUDGET £000	EXPENDITURE APR - JAN £000	PROJECTED SPEND £000	FORECAST OUTTURN £000	F/CAST FULL YEAR VAR. (UNDER)/ OVER £000	
CHILDREN'S SERVICES						
NET EXPENDITURE						
LOCAL SCHOOLS BUDGET - ISB	26,741	23,226	3,595	26,821	80	-
LOCAL SCHOOLS BUDGET - NON DELEGATED	441	193	246	439	(2)	-
LIFELONG LEARNING & SCHOOLS	21,886	16,479	5,728	22,207	321	-
EARLY HELP FOR CHILDREN AND FAMILIES	298	229	64	293	(5)	-
CHILDREN'S SOCIAL CARE	116	96	20	116	-	-
DEDICATED SCHOOL GRANT	(50,482)	(42,877)	(7,605)	(50,482)	-	-
CARRY FORWARD OF DSG	-	-	(394)	(394)	(394)	-
TOTAL DSG FUNDED SERVICES	(1,000)	(2,654)	1,654	(1,000)	-	-
CHILDRENS SERVICES DEPRECIATION	3,531	2,943	588	3,531	-	-
LIFELONG LEARNING & SCHOOLS	4,341	2,350	2,088	4,438	97	-
EARLY HELP FOR CHILDREN AND FAMILIES	4,190	2,153	1,968	4,121	(69)	-
CHILDREN'S SOCIAL CARE	26,348	22,513	5,457	27,970	1,622	-
CHILDRENS SAFEGUARDING	1,155	933	367	1,300	145	-
LOCAL SERVICES SUPPORT GRANT	(118)	-	(14)	(14)	104	-
EDUCATION SERVICES GRANT	(2,050)	(728)	(235)	(963)	1,087	-
TOTAL COUNCIL FUNDED SERVICES	37,397	30,164	10,219	40,383	2,986	-
TOTAL CHILDREN'S SERVICES	36,397	27,510	11,873	39,383	2,986	-

Commentary on the key issues:

Directorate Summary – basis

- The Revenue summary (above) lists the latest outturn projection for each individual service within the Children’s Services Directorate against their respective, currently approved, revenue budget. Forecast outturns are based upon actual financial performance for the first 10 months of 2015/16 together with predictions of performance, anticipated pressures and efficiencies in the remainder of the financial year, all of which have been agreed with each head of service.

Dedicated Schools Grant Funded Services

- The Dedicated Schools Grant (DSG) is the funding stream that supports the Schools Budget, which includes amounts that are devolved through the Individual School Budget, together with centrally-retained pupil-related services as listed in the revenue summary. Any under or overspends against services funded by the DSG will be carried forward to 2016/17 and, in the case of overspends, become the first call on the grant in that year.

Lifelong Learning and Schools

- A Priority Led Budgeting (PLB) savings target of £400k was applied to the Skills, Education and Employment division in 2015/16, to be achieved through a review of synergies between the Positive Steps and Connexions services. The review was carried out and no savings identified, however, it is anticipated that the majority of the target will be achieved this year through the

maximisation of external income sources (some of which are one-offs) across the whole of Lifelong Learning and Schools.

Due to an increase in the number of children attending Special Schools in the town, there is a forecast overspend on the Special Educational Needs Transport budget of £153k.

Early Help for Children and Families

- Significant progress has been made against the challenging £1.4m 2015/16 PLB savings target that was applied to the Early Help division. Several service reviews, including an assessment of the nursery provision in the authority's children's centres, have been completed. One-off funding has been identified to offset shortfalls in full-year effect savings in the current year, and the savings look close to being realised in full from 2016/17.

Children's Social Care

- The Children's Social Care division is forecasting an overspend of £1.622m due to the high cost of Looked After Children (LAC). Whilst numbers have stabilised at around 450 for over 12 months, the overspend is as a result of placement mix as highlighted in the graphs on the following pages. The variation in unit costs is significant with an average residential placement equivalent in cost to twelve internal fostering placements and the most expensive placement equal to twenty. Maximising less costly placements is, therefore, a key element of the recovery plan, and to this end placements are reviewed at a fortnightly panel.

Children's Safeguarding

- Child Protection cases have recently reached very high levels, and the forecast overspend shown reflects ongoing pressures on the staffing budget.

Local Services Support Grant

- A shortfall in grant of £104k is forecast relating to a cut in the Department for Education Extended Rights to Free Travel element from £118k to £14k in 2015/16.

Education Services Grant

- From April 2013, the education functions provided by local authorities have been funded from the Education Services Grant (ESG). The Council receives £87 per pupil in relation to the pupils in schools maintained by the authority plus £15 for each pupil in all schools and academies in respect of responsibilities retained for every pupil within our boundary. A shortfall in grant of £1.087m is included in the forecast overspend, relating to the anticipated loss of funding due to both historical and in-year academy conversions.

Summary of the Children's Services financial position

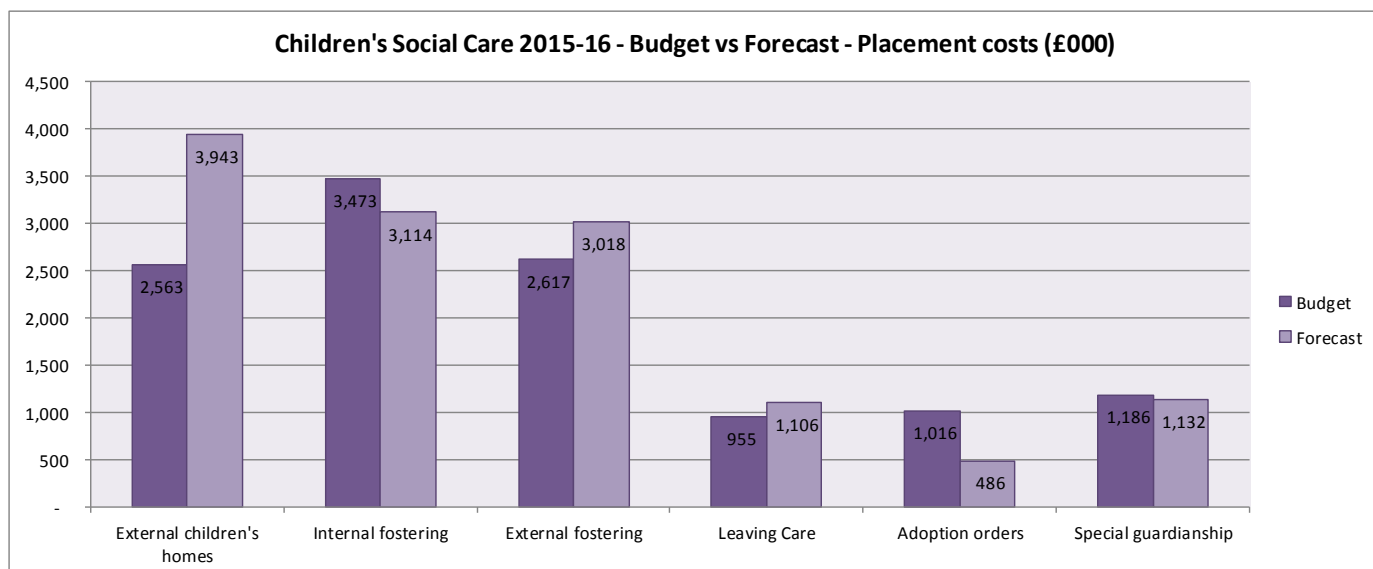
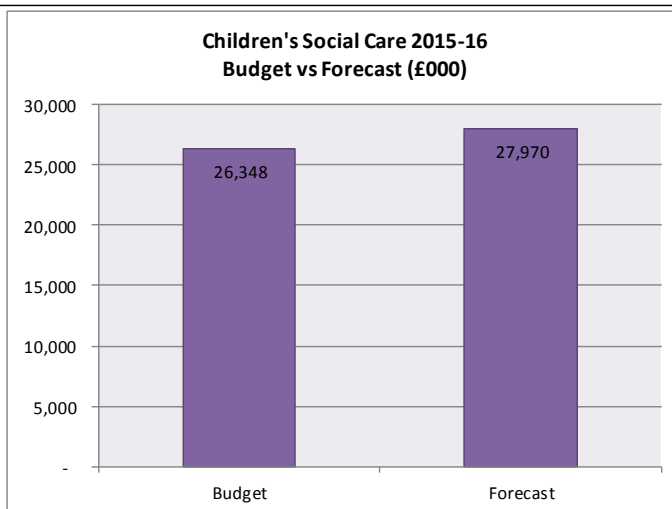
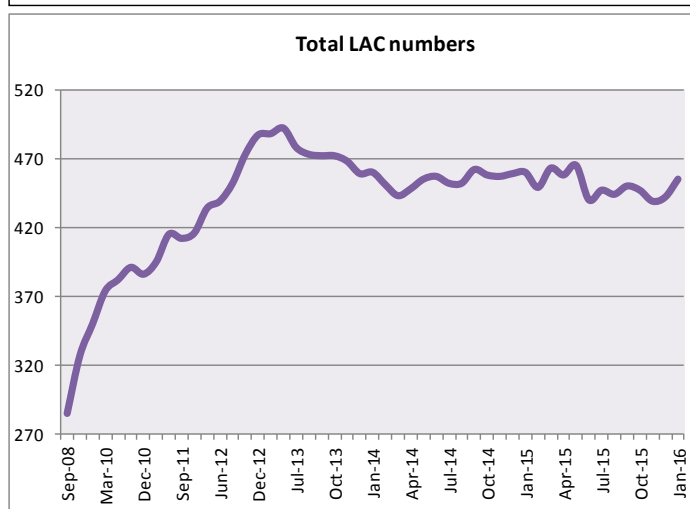
As at the end of January 2016 the Children's Services Directorate is forecasting an overspend of £2.986m for the financial year to March 2016.

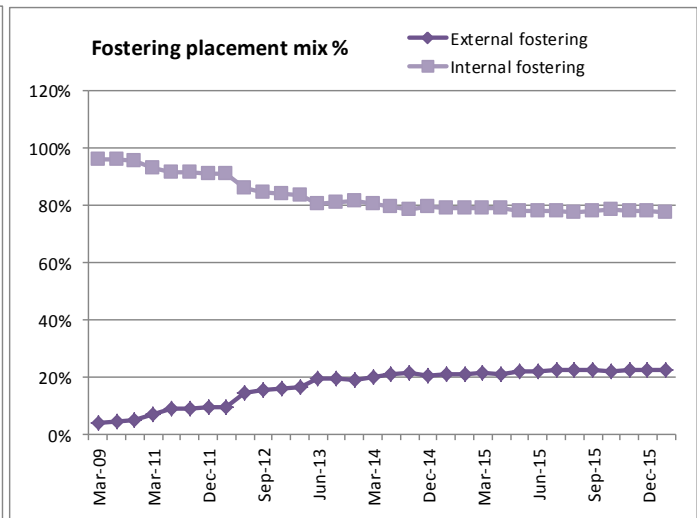
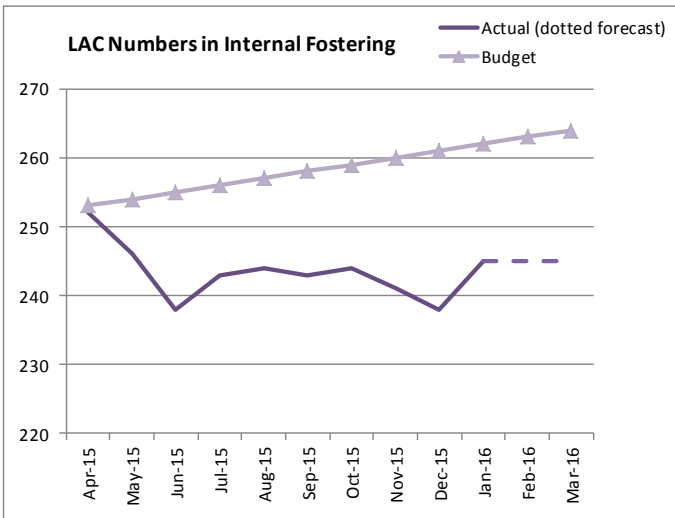
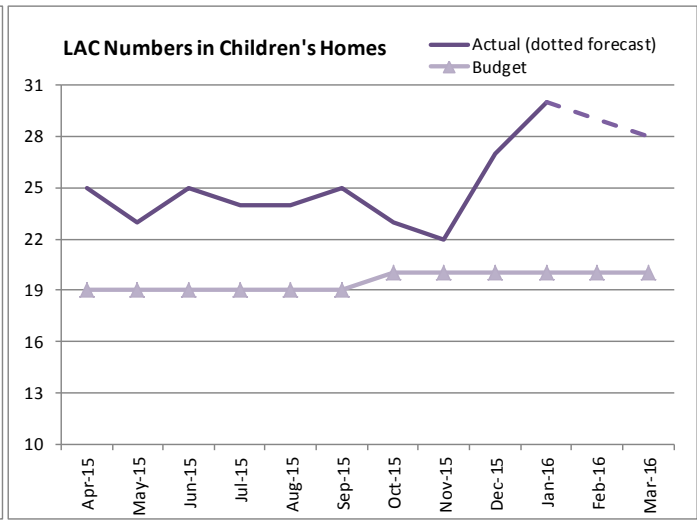
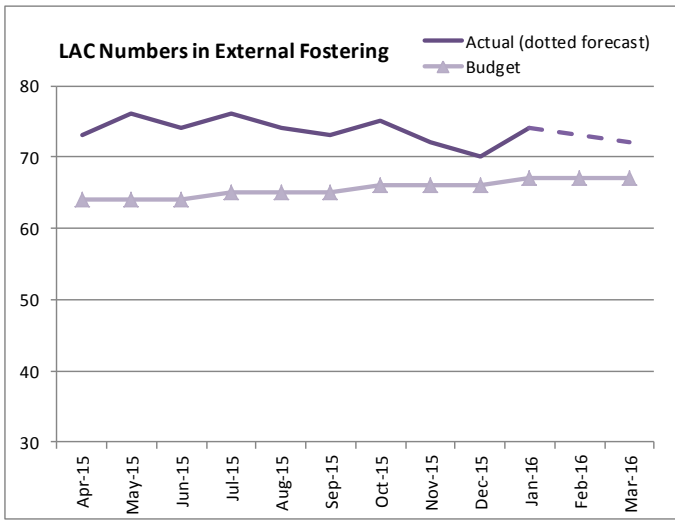
Budget Holder – Mrs D Curtis, Director of Children's Services

Children's Social Care Trends

Date	External Placements						Total			Internal Fostering			Total LAC Numbers
	Fostering			Residential			FTE	£000's	£ per placement	FTE	£000's	£ per placement	No.
	FTE	£000's	£ per placement	FTE	£000's	£ per placement							
Dec-08	8.67	411	47,453	27.50	2,624	95,423	36.17	3,035	83,926	no data	no data	no data	285
Mar-09	8.77	403	45,979	28.07	2,772	98,747	36.84	3,175	86,186	208.91	2,510	12,015	323
Jul-09	12.10	466	38,549	40.85	4,290	105,007	52.96	4,757	89,820	no data	no data	no data	334
Mar-10	13.35	513	38,445	39.02	4,295	110,083	52.37	4,809	91,824	263.88	2,889	10,946	374
Jun-10	20.43	765	37,428	34.20	3,473	101,534	54.63	4,237	77,563	304.83	3,357	11,012	382
Mar-11	22.69	860	37,912	36.73	3,536	96,272	59.42	4,396	73,983	303.23	3,329	10,977	395
Jun-11	29.54	1,108	37,508	33.62	3,430	102,023	63.16	4,538	71,849	303.23	3,329	10,977	395
Sep-11	30.35	1,129	37,191	33.90	3,457	101,982	64.25	4,586	71,376	316.95	3,527	11,128	412
Dec-11	31.91	1,184	37,118	35.16	3,580	101,808	67.07	4,764	71,031	312.85	3,496	11,175	416
Mar-12	32.68	1,223	37,424	34.27	3,488	101,780	66.95	4,711	70,366	315.07	3,507	11,131	434
Jun-12	49.27	1,816	36,858	36.47	3,710	101,727	85.07	5,526	64,958	296.18	3,480	11,750	439
Sep-12	53.37	1,903	35,657	36.70	4,264	116,185	90.07	6,167	68,469	290.42	3,345	11,518	452
Dec-12	55.80	1,987	35,611	38.08	4,498	118,121	93.88	6,485	69,080	290.55	3,372	11,606	487
Mar-13	57.36	2,028	35,355	38.89	4,645	119,447	96.25	6,673	69,330	291.27	3,377	11,594	488
Jun-13	71.93	2,604	36,202	30.01	3,349	111,596	101.94	5,953	58,400	298.00	3,542	11,887	492
Sep-13	70.51	2,515	35,667	29.05	3,240	111,523	99.56	5,754	57,801	293.58	3,496	11,908	472
Dec-13	68.22	2,494	36,560	29.02	3,398	117,073	97.24	5,892	60,592	292.11	3,455	11,828	459
Mar-14	72.82	2,480	34,058	29.76	3,525	118,473	102.57	6,005	58,547	295.49	3,474	11,757	443
Jun-14	70.35	2,527	35,928	24.74	2,537	102,561	95.09	5,065	53,265	266.65	3,422	12,833	457
Sep-14	69.41	2,614	37,655	23.09	2,799	121,210	92.50	5,412	58,513	258.39	3,248	12,570	462
Dec-14	68.73	2,664	38,760	23.09	2,870	124,281	91.83	5,534	60,268	265.56	3,313	12,474	459
Mar-15	71.13	2,856	40,155	23.23	2,993	128,868	94.36	5,850	61,992	262.93	3,253	12,374	463
Jun-15	71.30	2,896	40,625	22.02	3,254	147,777	93.32	6,150	65,909	250.74	3,144	12,541	440
Sep-15	71.48	2,862	40,040	26.39	3,772	142,934	97.87	6,634	67,785	251.13	3,151	12,549	450
Dec-15	71.41	2,945	41,243	26.60	3,862	145,196	98.00	6,807	69,455	250.66	3,115	12,428	442
Jan-16	72.56	3,018	41,592	27.13	3,943	145,353	99.69	6,961	69,827	248.55	3,114	12,531	455

Note:
The variance between the current total number of Looked After Children (455) and the total internal fostering and external placement numbers (348) is children with care orders, adoption placements etc. They are still classed as LAC but do not incur any commissioned costs.





Blackpool Council – Public Health

Revenue summary - budget, actual and forecast:

FUNCTIONS OF THE SERVICE	BUDGET	EXPENDITURE			VARIANCE	2014/15 (UNDER)/OVER SPEND B/FWD £000
	2015/16					
	ADJUSTED CASH LIMITED BUDGET £000	EXPENDITURE APR - JAN £000	PROJECTED SPEND £000	FORECAST OUTTURN £000	F/CAST FULL YEAR VAR. (UNDER) / OVER £000	
PUBLIC HEALTH						
NET EXPENDITURE						
MANAGEMENT AND OVERHEADS	1,775	1,432	343	1,775	-	-
NHS HEALTH CHECKS - MANDATED	282	174	108	282	-	-
CHILDREN (0-19) - NCMP MANDATED	2,665	1,969	1,175	3,144	479	-
HEALTH PROTECTION - MANDATED	22	22	-	22	-	-
TOBACCO CONTROL	607	436	171	607	-	-
MENTAL HEALTH AND WELLBEING	966	337	629	966	-	-
SEXUAL HEALTH SERVICES - MANDATED	2,568	1,822	1,124	2,946	378	-
FALLS PREVENTION / ACCIDENTS	112	109	3	112	-	-
SUBSTANCE MISUSE (DRUGS AND ALCOHOL)	4,275	3,317	1,308	4,625	350	-
HEALTHY WEIGHT/WEIGHT MANAGEMENT	514	321	193	514	-	-
OTHER PUBLIC HEALTH SERVICES	244	144	100	244	-	-
MISCELLANEOUS PUBLIC HEALTH SERVICES	4,260	4,260	-	4,260	-	-
GRANT	(18,290)	(18,290)	-	(18,290)	-	-
TOTALS	-	(3,947)	5,154	1,207	1,207	-

Commentary on the key issues:

Directorate Summary – basis

The Revenue summary (above) lists the latest outturn projection for each individual scheme against their respective, currently approved, revenue budget. Forecast outturns are based upon actual financial performance for the first 10 months of 2015/16 together with predictions of performance, anticipated pressures and efficiencies in the remainder of the financial year, all of which have been agreed with the services leads.

Public Health Grant

The Public Health Grant is a central government grant which is ring-fenced until March 2016 after which the grant will be based on a national formula. Following on from the Department of Health public consultation on the in-year cut to the Public Health grant, this has resulted in a 6.2% cut for all Local Authorities, reducing the grant by £1.207m from £19.497m to £18.29m.

The grant conditions require quarterly financial reporting of spend against a prescribed set of headings and spend of the grant must link explicitly to the Health and Wellbeing Strategy, Public Health Outcomes Framework and Joint Strategic Needs Assessment.

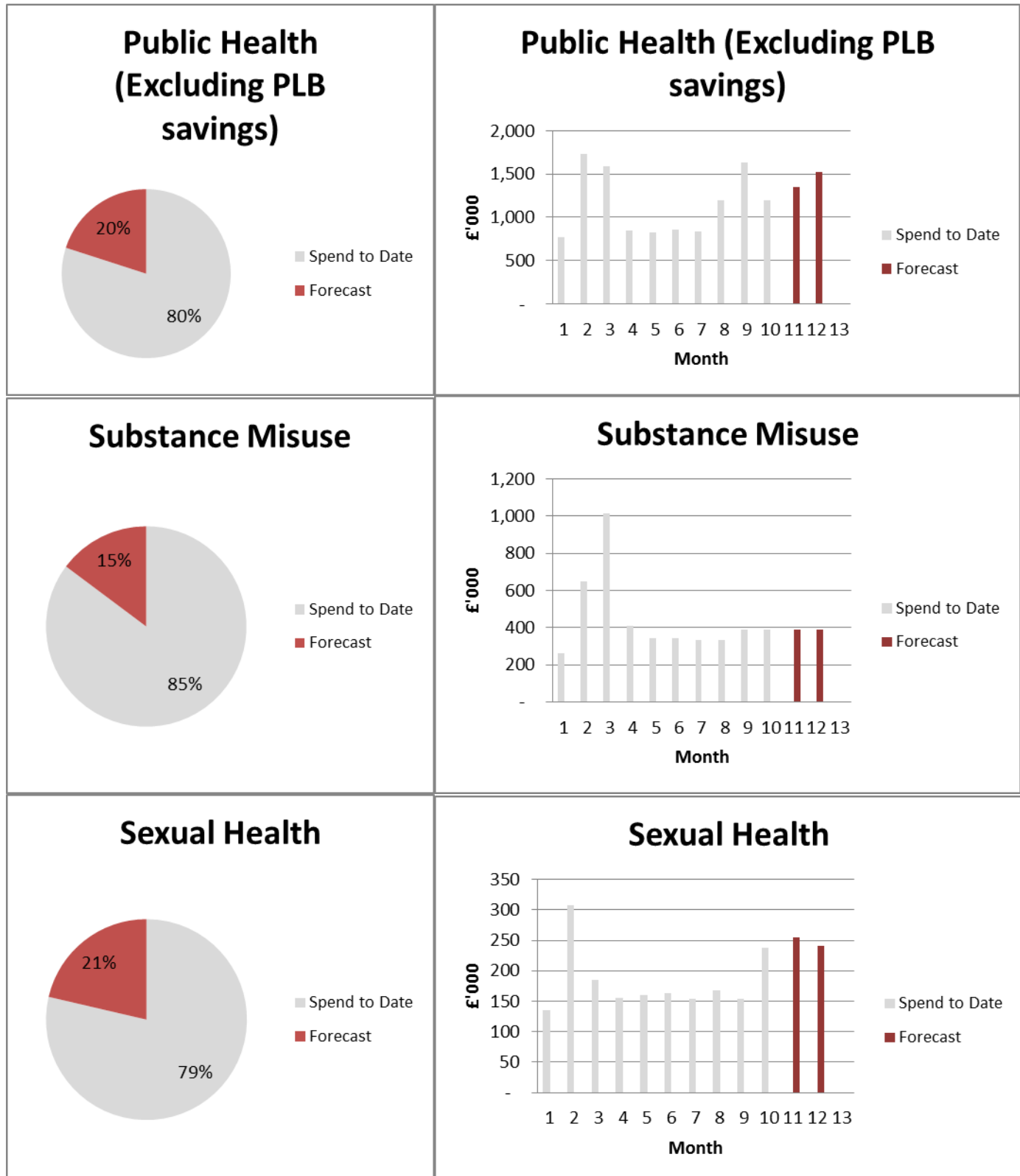
Payment by Results (PbR)/ Activity-based Commissioning

A number of Public Health schemes' payments are linked to activity. The aim of Payment by Results (PbR) is to provide a transparent, rules-based system for payment. It rewards outputs, outcomes and supports patient choice and diversity. Payment will be linked to activity. This does, however, raise a number of challenges when determining accurate budgetary spend/forecast spend.

Summary of the Public Health Directorate financial position

As at the end of January 2016, the Public Health Directorate is forecasting an overspend of £1.207m against a grant total of £18.29m, due to the in-year grant cut from the Department of Health for the financial year to March 2016.

Budget Holder – Dr Arif Rajpura, Director of Public Health



Blackpool Council – Budgets Outside the Cash Limit

Revenue summary - budget, actual and forecast:

FUNCTIONS OF THE SERVICE	BUDGET	EXPENDITURE			VARIANCE	2014/15 (UNDER)/OVER SPEND B/FWD £000
	2015/16					
	ADJUSTED CASH LIMITED BUDGET £000	EXPENDITURE APR - JAN £000	PROJECTED SPEND £000	FORECAST OUTTURN £000	F/CAST FULL YEAR VAR. (UNDER)/ OVER £000	
BUDGETS OUTSIDE THE CASH LIMIT						
NET EXPENDITURE						
TREASURY MANAGEMENT	14,046	10,679	2,136	12,815	(1,231)	-
PARKING	(3,640)	(3,299)	(51)	(3,350)	290	-
CORPORATE SUBSCRIPTIONS	193	81	112	193	-	-
HOUSING BENEFITS	1,653	1,389	270	1,659	6	-
COUNCIL TAX & NNDR COST OF COLLECTION	349	289	57	346	(3)	-
SUBSIDIARY COMPANIES	(792)	(236)	(662)	(898)	(106)	-
CONCESSIONARY FARES	3,850	2,626	1,796	4,422	572	-
LAND CHARGES	(42)	(73)	31	(42)	-	-
PREVIOUS YEARS' PENSION LIABILITY	2,821	2,351	470	2,821	-	-
NEW HOMES BONUS	(1,440)	(1,582)	-	(1,582)	(142)	-
TOTALS	16,998	12,225	4,159	16,384	(614)	-

Commentary on the key issues:

Directorate Summary - basis

- The Revenue summary (above) lists the latest outturn projection for each individual service categorised as falling 'outside the cash limit' and thereby exempt from the cash limited budget regime. Forecast outturns are based upon actual financial performance for the first 10 months of 2015/16 together with predictions of performance, anticipated pressures and savings in the remainder of the financial year, which have been agreed by each designated budget manager.

Treasury Management

- This revenue account is forecast to achieve a favourable variance of £1,231k for the year. This reflects the ongoing temporary windfall from the short-term interest rates currently being paid to finance recent capital expenditure and a lower interest charge by Lancashire County Council on the Local Government Reorganisation debt.

Parking Services

- As at Week 45 (w/e 7th February) Parking income is at £4,933k with patronage at 1,391,609. Car park patronage is up by 31,927 and income is up by £153,533 on 2014/15. On-Street Pay and Display is down on patronage by 25,460, and down on income by £35,100. The extremely challenging income target the service has means that it is £290k down on its income budget year-to-date. However, this is an improvement from month 9 due to the continuing improvement in income and represents the best position against target for a number of years.

Subsidiary Companies

- The cost to the Council of supporting the subsidiary companies is expected to be £106k less than budget due to the reducing balance payback of prudentially borrowed schemes.

Concessionary Fares

- This service is forecasting a pressure of £572k, which mainly relates to the ongoing pressure arising from increased bus patronage.

Land Charges

- This service is forecasting to break even during 2015/16.

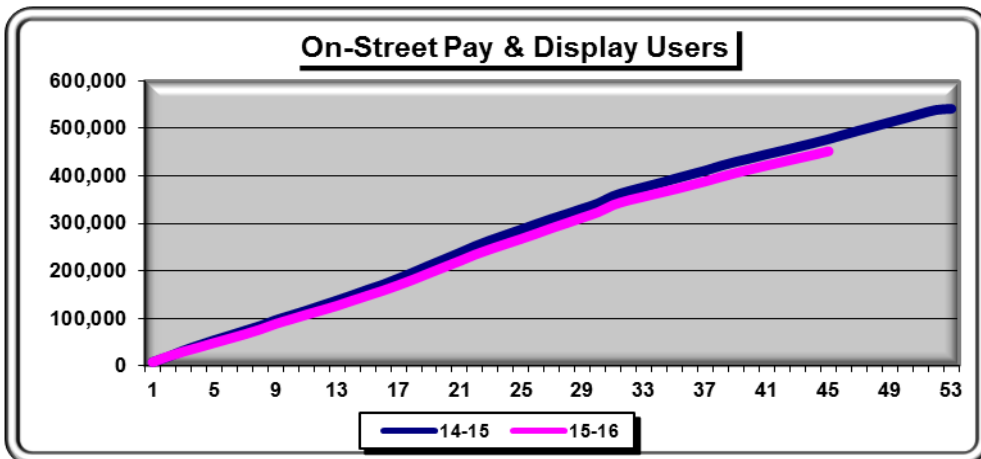
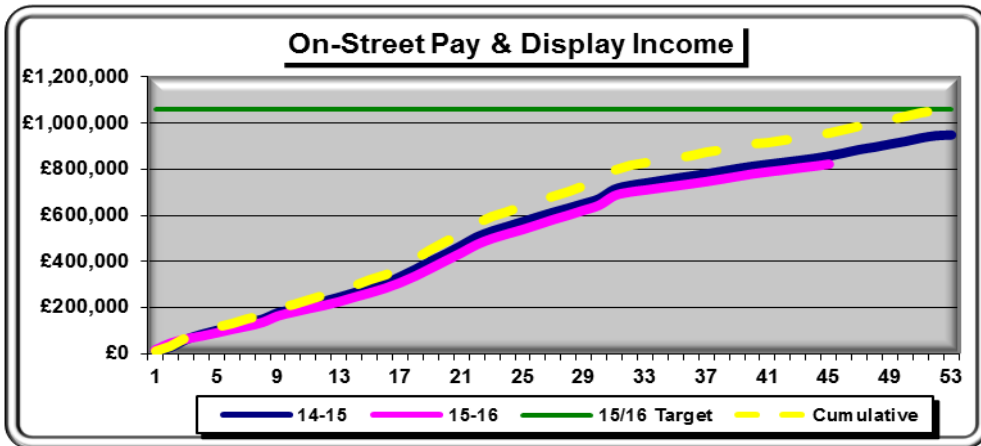
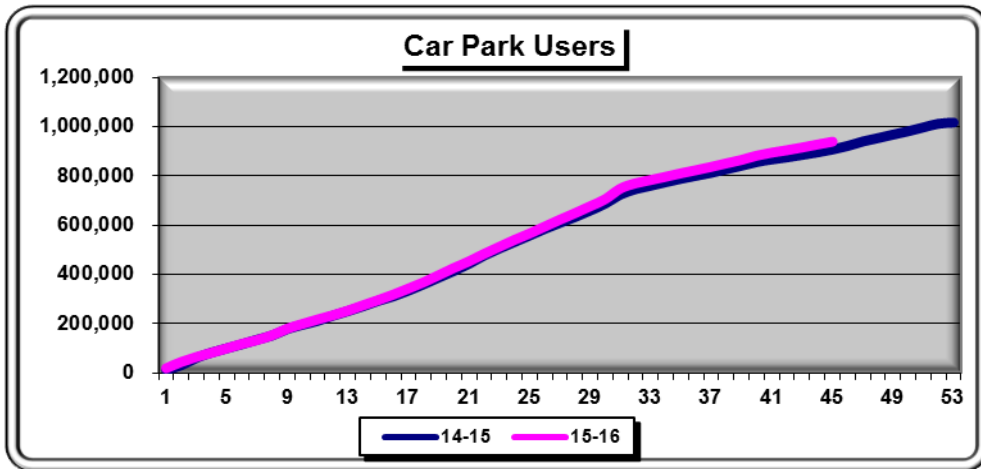
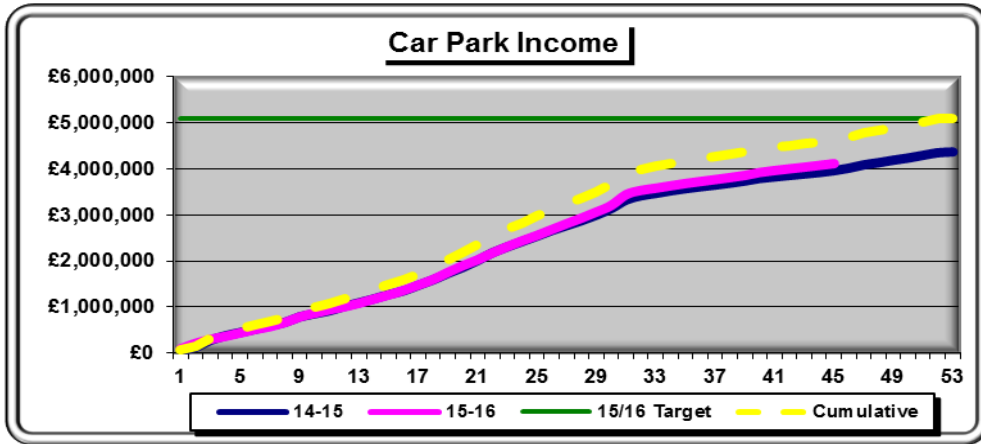
New Homes Bonus

- The underspend of £142k is due to the Council's pro-rata share of the unused national funding from the 2014/15 New Homes Bonus. This is based on the Start-Up Funding Allocation.

Summary of the revenue forecasts

After 10 months of the financial year, the Budgets Outside the Cash Limit services are forecasting a £614k underspend.

Car Parking Trends



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**2015/16 CAPITAL MONITORING
MONTH 10**

Capital Schemes	Total Scheme Budget	Spend as at 31/3/15	Budget Brought Forward 2014/15	Adjusted Capital Programme 2015/16	Total Available Budget 2015/16	Spend to Date April -Jan	Forecast to Year End	Forecast Variance	Notes
	£000	£000	£000	£000	£000	£000	£000	£000	
Director Responsible for Resources									
Property and Asset Management									
Central Business District Phase 1	40,832	37,576	3,256	-	3,256	27	315	-	
Office Accommodation Strategy	1,408	1,408	-	-	-	-	-	-	
Central Business District Phase 2	4,500	12	(12)	4,500	4,488	5	500	-	
Syndicate	1,600	1,321	(21)	-	(21)	228	51	-	
Other Resources Schemes	586	60	176	350	526	164	262	-	
Total Resources	48,926	40,377	3,399	4,850	8,249	424	1,128	-	
Director Responsible for Adult Services									
Langdale Learning Disability Centre	1,900	1,634	266	-	266	-	266	-	
Support to Vulnerable Adults - Grants	1,464	-	318	1,146	1,464	662	602	-	
Other Adult Services Schemes	2,545	1,462	643	440	1,083	208	380	-	
Total Adult Services	5,909	3,096	1,227	1,586	2,813	870	1,248	-	
Director Responsible for Deputy Chief Executive									
ICT Refresh	800	-	(288)	800	512	394	118	-	
Total Deputy Chief Executive	800	-	(288)	800	512	394	118	-	

**2015/16 CAPITAL MONITORING
MONTH 10**

Capital Schemes	Total Scheme Budget	Spend as at 31/3/15	Budget Brought Forward 2014/15	Adjusted Capital Programme 2015/16	Total Available Budget 2015/16	Spend to Date April -Jan	Forecast to Year End	Forecast Variance	Notes
	£000	£000	£000	£000	£000	£000	£000	£000	
Director Responsible for Community and Environmental Services									
Anchorsholme Seawall	22,363	8,467	11,696	2,200	13,896	9,347	2,549	-	
Coast Protection Studies	1,451	1,114	337	-	337	69	118	-	
Marton Mere Pumping Station & Spillway	505	-	418	87	505	432	52	-	
Marton Mere HLF	360	125	235	-	235	94	90	-	
Other Environmental Services	320	246	74	-	74	84	-	-	
Transport									
Blackpool/Fleetwood Tramway	99,990	89,495	10,495	-	10,495	(781)	2,921	-	
Sintropher	1,690	2,780	(1,090)	-	(1,090)	-	-	-	
Tramway Emergency Works	10,589	11,040	(451)	-	(451)	(295)	-	-	
Bridges	7,565	-	-	2,114	2,114	854	1,260	-	
Bus and Tram Shelter Upgrade	1,077	320	757	-	757	-	-	-	
Yeadon Way	2,520	2,584	(64)	-	(64)	(60)	-	-	
Other Transport Schemes	627	-	553	74	627	362	265	-	
Total Community and Environmental Services	149,057	116,171	22,960	4,475	27,435	10,106	7,255	-	
Director Responsible for Governance and Regulatory Services									
Carleton Crem Building Works	1,991	1,854	137	-	137	33	75	-	
Registrar Scanning	83	-	-	83	83	38	45	-	
Total Governance and Regulatory Services	2,074	1,854	137	83	220	71	120	-	

**2015/16 CAPITAL MONITORING
MONTH 10**

Capital Schemes	Total Scheme Budget	Spend as at 31/3/15	Budget Brought Forward 2014/15	Adjusted Capital Programme 2015/16	Total Available Budget 2015/16	Spend to Date April-Jan	Forecast to Year End	Forecast Variance	Notes
	£000	£000	£000	£000	£000	£000	£000	£000	
Director Responsible for Place									
Housing									
Cluster of Empty Homes	1,615	1,129	486	-	486	263	223	-	
Tyldesley / Rigby Rd	12,500	8,778	3,722	-	3,722	970	752	-	
Other Private Sector Housing	6	-	6	-	6	6	-	-	
Work towards Decent Homes Standard	4,557	2,005	220	2,332	2,552	1,204	700	-	
Queens Park Redevelopment Ph1	13,051	11,112	-	1,939	1,939	1,693	246	-	
Queens Park Redevelopment Ph2	1,950	-	-	1,950	1,950	475	768	-	
Other HRA	2,318	87	-	2,231	2,231	896	802	-	
Others									
College Relocation/Illuminations Depot	12,705	13,924	(1,319)	100	(1,219)	-	-	-	
Blackpool Leisure Assets Purchase	61,449	60,287	(638)	1,800	1,162	520	4	-	
LightPool	700	-	-	700	700	590	110	-	
Bonny Street Acquisition	3,200	-	-	3,200	3,200	-	-	-	
Others	89	-	89	-	89	89	-	-	
Transport									
Local Transport Plan 2014/15	1,984	1,252	732	-	732	602	130	-	
Local Transport Plan Project 30 2014/15	1,050	1,050	-	-	-	-	-	-	
Local Transport Plan 2015/16	1,923	-	-	1,923	1,923	1,091	412	-	
Local Transport Plan Project 30 2015/16	633	-	-	633	633	-	633	-	
Total Place	119,730	99,624	3,298	16,808	20,106	8,399	4,780	-	

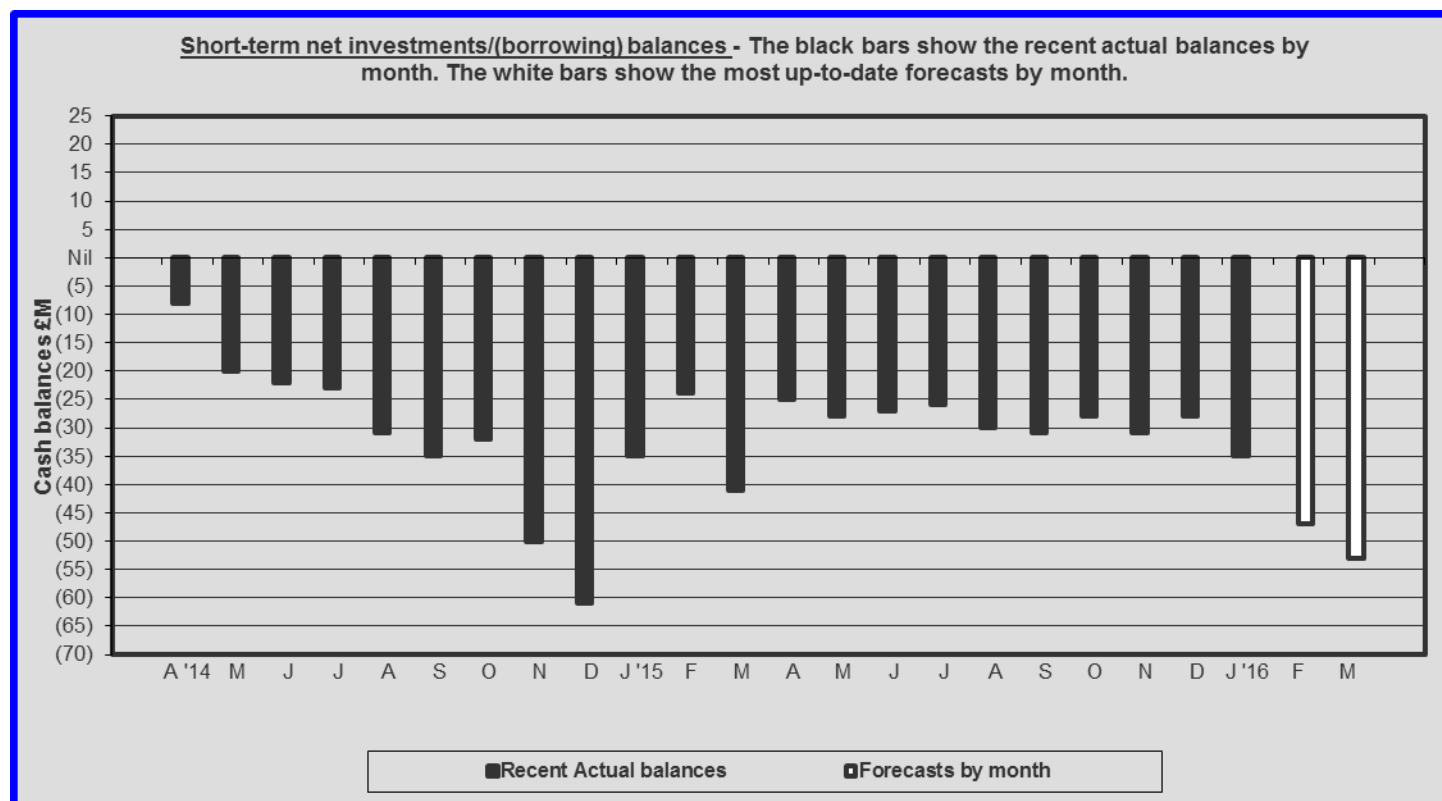
**2015/16 CAPITAL MONITORING
MONTH 10**

Capital Schemes	Total Scheme Budget £000	Spend as at 31/3/15 £000	Budget Brought Forward 2014/15 £000	Adjusted Capital Programme 2015/16 £000	Total Available Budget 2015/16 £000	Spend to Date April -Jan £000	Forecast to Year End £000	Forecast Variance £000	Notes
Director Responsible for Childrens Services									
Devolved Capital to Schools	507	-	388	119	507	79	238	-	
Christ The King	5,160	4,830	(1,270)	320	(950)	-	-	-	
Christ the King PRU Refurbishment	250	6	204	40	244	211	-	-	
Westbury Feasibility Plan	519	-	-	519	519	70	449	-	
Basic Need	1,255	-	(763)	2,018	1,255	24	-	-	
Condition	255	-	-	255	255	255	-	-	
Collegiate/High Furlong New School	1,035	-	-	1,035	1,035	1,035	-	-	
Other Children's Schemes	632	469	87	76	163	86	77	-	
Total Childrens Services	9,613	5,305	(1,354)	4,382	3,028	1,760	764	-	
CAPITAL TOTAL	336,109	266,427	29,379	32,984	62,363	22,024	15,413	-	

Blackpool Council

Cash summary - budget, actual and forecast:

CASH FLOW - SUMMARY - 15/16							
FULL YEAR CASH FLOW BUDGET (*)	APR-JAN CASH FLOW BUDGET (*)	APR-JAN CASH FLOW ACTUAL	FEB - MAR CASH FLOW FORECAST	(*) THE CASH FLOW BUDGET IS CONSISTENT WITH THE REVENUE BUDGET AND THE CAPITAL PROGRAMME IN TOTAL. THE BUDGETED CASH FLOW PHASING IS BASED ON DETAILED EXPECTATIONS AND PAST EXPERIENCE	APR - JAN MORE / (LESS) CASH ACTUAL vs BUDGET	FEB - MAR MORE / (LESS) CASH FORECAST vs BUDGET	FULL YEAR MORE / (LESS) AS NOW FORECAST vs BUDGET
£M	£M	£M	£M		£M	£M	£M
88	73	70	14	RECEIPTS			
102	92	78	7	Housing Benefit & Subsidy	(3)	(1)	(4)
15	13	13	3	Council tax and NNDR	(14)	(3)	(17)
36	32	35	4	VAT	-	1	1
98	85	101	11	RSG & BRR	3	-	3
83	69	84	12	Other Grants	16	(2)	14
-	-	131	-	Other Income	15	(2)	13
-	-	98	-	MM Transactions Received	131	-	131
				Receipt of Loans	98	-	98
422	364	610	51	RECEIPTS - NORMAL ACTIVITIES	246	(7)	239
9	7	7	2	PAYMENTS			
236	186	213	45	Police & Fire	-	-	-
-	-	1	-	General Creditors	(27)	5	(22)
110	91	92	19	RSG & BRR	(1)	-	(1)
74	61	61	13	Salaries & wages	(1)	-	(1)
33	42	274	-	Housing Benefits	-	-	-
				MM Transactions Paid Out	(232)	(9)	(241)
462	387	648	79	PAYMENTS - NORMAL ACTIVITIES	(261)	(4)	(265)
(40)	(23)	(38)	(28)	NET CASH FLOW IN/(OUT)	(15)	(11)	(26)
A	B	C	D		= C less B	= D less (A-B)	

Cash - short-term net investments/(borrowing) balances:

Commentary on Cash Movements during the year:

The summary on the previous page provides a comparison of the actual cash receipts and payments compared to the forecasted cash receipts and payments.

During the first 10 months of the year, the Council's net cashflow has resulted in fluctuations in short-term net investment/borrowing balances. However, overall temporary borrowing has reduced since 31st March 2015 due to the early receipt of grant income. The Council uses temporary borrowing to finance prudentially funded capital expenditure. While temporary investment rates and temporary borrowing rates are low the treasury team will delay taking any new long-term borrowing to fund planned capital expenditure. The interest charged by Lancashire County Council on the Local Government Reorganisation Debt is lower than anticipated. As a result, the delay in taking new long-term borrowing and the lower interest charge from Lancashire County Council mean that a favourable credit variance is once again forecast for 2015/16.

The chart of actual and forecast month-end balances shows temporary investment and borrowing levels throughout the year. The forecast shows the level of borrowing that may be required to cover planned capital expenditure up to 31st March 2016.

Blackpool Council

Balance Sheet / Working capital:

BALANCE SHEET 2015/2016				
LASTY/END		CURRENT	CHANGE	NEXTY/END
31 Mar 15 Actual £000s		31 Jan 16 Actual £000s	Movement since 31 Mar 15 £000s	31 Mar 16 Forecast £000s
781,767	Property, Plant and Equipment	803,791	22,024	835,000
97	Intangible Assets	65	(32)	65
20,462	Long-term Assets	19,178	(1,284)	19,000
	Current Assets			
37,014	Debtors	33,700	(3,314)	45,000
550	Short Term Assets Held for Sale	550	-	550
449	Inventories and Work in Progress	563	114	250
350	Short Term Investments	-	(350)	300
3,224	Cash and cash equivalents	11,049	7,825	5,000
843,913	Total Assets	868,896	24,983	905,165
	Current Liabilities			
-	Bank Overdraft	-	-	-
(52,815)	Borrowing Repayable within 12 months	(42,000)	10,815	(50,000)
(54,813)	Creditors	(55,650)	(837)	(60,000)
	Long-term Liabilities			
(88,023)	Borrowing Repayable in excess of 12 months	(88,023)	-	(95,000)
(11,347)	Capital Grants in Advance	(11,347)	-	(9,000)
(17,834)	Provisions	(24,667)	(6,833)	(15,000)
(335,926)	Other Long Term Liabilities	(335,926)	-	(310,000)
283,155	Total Assets less Liabilities	311,283	28,128	366,165
(70,702)	Usable Reserves	(62,221)	8,481	(58,693)
(212,453)	Unusable Reserves	(249,062)	(36,609)	(307,472)
(283,155)	Total Reserves	(311,283)	(28,128)	(366,165)

Commentary on the key issues:

In order to provide a complete picture of the Council's financial performance, the above table provides a snapshot of the General Fund balance sheet as at the end of month 10. The key areas of focus are any significant movements in debtors, cash and cash equivalents, bank overdraft and creditors as these impact upon the Council's performance in the critical areas of debt recovery, treasury management and Public Sector Payments Policy.

The balance sheet has been prepared under International Financial Reporting Standards (IFRSs). Temporary investments are included within cash and cash equivalents along with bank balance and cash in hand. Usable reserves include unallocated General Fund reserves and earmarked revenue reserves. Unusable reserves are those that the Council is not able to use to provide services. This category includes reserves that hold unrealised gains and losses (for example the Revaluation Reserve), where amounts would only become available to provide services if the assets are sold.

Over the 10-month period there has been an increase in Property, Plant and Equipment of £22m and an increase in cash and cash equivalents of £7.8m, which in the main reflects the timing of the receipt of capital grants and the phasing of the capital programme.

Report to:	TOURISM, ECONOMY AND RESOURCES SCRUTINY COMMITTEE
Relevant Officer:	John Blackledge, Director of Community and Environmental Services
Date of Meeting	31 March 2016

ROAD ASSET MANAGEMENT STRATEGY

1.0 Purpose of the report:

1.1 To consider the Road Asset Management Strategy.

2.0 Recommendation(s):

2.1 To consider and scrutinise the proposed Road Asset Management Strategy and to make any recommendations to the Executive as appropriate.

3.0 Reasons for recommendation(s):

3.1 The Road Asset Management Strategy provides a commitment to achieving benefits in the management of Blackpool's highway network that can be delivered through asset management and describes the principles that it is proposed to adopt in applying asset management to help achieve the authority's strategic objectives. The Road Asset Management Strategy documents need to be agreed by the Executive and published on the Council's website as part of the Department for Transport's self-assessment process.

3.2a Is the recommendation contrary to a plan or strategy adopted or approved by the Council? No

3.2b Is the recommendation in accordance with the Council's approved budget? Yes

3.3 Other alternative options to be considered:

None

4.0 Council Priority:

4.1 The relevant Council Priority is “The economy: Maximising growth and opportunity across Blackpool”

5.0 Background Information

5.1 The Roads Asset Management Strategy is intended to set out the aims, objectives and processes involved in managing Blackpool’s highway network. The Road Asset Management Strategy assists the Council in:

- Managing limited funding and resources and directing them to the areas of greatest need;
- Understanding the condition of the network in order to make sound decisions on investment;
- Ensuring that the decision making process is open to scrutiny, ensuring that the ‘rules’ for investment meet the needs and aspirations of the Council; and
- Enabling decisions on highway maintenance to be consistent with delivering sustainable objectives for the community.

5.2 The strategy is now a statutory requirement placed on every local highway authority and forms part of their new funding model.

5.3 In 2014, the Department for Transport undertook a review of capital funding for highways maintenance and as a result there will be a move towards incentivising local authorities to adopt long term strategic planning via their respective Highways Asset Management Plans. From 2016/2017, these plans and strategies will be scored by the local authority itself, and signed off by the Section 151 Officer before being returned to the Department for Transport’s, and categorised into Bands, 1,2,3 (3 being the best score) denoting the assessment of the quality of each plan. Based on this scoring incentive funding will be calculated and allocated.

5.4 Councils that achieve a Band 3 assessment will be allocated the full allocation of funding, whilst those in Bands 1 and 2 will eventually have their funding capped.

5.5 The incentive funding awarded to each authority will be based on their overall score in the questionnaire. Over the coming years the share of the fund authorities will receive is based on their overall performance.

5.6 Blackpool currently scores itself as a Band 2 authority which means we can evidence a band 2 score in at least 15 of 22 questions. However, this score is dependent on achieving at least Band 2 in questions 1, 2 and 5 of the Self-Assessment questionnaire and to achieve Band 2 in question 1 the Council is required to adopt an asset management strategy. Therefore, the Road Asset Management Strategy documents

need to be agreed by the Council's Executive and published on the Council's website.

- 5.7 To ensure that Blackpool council is assessed as Band 3 and obtains full funding in the future, it is imperative for the council to continue to build on its reputation as a leader in Highways Asset Management and develop the Centre of Excellence approach.
- 5.8 The current tough economic climate poses big challenges in order to make the best use of limited resources in providing an acceptable highway service to the public, yet critically to maintain the integrity of our highways for future generations. A recent national public opinion survey (NHT) 2014, reported that Blackpool was the only local authority with increased public satisfaction in road condition in the UK. Further to this, in 2015 Blackpool Council was awarded the NHT Best performance award for a range of transportation themes including road condition. This shows the importance of local road condition to the residents.
- 5.9 Public pressure can sometimes push the Council towards a worst-first strategy (reactive service). Certainly all the safety defects noted on the routine safety inspections are repaired on a reactive basis. But giving a higher priority to what appears to the public to be a road in a poor state of repair, will limit funds for preventive work on roads which already have precedence and will result in lower value for money and sustainability of the network going forward.
- 5.10 The Road Asset Management Strategy aims to encourage all stakeholders to strike a balance between the need for immediate pothole repairs to ensure the safety of road users and 'right first time' solutions that provide better value for money. Additionally a return to the 'social network' whereby the most socially important roads in each ward could be used in prioritising limited funding for better social outcomes in these austere financial climates.
- 5.11 It is also key that we use our limited funding to maintain assets which have safety implications. For example, zebra crossings, mini roundabouts and essential road markings and these should be prioritised over and above other assets. It costs almost four times as much to reconstruct a typical road that has failed than to maintain it following a preventive strategy. The recommended option of the Road Asset Management Strategy is to achieve the right balance in terms of budgetary expenditure, between reactive safety repairs to areas with lower claims history and safety and preventative works to areas with higher claims history.
- 5.12 By holding firm with this policy/ approach (this means continuing with the targeting of the residual funding in areas with the highest tripping claims thus reducing the number and cost of claims) and improving the condition and maintenance of Blackpool's road network the council can significantly reduce the amount paid out in third party tripping claims. These savings are required to contribute towards the

repayment of the prudential capital borrowing (Project 30), with any further savings put back into highway maintenance budgets and therefore used to treat the strategic roads which require ongoing investment.

5.13 The Executive is due to consider the Road Asset Management Strategy at its meeting on Monday, 4 April 2016 and is being recommended to:

1. **Use available funding and resources to ensure that the ‘safety’ assets (for example zebra crossings, essential road markings, mini roundabouts) are maintained;**
2. **Residential streets not in high claim areas will be maintained to the best standard that can be achieved by safety repairs only (pothole repairs);**
3. **Residential streets in high claims areas will be targeted with intervention re-surfacing treatments to prevent failure demand, thus preventing future claims;**
4. **The savings made from 1,2 and 3 above to be re-invested into the strategic road network for the good of all users;**
5. **Bid for future funding opportunities such as the Department for Transport’s Challenge fund; and**
6. **Work with Councillors and other stakeholders to understand their local community demands in road condition and spend any additional funding in line with the social road network.**

Does the information submitted include any exempt information? No

List of Appendices:

Appendix 7a – Road Asset Management Executive Summary

6.0 Legal considerations:

6.1 None

7.0 Human Resources considerations:

7.1 None

8.0 Equalities considerations:

8.1 Improvements in the road network will benefit all sections of the community equally and will help to sustain the economy for the benefit of both local residents and visitors.

9.0 Financial considerations:

9.1 Failure to ratify a Road Asset Management Strategy has implications for the Department for Transport's self-assessment and will lead to reduced grant funding.

10.0 Risk management considerations:

10.1 Risks associated with document are contained within the Road Asset Management Strategy.

11.0 Ethical considerations:

11.1 None

12.0 Internal/ External Consultation undertaken:

12.1 Consultation has taken place with Council members and with Highway Consultative Forum.

13.0 Background papers:

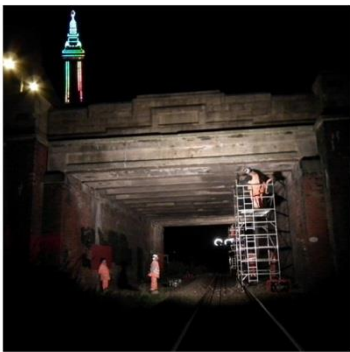
13.1 The Road Asset Management Strategy, which includes the following documents:

- Introduction
- Policy
- Core Strategy
- Asset Investment Strategies
- Prioritisation framework

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Road Asset Management Strategy 2015-2045 Executive Summary

Blackpool Council



Blackpool Road Asset Management Strategy

Executive Summary

1. Introduction

1.1 What is the Road Asset Management Strategy?

1.1 Blackpool Council's Road Asset Management Strategy is a series of 5 related documents that set out how the road network in Blackpool will be maintained over the medium (5 years) and long term (10-30 years).

1.2 It describes how the Council will meet the many long term challenges that it faces in delivering a highway maintenance service with fewer resources and growing economic and environmental risks. It also provides a 'line of sight' to ensure that our highway maintenance service supports the long term aspirations of the Council as laid out in the Council Plan and demonstrates how we are listening and responding to the views of residents and businesses in Blackpool.

1.3 The 5 documents that comprise the RAMS are:

Part 1 Introduction

Part 2 Policy and Principles

Part 3 Core Objectives and Strategy

Part 4 Asset Investment Strategies

Part 5 Prioritisation Framework

1.2 What are Blackpool's road assets?

1.2 Blackpool's road infrastructure assets include:

- 529km of carriageways and 1056km of footways (next to the carriageway)
- 27 bridges
- 16km of safety barriers and guardrails, 5,907 traffic signs, 539 bus stops and 242 bus shelters

Street lights and traffic control systems are managed under a Private Finance Initiative and are not directly addressed in this edition of the RAMS. The Council is mindful of the need to consider the long term financial implications of reacquiring these assets at the end of the 25 year term in 2035.

1.3 Why do we need a Road Asset Management Strategy?

1.3.1 Challenges and risks

We are entering a period of unprecedented challenges and uncertainty: continued and dramatic reductions in funding from Central Government; global trends that are pushing up construction prices far beyond inflation and an ever growing threat from climate change that is testing the resilience of our road network to the full.

A long term and strategic approach is vital to meeting these challenges by guiding our investments and engagement with Research and Development to identify new and creative solutions.

Blackpool Road Asset Management Strategy

1.3.2 National Policy

Central Government is strongly recommending that all Local Highway Authorities adopt asset management strategies for their road networks.

Over the period 2015-2021 Central Government has introduced a financial incentive mechanism which is designed to encourage Local Authorities to adopt asset management strategies and other efficiency measures. Local Authorities that fail to demonstrate continuous improvement in asset management will lose up to 15% of their capital allocation by as early as 2018/19 and up to 21% by 2020/21.

We therefore aim to secure the full amount of our capital allocation over this period to maximise the benefits for our customers and ensure a sustainable level of service.

1.4 Blackpool's Road Asset Management Framework

Part 1 of the RAMS provides a framework which describes the various pieces of the Road Asset Management 'jigsaw' and how they fit together including the various RAMS documents as well as other plans and programmes that cascade from the RAMS. It also describes the particular questions that need to be answered at various stages from strategy development through to the delivery of the service on the ground and how they are answered.

At the end of Part 1 there is an action plan that clarifies the level of completion of the various parts of the framework and the actions needed to complete them.

2 Policy and principles

Part 2 of the RAMS is a short document that sets out the overarching policy principles that will guide the development and delivery of the RAMS and subsequent plans and programmes.

Page 1 demonstrates the close links between the RAMS and the aspirations within the Blackpool Council Plan.

Page 2 of the document contains the set of 10 guiding principles that the Council will adhere to through its asset management approach.

3 Core objectives and strategy

The Core Objectives and Strategy identifies the high level objectives for the RAMS and the overarching strategic actions considering in turn the context of demands, challenges, legal requirements, national and local policy drivers and the financial outlook.

Where we are now

Section 3.3.1 considers our recent history of increased investment through Project 30 and our current structures programme which has addressed a significant backlog of critical maintenance. In this context our priority now is to move to a strong preventative strategy that will enable the Council to sustain the benefits of these investments at lower cost.

What our customers are saying

Section 3.3.2 presents the results of an annual survey of our customers' views on the Council's highway and transport services through the National Highways and Transportation Survey, NHT. Since 2010 the NHT surveys have consistently shown that Blackpool's residents

Blackpool Road Asset Management Strategy

regard the condition of our road infrastructure as both the most important aspect of the Council's transport services and the most in need of improvement.

Challenges and risks

Section 3.3.4 highlights two key long term risks faced by the service, namely climate change and construction price inflation.

With respect to climate change a number of recommendations are made to improve the resilience of our roads infrastructure to extreme weather including the development of a local or regional contingency fund to address major infrastructure emergencies.

In relation to construction price inflation it is highlighted in Section 3.3.4 that without major changes in practices and use of materials for maintenance over the next 10 years our purchasing power for every £1 spent will reduce by 20% relative to other areas of the economy. When accounting for actual budgets over the next spending review period Section 3.7 highlights that our purchasing power in 2020 will have reduced by between 50-60% compared to 2011. This is unsustainable and it is a specific challenge for the RAMS to seek alternative and creative solutions that will address this long term trend.

Legal requirements and policy drivers

Sections 3.4, 3.5 and 3.6 set out the context of legal requirements, national policy drivers and clarifies the contributions of the RAMS to other key Council policies and those of its partners.

Financial outlook

Section 3.7 considers the availability of budgets to address these demands and challenges over the next 5 years. A budget forecast for Maintenance Capital, Integrated Transport Block Capital and available Revenue is provided in Tables 3.7.1, 3.7.2 and 3.7.3 respectively, taking into account repayments on borrowing for Project30.

An important trend highlighted here is that since 2010 and the outset of Project 30 there have been dramatic reductions in Central Government maintenance capital that could not have been foreseen at the time. It is concluded in Section 3.7 that it is unlikely that the network can now be sustained with remaining maintenance capital and that, in line with the recommendation in Section 3.3.2, options should be considered for use of Integrated Transport Block funding to ensure the continued integrity of the network.

Core objectives

Section 3.8 then summarises 12 high level objectives (in Table 3.8) that reflect the evidence presented in the preceding sections and provide a clear reference point for development of investment strategies and our approach to risk management and prioritisation of physical works.

These objectives are categorised in 3 different priority levels that reflect how we will respond to differing levels of budget availability as follows:

Priority 1 Objectives that meet our legal requirements for safety and civil resilience

Priority 2 Objectives that *contribute* to meeting other legal requirements

Priority 3 Objectives that *contribute* to wider corporate priorities

Blackpool Road Asset Management Strategy

Finally Section 3.9 lists the strategic risks associated with the core objectives.

4 Asset Investment Strategies

Part 4 sets out the investment strategies for each asset type, namely:

Section 4.2 Carriageways

Section 4.3 Footways

Section 4.4 Structures

Section 4.5 Drainage

Section 4.6 Other assets (including safety barriers and signs)

Against each asset type evidence is presented of the benefits and costs of different options for investment in relation to the Core Objectives in Part 3 and a preferred option identified. In this edition of the RAMS only detailed information for Carriageways is presented with basic financial information against the other asset types. Actions to develop this evidence for all asset types along with timescales are included in the text and summarised in the action plan at the end of Part 1.

Annex 4.1 at the end of Part 4 provides a summary of the financial forecast for the period 2015-2021 including a total of **£14.5M** of capital and **£2.5M** of revenue expenditure allowing for repayments for borrowing.

The capital forecast includes a **£9.4M** of additional grant funding for structures maintenance from the Lancashire Local Enterprise Partnership and DfT Challenge Fund. The structures programme also includes **£1.8M** of Integrated Transport Block funding pledged as match funding for the Challenge Fund bid.

Conclusion and recommendation

It is essential that the Carriageway Asset Investment Strategy continues to target the residential roads, particularly in the areas where the highest number of claims are received. This will, in conjunction with the additional risk management activities, assist in the reduction of the number and cost of tripping claims. It is also essential that any savings are ring-fenced and re-invested into highway maintenance, which was part of the agreed Project 30 repayment financial model.

This is important as the Carriageway Asset Investment Strategy includes a requirement for an additional **£0.5M. In order to achieve greater flexibility to respond to our customers' demands it is proposed that on the Strategic Route Network, (main roads) opportunities will be explored to achieve further cost savings through the combined use of surface dressing with reinforcing membranes that provide a long term solution in many situations where resurfacing might have been the only other option. This also presents opportunities for cross-boundary co-ordination with Lancashire County Council's surface dressing programmes that could yield further significant cost savings. In this way we can ensure that additional funding is available to address maintenance needs on the road network.**

Another key highlight is that **£0.1M** per annum is allocated for lifecycle maintenance of critical drainage assets. This figure will be revised following further development of the Drainage Asset Investment Strategy.

Blackpool Road Asset Management Strategy

Annex 4.1 also includes information on the identified shortfalls in capital and revenue funding. These relate to cyclical inspection and routine and reactive maintenance of bridges, safety barriers and signs. The need to implement a regime of inspections to bridges is highlighted as a high priority and requires additional work to develop a cost model.

Conclusion and recommendation

This stresses the importance of utilising any savings made in respect of tripping claims, thus reducing the liability for highway services, is re-invested into highway maintenance. This funding can then be directed towards the respective road networks and or resourcing of highway inspections.

5 Prioritisation Framework

Whilst Part 4 considers the investment requirements for each asset type, Part 5 sets out how the Council will prioritise proposals for physical works on the road network as an important element of the Council's asset management approach.

A two tiered process will be used for prioritising forward works programmes to ensure that the best outcomes can be achieved across all the RAMS objectives without losing sight of the need to manage the most critical network risks. This is done by addressing critical risks first (e.g. flooding due to a collapsed drainage pipe) in the Tier 1 of the programme and then prioritising the remainder of programme options according to value for money and the contribution to the Core Objectives in Tier 2.

The overall process is summarised in Figure 5.4 (p3 of Part 5).

Tier 1 programme proposals

Tier 1 of the programme contains proposals that address critical risks associated with asset failure.

As part of this process the Council has defined a Resilient Network which is explained in Section 5.5. The Resilient Network contains the routes that are critical for the functioning of the town, the safety of its residents, businesses and visitors and the long term economic prospects of the town and the region. These routes are listed in Annex 5.2. Any maintenance options that mitigate or reduce risks of asset failures on the Resilient Network will be prioritised as part of Tier 1. Key to this is the use of preventative maintenance operations that will avoid the need for more costly and disruptive interventions in the medium term.

However, Tier 1 also addresses more dispersed risks that may have localised but nonetheless severe consequences (such as road traffic accidents). The process for assessing risks is explained in Section 5.9 (pp4-5 of Part 5) and is designed to be consistent with the Corporate Risk Assessment approach. However, it also enables alignment with the risk assessment approach adopted by the Local Resilience Forum.

Tier 2 programme proposals

Tier 2 of the programme contains other scheme proposals that are not identified as significant risks. These schemes are prioritised according to the added value that they provide against the Core Strategy Objectives in Part 3. The Tier 2 process is explained in 5.11 (pp5-6 of Part 5).

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Report to:	TOURISM, ECONOMY AND RESOURCES SCRUTINY COMMITTEE
Relevant Officer:	Clare Nolan- Barnes, Head of Coastal and Environmental Partnership Investments
Date of Meeting	31 March 2016

FLOOD RISK MANAGEMENT

1.0 Purpose of the report:

- 1.1 To provide a basis for the Committee to consider the delivery of the Council’s statutory duties in respect of flood risk management. The report will provide a brief outline of the various statutory duties under the Flood and Water Management Act including statistics and performance indicators and highlight areas of concerns.

2.0 Recommendation(s):

- 2.1 To scrutinise the delivery of the Council’s Statutory Duties, note the performance and highlight any areas for further scrutiny.

3.0 Reasons for recommendation(s):

- 3.1 To ensure constructive and robust scrutiny of the report and provide confirmation that the Council is delivering its statutory duties in respect of flood risk management.

3.2a Is the recommendation contrary to a plan or strategy adopted or approved by the Council? No

3.2b Is the recommendation in accordance with the Council’s approved budget? Yes

3.3 Other alternative options to be considered:

None

4.0 Council Priority:

- 4.1 The relevant Council Priority is: “The economy: Maximising growth and opportunity across Blackpool”

5.0 Background Information

- 5.1 The Council has statutory duties as set out in the Flood Risk Regulations 2009, the Flood and Water Management Act 2010 and the Flood Risk Management Overview and Scrutiny (England) Regulations 2011.
- 5.2 Following the completion of a Flood Risk Management Scrutiny Review in 2013, the Tourism, Economy and Resources Scrutiny Committee is to receive a report on an annual basis, relating to progress on flood risk management.
- 5.3 The Flood and Water Management Act has been enacted at various times through secondary legislation since receiving royal assent in 2010. Part of the Act is a duty to cooperate with others at risk management authorities and to share information. As part of this, Blackpool is part of the Lancashire Strategic Flood Risk Partnership which reports on progress of the duties on a quarterly basis to the Environment Agency's Regional Flood and Coastal Committee. The most recent quarterly update accompanies this report.
- 5.4 It is worth noting that Schedule 3 of the Act is not going to be enacted. This schedule was for the formation of Sustainable Drainage Approval Bodies. It would have included national standards for sustainable drainage and Blackpool Council would have been the Sustainable Drainage Approval Bodies, which would have to approve drainage on new development and adopt any sustainable drainage elements after completion. As it stands, lead Local Flood Authorities are instead a statutory consultee on major planning applications.
- 5.5 Funding for the delivery of statutory duties is received from the Department for Communities and Local Government (DCLG) and the allocation for 2016/17 is £141,000.
- 5.6 The Council works proactively with its partner organisations, in particular the Environment Agency and United Utilities to ensure that any available funding to allow studies or contributions is explored.
- 5.7 In 2015, an additional £90,000 was awarded to Blackpool Council to investigate and provide a study in respect of Flood Risk.

6.0 What is going well/ What is not

Flood Risk Management Strategy Delivery of Flood Risk Management Strategy

- 6.1 The flood risk management strategy was approved by the Council in May 2014 ahead of many other lead local flood authorities. This is a joint strategy with Lancashire

County Council and therefore some of the actions will be carried out by Lancashire County Council.

6.2 This strategy provides details of actions required in the short, medium and long term details of the action plan and the position statement are scheduled below. The position statement by Red, Amber, Green performance in respect of the measure.

6.3 **Short Term Action Plan- Position**

Measure	Comments	Dates
A Memorandum of Understanding to agree responsibilities, internal consultation between Risk Management Authorities. It is important to define which Risk Management authorities' will lead on flood risk management in the identified zones of flood source interaction.	Action complete between Lancashire County Council and the Environment Agency.	
Define scrutiny process.	Scrutiny Meetings attended.	March 2016.
Define processes for Ordinary Watercourse consenting and enforcement of drainage responsibilities.	Complete- Review periodically.	Annual Review March 16.
Determine feasibility of a single flood reporting contact.	Ongoing, not all incidents are being reported to the investigating team. Looking at the potential to use Geographical Resource Platform across the Council.	December 2015- Ongoing.
Develop a timeline of flood risk management activities which includes the cycle of various funding streams.	Ongoing, Environment Agency Flood Defence Grant in Aid process changed to six year determination.	
Further develop the Action Plan.	Ongoing.	

Define a decision making framework for undertaking works; Define a decision making framework which balances the desire for a no regrets culture.	Work to principles of Environment Agency Flood Defence Grant in Aid guidance as main funding stream.	June 2015-March 16.
Develop a policy and process for Risk Management authority's to undertake flood related works; develop a policy to define how and when powers under Section 14a of the Land Drainage Act 1991 can be used by each Risk Management Authority.	Not really relevant to Blackpool as single tier Authority. Lancashire County Council to progress.	
Share information held by flood managers with emergency planning managers: Environment Agency flood forecasting; historic flooding; flowchart for emergency response and Social media.	Ongoing with partners.	January 2015- Ongoing.
Develop flood incident reporting database, linked to asset register.	Geographical Resource Platform.	January 2015-January 2016.
Record drainage engineer experience.		
Maintain awareness of latest risk mapping tools.	Information sharing between partners and other networking groups.	Ongoing.
Create a Local Flood Risk Management Plan.	Complete- Review 2017.	January 2017-June 2017.
Undertake pilot ordinary watercourse study.	Pilot being undertaken by Lancashire County Council.	Lancashire County Council.

Map zones of flood source interaction.	Some modelling undertaken as part of Surface Water Management Plan- look at developing a layer in Geographical Resource Platform for interaction.	September 2015-March 2016.
Share information about planned Flood Risk Management works and schemes.	Ongoing.	Quarterly Review.
Agree criteria for undertaking flood investigations.	Complete- Review periodically.	Annual Review- June 2016.
Embed climate change into local flood risk management.	Climate Change allowances included in Surface Water Management Plan and strategies and scheme designs- Ongoing.	
Ensure flood risk is incorporated into planning and development proposals.	Objective in Local Plan.	
Define resource requirements over the next five years.	Changing in relation to Sustainable Drainage Systems- Ongoing.	Complete by April 2016.
Develop funding strategy.	Depends on central government changes.	01/07/2016.
Raise awareness of flood risk.	Ongoing.	Further requirement following elections.
Include funding in communication and engagement plan- potential beneficiaries.	Undertaken for individual projects.	
Map Risk Management Authority expectations.	Lancashire Strategic and Regional Flood and Coastal Committee direction and local discretion required.	Ongoing.
Review membership of groups.	Complete.	

Agree data sharing protocols.	Data shared with UU and other partners, looking to use Geographical Resource Platform system.	August 2015.
Develop communication and engagement plan.	Undertaken for individual projects- Increase overall communication and engagement.	July 2015-October 2015.
Public consultation on draft strategy.	Complete.	February 2014.
Keep abreast of latest flood risk management information.	Ongoing- attending conferences etc.	
Raise awareness of climate change, adaptation and sustainability guidance.	Ongoing internally.	
Ensure involvement of appropriate officers or other experts to integrate economic, social and environmental information.	Corporate Water Management Group established.	March 2015.
Promote good surface water management principles for development.	Ongoing- exemplar site Rigby Road.	
Establish planning policy for the council's consultation on planning; identify when flood officers should be consulted on developments.	Statutory Consultees.	
Incorporated Local Flood Zones into planning policy; aims to trigger Local Flood Risk assessments or drainage impact assessments in areas at high risk of flooding.	Strategic Flood Risk Assessment undertaken.	

Agree how the Sustainable Drainage Approval Body function will operate.	Obsolete- Statutory consultee role needs to be defined.	May 2015-August 2015.
Build capacity; invest in Lead Local Flood Authority and district flood risk management officers.	Ongoing.	
Obtain information on flood risk assets.	Obtained on ad hoc basis.	
Develop and populate a record and register of assets.	Geographical Resource Platform.	
Develop enforcement policy and procedure for drainage assets.	Complete- Review periodically.	

6.4 Medium Term Action Plan

Measure	Comments	Dates
Develop a programme to review relevant council procedures.	Review policies annually- January review procedures biennially alongside.	January 2016.
Review roles and responsibilities.	Review along with procedures.	January 2016.
Raise awareness of no regrets actions.		
Design process flow charts.	Complete- review after use.	Ongoing.
Review flood works policy and process.	Biennially.	January 2016.
Develop a map of flood emergency response times.	Limited relevance to Blackpool, liaise with Neil Williams.	Complete by January 2017.
Identify gaps in Environment Agency flood warning coverage.	Some gaps identified following 2013 winter storms and additional properties added.	

Undertake detailed Surface Water Management Plans.	Surface Water Management Plan complete.	
Promote adaptive practices.	Ongoing especially following investigation.	
Maintain funding on the Lancashire Strategic Partnership Group agenda.	Ongoing.	
Build strong partnerships.	Ongoing- build partnership in case of officer changes.	
Develop stronger links with organisations that can assist with prediction and warning of surface water and groundwater flooding.	Ongoing- initial contacts are commercial and require funding.	
Develop a flood awareness programme.	Develop alongside communication and engagement strategy.	Complete by January 2017.
Communicate flood risk management information.	Information on website and project specific consultations.	
Scope approaches in small communities.	Limited relevance to Blackpool.	
Scope flood incident reporting tool.	Ongoing- develop Geographical Resource Platform for incident reporting.	
Implement a programme of Strategic Flood Risk Assessment review.	Review underway- ensure sufficient information is shared.	
Develop a Lancashire specific Sustainable Drainage Systems Guide.	Led by Lancashire County Council.	Ongoing.
Promote Sustainable Drainage Systems.	Ongoing- Rigby Road exemplar site.	
Seek pilot study opportunities.	Funding.	Ongoing.
Set the framework for a no regrets culture of sensible works.	Ongoing- set in policies.	

Develop an asset management plan; linked to encouraging private owners to maintain their assets.	Linked to asset register.	
Develop asset designation policy and procedure.	Designate on an ad hoc basis when identified.	Ongoing.
Raise awareness of asset owner responsibilities; instigate a priorities programme of contact with landowners.	Develop alongside communication and engagement strategy.	

6.5 Long Term Action Plan

Separate foul and surface water sewers.	Looking at implementing in Blackpool south and Rigby Road site redevelopment.	
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6.6 Surface Water Management Plan

Measure	Comments	Dates
Retrofit Sustainable Drainage Systems into Green Areas.	Scope further.	
Planning Conditions to less than Greenfield Run off.	Discuss with Planners.	
Grants to retrofit Sustainable Drainage Systems at Property Level.	Unlikely to get support currently.	
Grants/Application for wider property level protection.	Uptake after 2013/14 Storms has been low.	
Strategic Road Closures to direct water.	Needs further scoping	
Research and Further Studies.	Start with most positive cost benefit ration High Risk Areas.	September 2016.
Further investigate Pumped Option at High Risk Area 16.	Pleasure Beach- Private, have discussions.	

7.0 Consenting and Enforcing on Ordinary Watercourses.

7.1 The Council has a duty to consent applications for works which impact on ordinary watercourses. To date, since the implementation of the duty no applications have been received. In addition, the Council has a duty to enforce action where works have been undertaken without appropriate consent. This is undertaken on a reactive basis upon becoming aware of a problem. This has occurred on four occasions since the implementation of the duty in 2012, with one of the cases ongoing.

8.0 Duty to investigate flood incidents

8.1 On becoming aware of a flood incident within Blackpool, the Council has a duty to investigate flooding incidents to the extent that it considers 'appropriate and necessary. A policy has been implemented on the criteria which would trigger a formal investigation. Other incidents of flooding are investigated when appropriate but results are not published. Since implementation in 2012, there have been 30 reports which have been investigated, although none reached the formal investigation criteria.

8.2 The policy for investigation has been developed in line with Lancashire County Council to ensure a consistent approach throughout the County. However, Lancashire County Council has recently updated its policy and Blackpool Council's policy should be updated in line with this.

9.0 Maintenance of asset register

9.1 Blackpool Council is currently developing an asset register within the Geographical Resource Platform. The Geographical Resource Platform is currently being updated and the revised version will include the asset register, which can be made publically available. The asset records to accompany the register will contain sensitive information. Population of the asset register and records will be done on a reactive basis as information becomes available.

10.0 Regional Flood Coast Committee

10.1 Blackpool Council is represented at the Environment Agency's North west Regional Flood and Coastal committee which is attended by Cllr Fred Jackson. This forum forms part of the formal governance for managing flood risk in the regions and Blackpool Council pay an annual levy towards the alleviation of flood in the North west region.

10.2 The levy can be used for the Partnership funding of projects in the region including Blackpool a most recent example of this is a contribution to the replacement of pumps at Marton Mere.

10.3 Blackpool Council report to Regional Flood and Coastal Committee on flood and coastal erosion risk management actions using the reporting wheel below. This wheel provides the most up to date information in respect of Blackpool.

Does the information submitted include any exempt information? No

List of Appendices:

Appendix 8a: Regional Flood and Coastal Committee performance wheel.

11.0 Legal considerations:

11.1 None.

12.0 Human Resources considerations:

12.1 Blackpool Council needs to retain the expertise and resource to deliver the statutory duties in the Flood and Water Management Act.

13.0 Equalities considerations:

13.1 Flooding has the potential to impact on vulnerable residents to a greater extent and will need to be managed accordingly.

14.0 Financial considerations:

14.1 The Department for Environment Flood and Rural Affairs along with the Department for Communities and Local Government provide some funding to undertake flood risk projects and studies.

15.0 Risk management considerations:

15.1 Failure to implement the statutory duties could lead to unquantified and unmanaged flood risk to Blackpool.

16.0 Ethical considerations:

16.1 None.

17.0 Internal/ External Consultation undertaken:

17.1 Blackpool Council is part of the Lancashire Flood Risk Partnership and also chairs the Fylde Peninsula Water Management Partnership which review flood risk in the wider area.

18.0 Background papers:

18.1

Version:

Version 8 (11/08/15)

Date Collated:

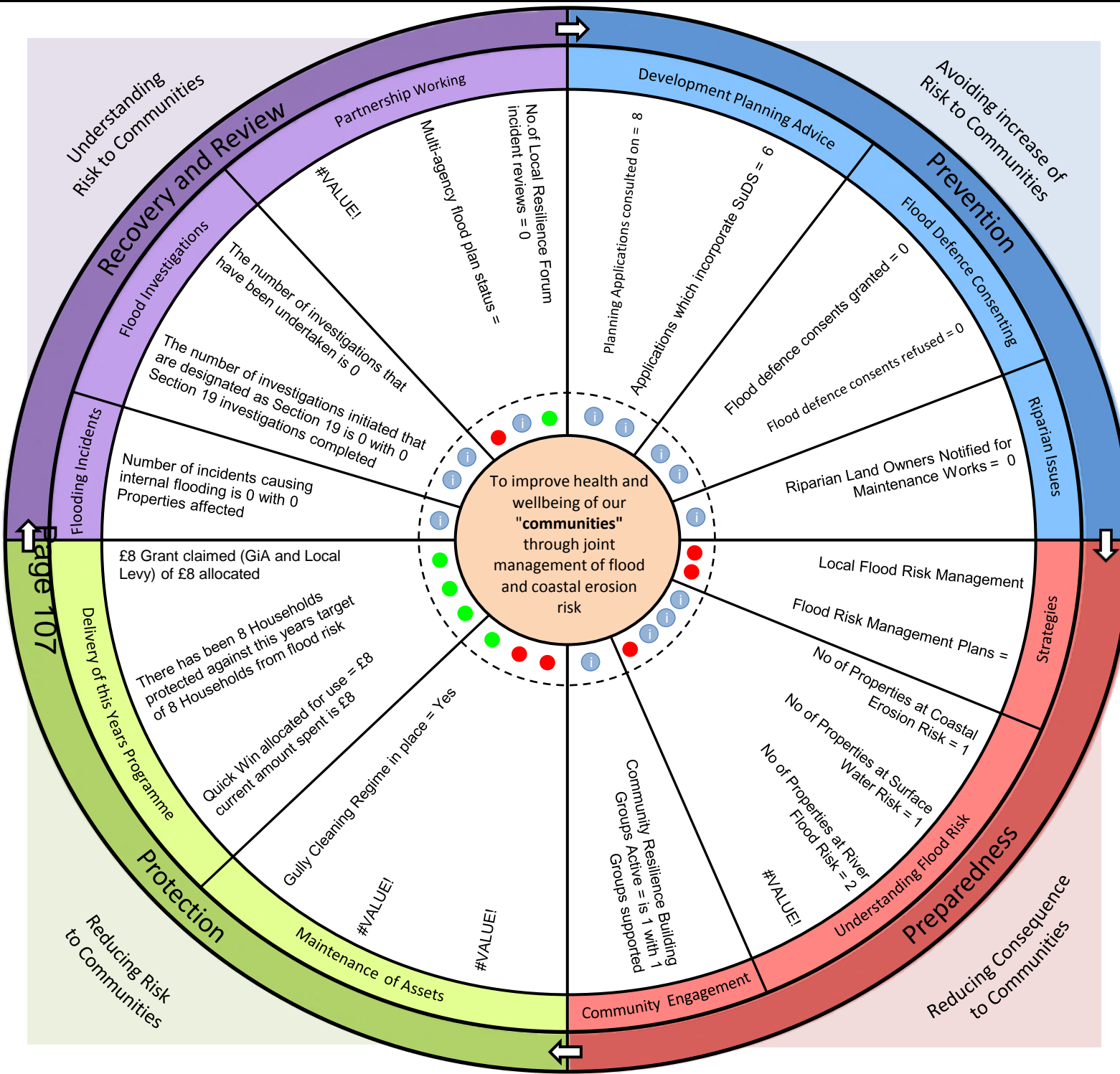
11/08/2015

Information:

Activity Descriptors and Associated Indicators are subject to change based on Progression of Performance or Group Directions. 4 Quadrants are Community Performance Measures, Inner Quadrants are Sub Measures which contain Activity Descriptions (represented by RAG, Percentage Indicators)

Successes:

Issues:



Reporting Wheel Database and Authority List Release: Trial Version #10 (15/09/2015)		Data input for the local authorities, button to add authority is available						Data input for the local authorities, button to add service is available		Key: Please Fill In Wheel Desc Automatic data				
Amount of Authorities: 3 LLFA's Group Name: Lancashire Partnership Reporting Period: Reporting Period: Aug – Sept 2015		Authority 1	Authority 2	Authority 3	Authority 4	Authority 5	Authority 6	EA	UU	Total	Calcs	Wheel Comments Descriptions		
Prevention	Development Planning Advice	Planning Applications consulted on = Applications Granted against advice = Applications which incorporate SuDS =	1	1	1	1	1	1	1	1	8	##### Planning Applications consulted on = 8		
	Flood Defence Consenting	Flood defence consents granted = Flood defence consents refused =	1	1	1	1	1	1	0	0	6	% Applications which incorporate SuDS = 6		
	Riparian Issues	Riparian Land Owners Notified for Maintenance Works =	0	0	0	0	0	0	0	0	0	Flood defence consents granted = 0 Flood defence consents refused = 0 Riparian Land Owners Notified for Maintenance Works = 0		
Preparedness	Plans and Strategies	Local Flood Risk Management Strategies = Flood Risk Management Plans =	Not yet Started	Not yet Started	Not yet Started	Not yet Started	Not yet Started	Not yet Started	Not yet Started	Not yet Started	Not yet Started	Local Flood Risk Management Strategies = Flood Risk Management Plans =		
	Community Engagement	Community Resilience Building Groups Supported = Community Resilience Building Groups Active =	Not yet Started	Not yet Started	Not yet Started	Not yet Started	Not yet Started	Not yet Started	Not yet Started	Not yet Started	Not yet Started	##### Community Resilience Building Groups Active = is 1 with 1 Groups supported		
	No of Properties at Coastal Erosion Risk =	Properties Epoch 1 = Properties Epoch 2 = Properties Epoch 3 =	1	0	0	0	0	0	0	0	1	##### No of Properties at Coastal Erosion Risk = 1		
	No of Properties at Surface Water Risk =	All Properties at Low Risk (0.1m) = All Properties at High Risk (0.3m) =	1	0	0	0	0	0	0	0	1	##### No of Properties at Surface Water Risk = 1		
	No of Properties at River Flood Risk =	Ordinary Watercourse (If Known) = Main River Watercourse = All Watercourses =	1	0	0	0	0	0	0	0	1	##### No of Properties at River Flood Risk = 2		
	No. of EA Flood Warning Areas =	No. of Flood Warning Areas = Borough Property Coverage = Eligible Properties Signed Up	1	0	0	0	0	0	0	0	0	#####		
	UU Register	Properties added / removed (+ / -) =	1	0	0	0	0	0	0	0	1	##### Properties added / removed (+ / -) = 1		
	Protection	Delivery of this Years Programme	Projects with funding allocated this year = Projects with business case approval = Funding allocated = Grant claimed = Percentage of Award and Claimed (%) Partnership funding contributions this year = Houses within Funding Bids = Target: Households to be protected = Achieved: Households protected = Percentage of Households target achieved (%) Quick Win allocated for use = £ Quick Win amount spent) = £ % of Quick Win fund approved and claimed (%)	0	0	0	0	0	0	0	0	0	0	Projects with funding allocated this year = 0 Projects with business case approval = 0 of 0 £8 Grant claimed (GIA and Local Levy) of £8 allocated
		Asset Register	Asset Register in place = Public Access available = Number of Recorded Assets = Length of Watercourses Maintained =	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Yes In Progress	Asset Register in place = Yes Public Access available = In Progress
		Inspection / Maintenance of Assets	Gully Cleaning Regime in place = Culvert Cleaning Regime in place =	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Yes	Gully Cleaning Regime in place = Yes Culvert Cleaning Regime in place = Yes
Maintenance programme coverage (%):		Clean Screens = Coastal Defences = Gully Cleaning =	0	0	0	0	0	0	0	0	0	##### #VALUE!		
Maintenance programme delivery (%):		Clean Screens = Coastal Defences = Gully Cleaning =	0	0	0	0	0	0	0	0	0	##### #VALUE!		
UU Assets		Length of Sewers Cleaned =	0	0	0	0	0	0	0	0	0	0	Length of Sewers Cleaned = 0	
Recovery and Review		Number of Flooding Incidents	Number of incidents causing internal flooding is Properties flooded =	0	0	0	0	0	0	0	0	0	Number of incidents causing internal flooding is 0 with 0 Properties affected	
		Flooding Investigations	Number of Investigations Section 19 investigations initiated = Section 19 investigations completed =	0	0	0	0	0	0	0	0	0	The number of investigations that have been undertaken is 0 The number of investigations initiated that are designated as Section 19 is 0 with 0 Section 19	
		Partnership Working (Year is April to March)	No. of Local Resilience Forum incident reviews = Multi-agency flood plan status = Inter-Agency Meetings =	0	0	0	0	0	0	0	0	0	No. of Local Resilience Forum incident reviews = 0 Multi-agency flood plan status = ##### #VALUE!	
Views		Authority's view on current position	Successes = Issues =											

Adopted and published
Awaiting Final Approval
Review after Public
To be sent to Public
Development in Progress
Not Yet Started

Yes
No
Partial
N/A

MAPF approved and
MAPF approved but not
MAPF not approved

Performance Wheel Reporting Measuring Tool - Data Entry Sheet		Key:		
Authority	Blackpool Council	Please Fill In		
Name of Person	Fiona Crayston	Automatic data		
Role of Person	Project Manager			
Date of Submission	09/12/2015			
Reporting Period:	Reporting Period: October 2015-December 2015			
Category Data List		Authority Name	Notes:	
Prevention	Development Planning Advice	Planning Applications consulted on = Applications Granted against advice = Applications which incorporate SuDS =	0 0 0	
	Flood Defence Consenting	Flood defence consents granted = Flood defence consents refused =	#DIV/0! 0	
	Riparian Issues	Riparian Land Owners Notified for Maintenance Works =	1	
Preparedness	Plans and Strategies	Local Flood Risk Management Strategies = Flood Risk Management Plans =	Adopted and published Awaiting Final Approval	Adopted and published Awaiting Final Approval
	Community Engagement	Community Resilience Building Groups Supported = Community Resilience Building Groups Active =	0 0	Review after Public Consultation To be sent to Public Consultation
	No of Properties at Coastal Erosion Risk =	Properties Epoch 1 = Properties Epoch 2 = Properties Epoch 3 =	0 0 0	Development in Progress Not Yet Started
	No of Properties at Surface Water Risk =	All Properties at Low Risk (0.1m) = All Properties at High Risk (0.3m) =		
	No of Properties at River Flood Risk =	Ordinary Watercourse (If Known) = Main River Watercourse = All Watercourses =	0 0 0	
	No of EA Flood Warning Areas	No. of Flood Warning Areas = Borough Property Coverage = Eligible Properties Signed Up	0 0 0	
	UU Register	Properties added / removed (+ / -) =	0	
Protection	Delivery of this Years Programme	Projects with funding allocated this year = Projects with business case approval = Funding allocated = Grant claimed = Percentage of Award and Claimed (%) Partnership funding contributions this year = Houses within Funding Bids = Target: Households to be protected = Achieved: Households protected = Percentage of Households target achieved (%) Quick Win allocated for use = £ Quick Win amount spent) = £ % of Quick Win fund approved and claimed (%)	0 0 £90,000.00 £0.00 0 £10,000.00 MEASURE NO LONGER USED #DIV/0! 0 0 #DIV/0!	
	Asset Register	Asset Register in place = Public Access available = Number of Recorded Assets = Length of Watercourses Maintained =	In Progress No 0 0	
	Inspection / Maintenance of Assets	Gully Cleaning Regime in place = Culvert Cleaning Regime in place =	Partial No	Yes No
	Maintenance programme coverage (%):	Clean Screens = Coastal Defences = Gully Cleaning =	1 0 0	Partial N/A
	Maintenance programme delivery (%):	Clean Screens = Coastal Defences = Gully Cleaning =	0 0 0	
	UU Assets	Length of Sewers Cleaned =	0	
Recovery and Review	Number of Flooding Incidents	Number of incidents causing internal flooding is Properties flooded =	0 0	
	Flooding Invesstigations	Number of Investigations Section 19 investigations initiated = Section 19 investigations completed =	0 0 0	
	Partnership Working (Year is April to March)	No.of Local Resilience Forum incident reviews = Multi-agency flood plan status = Inter-Agency Meetings =	0 MAPF approved and tested within last 3 yrs Yes	MAPF approved and tested within last 3 yrs MAPF approved but not tested (in last 3 yrs) MAPF not approved
Views	Authority's view on current position	Successes = Issues =		

Do you accept the information given is correct at time of submission

Yes

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Report to:	TOURISM, ECONOMY AND RESOURCES SCRUTINY COMMITTEE
Relevant Officer:	Clare Nolan-Barnes, Head of Coastal and Environmental Partnership Investments
Date of Meeting:	31 March 2016

BATHING WATER MANAGEMENT

1.0 Purpose of the report:

1.1 To provide a basis for the Committee to consider the delivery of the Council's Statutory and other duties in respect of bathing water management. The report will provide a brief outline of the various statutory duties including statistics and performance indicators and highlight areas of concerns.

2.0 Recommendation(s):

2.1 To scrutinise the delivery of the Council's statutory and other responsibilities in relation to Bathing Water Management, note the performance and highlight any areas for further scrutiny.

3.0 Reasons for recommendation(s):

3.1 To ensure constructive and robust scrutiny of the report and provide confirmation that the Council is delivering its statutory duties and other responsible duties and actions in respect of bathing water management.

3.2a Is the recommendation contrary to a plan or strategy adopted or approved by the Council? No

3.2b Is the recommendation in accordance with the Council's approved budget? Yes

3.3 Other alternative options to be considered:

None

4.0 Council Priority:

4.1 The relevant Council Priority is:

- “The economy: Maximising growth and opportunity across Blackpool”

5.0 Background Information

5.1 The Council has statutory duties as set out in the Bathing Water Directive in respect of its four bathing waters which are, Blackpool South, Blackpool Central, Blackpool North and Bispham.

5.2 Following the completion of Bathing water Management Scrutiny Review in 2013, the Scrutiny Committee is to receive a report on an annual basis, relating to progress on its bathing waters.

5.3 Statutory Duties

5.3.1 The bathing water directive requires Blackpool Council to erect signage at all its bathing waters providing specific details of the bathing water, the quality of the water and any links for the public to enquire at any time during the bathing season about the quality of the water. In addition, the “Revised” bathing water directive was introduced in 2006, and provided stricter standards to be adhered to in respect of bathing waters quality, these stricter structures are imposed following the 2015 bathing season. Blackpool Council responded to the challenges (detailed below in the background information) by forming a Partnership with Wyre, Fylde and Lancashire County Councils, the Environment Agency United Utilities and Keep Britain Tidy to take collective and collaborative action to ensure our Fylde Peninsula Bathing Waters are the best quality possible and meet the stricter standards directed by the “Revised” bathing water directive.

5.4 Budget Information

5.4.1 There is no official funding for the delivery of our statutory duties under the bathing water directive. However, the Council works proactively with its Partner Organisations in particular the Environment Agency and United Utilities to ensure that any available funding to deliver projects or campaigns is explored and since 2011 Blackpool Council has been successful in obtaining £160,000 from its Partner organisations to ensure that Blackpool and its neighbouring authorities comply with its duties and is proactive in delivery of projects to meet the higher standards set out under what is known as the “Revised” bathing water directive.

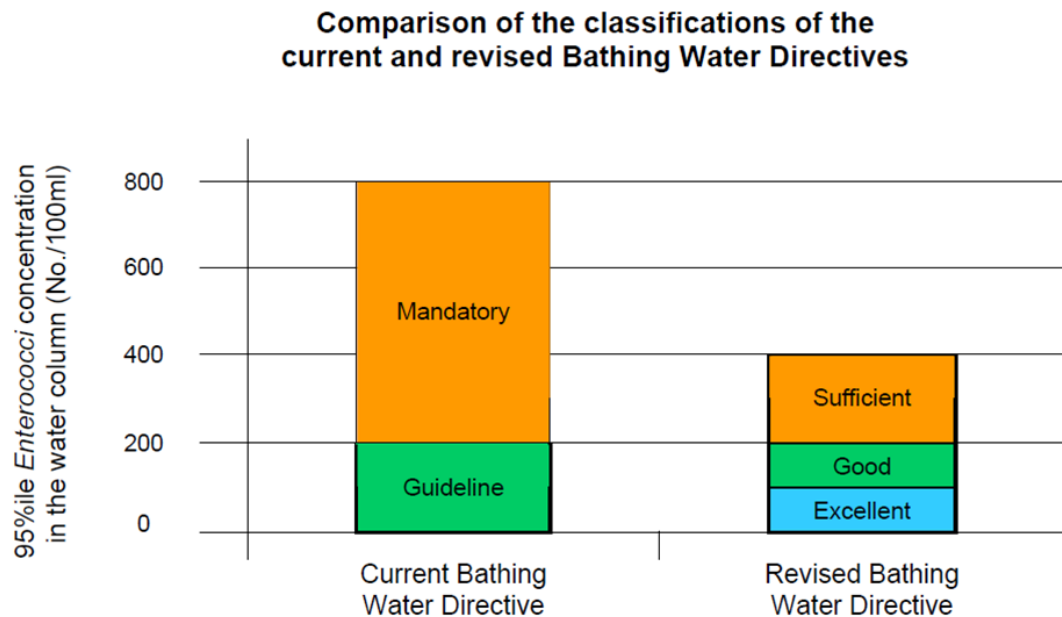
6.0 What is going well/ What is not

6.1 Statutory Duty

6.1.1 Blackpool Council has consistently complied with its duty to erect signage at its four bathing waters, Blackpool South, Blackpool Central Blackpool North and Bispham. The signage provides the relevant information about the sampling point which is used by the Environment agency when they sample. To date, the Council has not received any adverse comments from the Environment Agency regarding its statutory signage.

6.2 What has changed

6.2.1 The graph below provides a quick indication of the change in standards that have been required to be met by the revised bathing waters standards.



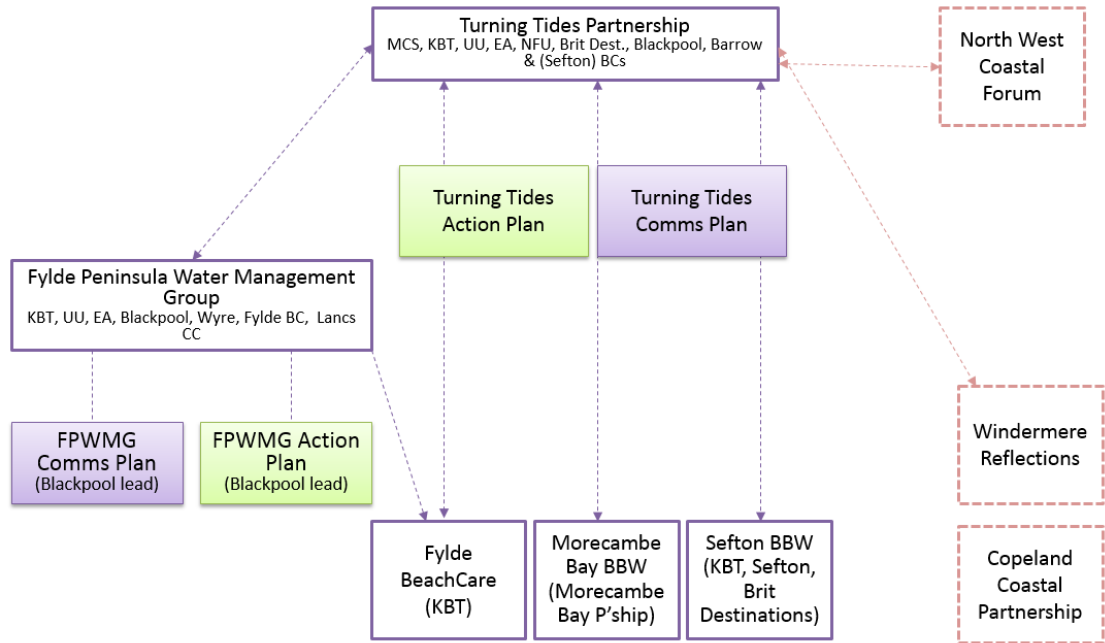
6.3 Bathing water predictions in 2011

6.3.1 In 2011, it was predicted that seven of the eight bathing waters along the Fylde Peninsula would be poor at the end of the 2015 bathing water season, which would have meant having to erect signage advising against bathing.

6.3.2 In order to ensure Blackpool Council and its partners achieved the best possible results, the Fylde Peninsula Water Management Partnership was formed and the Turning Tides Regional Partnership was formed, as it was recognised that more could be achieved to ensure the messages and campaigns to improve bathing waters by working with the wider region.

6.4 Governance

6.4.1 The Governance for the partnerships is detailed below:



6.5 Challenges

6.5.1 Both the Fylde Peninsula Water Management Partnership and the Regional Partnership agreed the challenges and developed action plans to address these challenges. The challenges are detailed here, but unfortunately it is difficult to apportion source pollution statistics. However, it is agreed that all areas need to be addressed.



6.6 Fylde Peninsula Ten point Action Plan – Update

Measure	Comments	Dates
United Utilities reduce the number of spills from water company assets and reduce flood risk within assets	United Utilities has completed the Preston Tunnel and the replacement of the long sea outfall at Harrowside. United Utilities is currently constructing a storm water tank at Anchorsholme and has ordered the replacement long sea outfall pipe for Anchorsholme. United Utilities is going to separate surface water at the south of Blackpool and carry out works to take that water out to sea	The completion date for all UU works is 2020
Reduce pollution from surface water outfalls and private sewage system	The Environment Agency has carried out extensive surveys to identify misconnections any pollution from surface water and identified and implemented solutions	March 2016
Reduce pollution from agricultural land 2 – 10 years	The environment Agency is working with farmers in respect of catchment sensitive farming and has delivered extensive improvements with particular emphasis in respect of run off in the rivers Ribble and Wyre	Annual Review 2016
Reduce pollution from activities on bathing waters	Regular beach cleans with volunteers in addition to Council cleaning services. Ban on dogs and campaigns to prevent feeding birds during the bathing season. A bathing water co-ordinators group has been set up to co-ordinate beach management plans	Ongoing.

Work with tourist industry and local business to champion bathing water	Engagement with local business in particular Merlin to champion and raise awareness also Business Leaders group. Love my beach co-ordinator appointed (Blackpool Council Employee) to promote the Love my beach campaign	Ongoing
Develop and support community and business initiatives that foster ownership of bathing beaches	Ongoing with the Love my beach campaign via Keep Britain Tidy Blackpool and Fylde Peninsula have two bathing water Love my beach co-ordinators	Ongoing
Create 50 hectares of retrofitted sustainable drainage	A review of the achievability of this action is currently being investigated	
Management of surface water from new developments meets current best practice standards	Planning guidance in draft for Sustainable drainage solutions. Best practice Rigby Rd development	Ongoing.
Incorporate best practice water efficiency measure in new developments	Further work with building control to be investigated	

Turning Tides Action Plan

Measure	Comments	Dates
River basin management plan	EA and Rivers trusts	Ongoing
1349 turning tides action plan down loads from the web site		
Work by Blackpool and Defra on adjusting bathing water season lengths	Complete- review after use.	Ongoing

Preston tunnel project complete 2014, step change Southport St Annes and St Annes North and Blackpool South and contributed to these water achieving excellent in 2015	Biennially	January 2016
UU Lancaster city centre March 2015	Limited relevance to Blackpool, but important for the region	Complete
United Utilities (UU) Additional storage Fleetwood and optimisation of tunnel system completion ahead of 2015 bathing season		Complete
Improvement to overflows Wyre estuary completed ahead of 2015 bathing season		Complete
Pre and post season asset checks and staff briefing and participation in love my beach activities including beach cleans		Ongoing
Combined Sewer outfall real time warning in place for including Bispham Blackpool North Central		Ongoing
UU coastal model built on river Ribble to improve understanding of potential sources of bacteria		Complete
UU hosted community at Anchorsholme and Harrowside	Ongoing- consultation and communication	Ongoing
Agree catchment sensitive farming at right locations to improve bathing waters		Ongoing

Information. Check list for farmers to support bathing water improvements - 280 down loaded from Love my beach web site	Information on Love my beach web site	Ongoing
Bathing water link to basin management workshop in 2015 through NFU and EA		
Misconnection – connect right links have been promoted across all channels includes 465 downloads from web site		Ongoing
Love my beach campaigns www.lovemybeach.org		
134000 page views 71% visitors new to the site over 60% visitors under 34 years old most popular page is what can I do		Ongoing.
Love my beach download 16279, e.g. education pack, business pack times downloaded	Funding.	Ongoing.
Education pledge downloads 757 engaged with campaign		More work required in education sector
Full education pack request for education packs via illumination competition 410 entries		Continue illuminations competition to raise awareness in more schools and education establishments award
100 love my beach business 571 business pack downloads		Ongoing

<p>Love my beach have promoted 373 beach clean events and photo competitions for communities and had 212 entries undertaken successful engagement with catchment partnerships to strengthen understanding of bathing water issues</p>		<p>Ongoing campaigns</p>
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6.7 Results at the end of 2015

6.7.1 As a result of all the actions that have taken place in the above action plans and the ability to apply step change particularly as a result of the United Utilities investment and by ensuring we challenged any predicted results the initial predictions highlighted at the start of this report have reversed. In addition seven out of eight bathing waters passed the quality standards at the end of the 2015 bathing season. These results mean that in particular Blackpool will not have to advise against bathing in the 2016 bathing season.

6.8 Short Term Pollution

6.8.1 Blackpool Council has engaged with the initiative to apply short term pollution signage at bathing waters when rainfall is expected to be heavy. The advantage is that the public receive additional advice about quality and results can be discounted for providing this advice.

6.9 Awards

6.9.1 Blackpool Council applied for seaside awards in 2014 and 2015 for Blackpool South central and Bispham as it met the required standards for these awards. This year for the first time in Blackpool's history we have been able to apply for the prestigious Blue flag award for Blackpool South and seaside awards for Blackpool Central, North and Bispham.

6.9.2 Blackpool Council has been recognised Regionally and Nationally by Defra for its attention to the importance of delivery of quality bathing water

Does the information submitted include any exempt information? No

List of Appendices:

None

7.0 Legal considerations:

7.1 None

8.0 Human Resources considerations:

8.1 Blackpool Council needs to retain the expertise and resource to deliver the statutory duties in respect of bathing waters and ensure it works with its partners in developing and implementing the action plan to maintain the quality of the bathing water.

9.0 Equalities considerations:

9.1 None

10.0 Financial considerations:

10.1 Funding by partners to Blackpool Council and the Turning Tides Partnership is required to ensure standards continue to be met and campaigns to raise awareness.

11.0 Risk management considerations:

11.1 Failure to implement the statutory duties could lead to action from the Environment Agency against Blackpool Council and failure of the bathing water standards resulting in Blackpool having to erect signs advising residents and visitors against bathing in our waters.

12.0 Ethical considerations:

12.1 None.

13.0 Internal/ External Consultation undertaken:

13.1 Blackpool Council chairs both the Turning Tides Partnership and the Fylde Peninsula Water Management Partnership and are now the lead representatives for the Local Government Association (LGA) Coastal Special Interest Group (SIG) at the National Bathing Waters forum which is chaired by the Chief Executive of the Environment Agency.

14.0 Background papers:

14.1 None

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Report to:	TOURISM, ECONOMY AND RESOURCES SCRUTINY COMMITTEE
Relevant Officer:	Sharon Davis, Scrutiny Manager.
Date of Meeting	31 March 2016

SCRUTINY WORKPLAN

1.0 Purpose of the report:

- 1.1 The Committee to consider the Workplan and to monitor the implementation of Committee recommendations, together with any suggestions that Members may wish to make for scrutiny review topics.

2.0 Recommendation(s):

- 2.1 To approve the Committee Workplan, taking into account any suggestions for amendment or addition.
- 2.2 To monitor the implementation of the Committee's recommendations/action.
- 2.3 To approve the recommendation from the Audit Committee to consider the impact and performance of the CCTV Service once its performance was able to be demonstrated.

3.0 Reasons for recommendation(s):

- 3.1 To ensure the Workplan is up to date and is an accurate representation of the Committee's work.
- 3.2a Is the recommendation contrary to a plan or strategy adopted or approved by the Council? No
- 3.2b Is the recommendation in accordance with the Council's approved budget? N/A
- 3.3 Other alternative options to be considered:
None.

4.0 Council Priority:

4.1 N/A

5.0 Background Information

5.1 Scrutiny Workplan

5.1.1 The Scrutiny Committee Workplan is attached at Appendix 10a. The Workplan is a flexible document that sets out the work that the Committee will undertake over the course of the year.

5.1.2 Committee Members are invited, either now or in the future, to suggest topics that might be suitable for scrutiny in order that they be added to the Workplan.

5.2 Monitoring Implementation of Recommendations

5.2.1 The table attached at Appendix 10b details the recommendations that have been made by the Tourism, Economy and Resources Scrutiny Committee and an update for Members as to the implementation of those recommendations.

5.2.2 The Committee is recommended to monitor its recommendations over the course of the year.

5.3 Scrutiny Review Checklist

5.3.1 The Scrutiny Review Checklist is attached at Appendix 10c. The checklist forms part of the mandatory scrutiny procedure for establishing review panels and must therefore be completed and submitted for consideration by the Committee, prior to a topic being approved for scrutiny.

5.3.2 The Committee is recommended to place an emphasis on the priorities and performance of the Council when considering requests for scrutiny reviews.

5.4 Recommendation from Audit Committee

5.4.1 At the Audit Committee meeting of 28 January 2016, the Committee considered a report on an internal audit review of the CCTV service. As part of its consideration of the item, the Audit Committee agreed to recommend that the Tourism, Economy and Resources Scrutiny Committee consider the impact and performance of the CCTV Service, once its performance was able to be demonstrated.

5.4.2 The Committee is recommended to approve the request and add it to the Workplan.

Does the information submitted include any exempt information?

No

List of Appendices:

Appendix 10a – Tourism, Economy and Resources Scrutiny Committee Workplan

Appendix 10b – Monitoring Committee Recommendations table

Appendix 10c - Scrutiny Review Checklist

6.0 Legal considerations:

6.1 None.

7.0 Human Resources considerations:

7.1 None.

8.0 Equalities considerations:

8.1 None.

9.0 Financial considerations:

9.1 None.

10.0 Risk management considerations:

10.1 None.

11.0 Ethical considerations:

11.1 None.

12.0 Internal/ External Consultation undertaken:

12.1 None.

13.0 Background papers:

13.1 None.

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TOURISM, ECONOMY AND RESOURCES SCRUTINY COMMITTEE WORKPLAN 2015/2016	
9 th July 2015	<p>Council Plan</p> <p>RESOURCES - Provisional Revenue Outturn 2014/2015 - Treasury Management Outturn Report 2014/2015 -</p> <p>TOURISM – Destination Management Plan 2015-2017</p> <p>Overview and Scrutiny Annual Report 2014/2015 Roles, Responsibilities and Attributes of Scrutiny Members Scrutiny Review Checklist/ Llandau scrutiny proposal Scrutiny Workplan</p>
10 th September 2015	<p>HOUSING - Decent Homes CSP – Q1 Performance of the Blackpool Community Safety Partnership</p> <p>OTHER - Council Complaints Annual Report Waste Collection Street Cleansing</p> <p>Scrutiny Workplan Landau Scoping document</p>
15 th October 2015	<p>RESOURCES - Financial Reporting – Month 4 (Month 3 if required) Health and Safety Annual Report</p> <p>HOUSING - Transience Projects TOURISM - Car Parking</p> <p>Scrutiny Workplan</p>
19 th November 2015	<p>RESOURCES - Financial Reporting – Month 5 - Treasury Management half-yearly report</p> <p>TOURISM –Tourism Update report</p> <p>CSP –Counter Terrorism OTHER –Enterprise Services and Positive Steps</p> <p>Scrutiny Workplan</p>
21 st January 2016	<p>Council Plan – Performance Monitoring - Economy</p> <p>RESOURCES - Financial Reporting – Month 8 (Months 6 and 7if required)</p> <p>CSP – Q3 Performance of the Blackpool Community Safety Partnership and Partnership Priorities</p> <p>Scrutiny Workplan</p>

31 st March 2016	<p>RESOURCES - Financial Reporting – Month 10</p> <p>MUNICIPAL ASSETS - Bathing Water Quality Annual Report Flood Risk Management and Drainage Annual Report Highways Asset Management Strategy</p> <p>Scrutiny Workplan</p>
19 th May 2016	<p>HOUSING – Transience Update</p> <p>BUSINESS - Performance of Economic Development Company</p> <p>TOURISM – Tourism Update report</p> <p>CSP – Q4 Performance of the Blackpool Community Safety Partnership.</p> <p>Scrutiny Workplan</p>
16 June	<p>Council Plan – Performance Monitoring - Economy</p> <p>RESOURCES - Impact of Channel Shift and performance of Customer Services</p> <p>TOURISM - Car Parking 2015/2016 Performance</p> <p>Scrutiny Workplan</p>
21 July	<p>RESOURCES - Provisional Revenue Outturn 2014/2015 Treasury Management Outturn Report 2014/2015</p> <p>OTHER – TER Scrutiny Committee Annual Report</p> <p>Scrutiny Workplan</p>

MONITORING THE IMPLEMENTATION OF SCRUTINY RECOMMENDATIONS

DATE OF REC	RECOMMENDATION	TARGET DATE	RESPONSIBLE OFFICER	UPDATE	RAG RATING
9.07.15	To establish a scrutiny review panel to consider Licensed Horse Drawn Carriages on the promenade.	October 2015	Chris Kelly	'In a day' Scrutiny review held on 14 th October 2015.	Green
10.09.15	With regards to the Annual Customer Feedback report, it was recommended that further work be undertaken with departments to encourage all services to follow the Council's complaints procedure and improve their compliant handling, particularly across those services which have changed due to restructures or where officers designated to deal with customer feedback have left the authority.	September 2016	Ruth Henshaw	To be incorporated within the 2015/2016 Annual Customer Feedback report	Amber
	With regards to the Annual Customer Feedback report, it was recommended that further work needed to be done to encourage services to capture and act upon learning from complaints where appropriate so that services could be improved as a result.	September 2016	Ruth Henshaw	To be incorporated within the 2015/2016 Annual Customer Feedback report	Amber

21.01.16	To establish a Scrutiny Panel to review target setting for 2016/2017 and to consider the content of future performance reports.	Spring 2016	Chris Kelly / Sally Shaw	Panel Membership has been established. A meeting date had been established but has had to be rearranged. A suitable alternative date has now to be found.	Amber
21.01.16	To receive information on the calculated cumulative impact of budget cuts to Blackpool since 2011/2012 to be distributed amongst Members outside of the meeting.	Before next meeting.	Steve Thompson	The information was circulated to Committee Members on 29.01.16	Green
21.01.16	To request that information on disability hate crime and the measures being taken by the Partnership to tackle it, be included within the next Community Safety Partnership report.	For next report of the Community Safety Partnership (due 19.05.16)	Paolo Pertica	The information to be incorporated into the next Community Safety Partnership report.	Amber
21.01.16	To approve the recommended items for consideration from the Audit Committee (Road Asset Management Strategy and the impact of Channel Shift and the performance of Customer Services) and for those items to be incorporated into the Workplan.	As soon as appropriate data is available	John Blackledge / Marie McRoberts	The Road Asset Management Strategy is on The March Committee meeting agenda. A report into the impact of Channel Shift and the performance of Customer Services is due to be received on 16.06.16	Amber
21.01.16	To approve and forward the final report of the Licensed Horse Drawn Hackney Carriages Scrutiny Review to the Executive.	February 2016	Chris Kelly	The report was considered by the Executive on 08.02.16 and it approved all of the recommendations contained within the report.	Green

SCRUTINY SELECTION CHECKLIST**Title of proposed Scrutiny:**

The list is intended to assist the relevant scrutiny committee in deciding whether or not to approve a topic that has been suggested for scrutiny.

Whilst no minimum or maximum number of 'yes' answers are formally required, the relevant scrutiny committee is recommended to place higher priority on topics related to the performance and priorities of the Council.

Please expand on how the proposal will meet each criteria you have answered 'yes' to.

	Yes/No
The review will add value to the Council and/or its partners overall performance:	
The review is in relation to one or more of the Council's priorities:	
The Council or its partners are not performing well in this area:	
It is an area where a number of complaints (or bad press) have been received:	
The issue is strategic and significant:	
There is evidence of public interest in the topic:	
The issue has potential impact for one or more sections of the community:	
Service or policy changes are planned and scrutiny could have a positive input:	
Adequate resources (both members and officers) are available to carry out the scrutiny:	

Please give any further details on the proposed review:

Completed by:

Date: